



## Interoffice Memorandum

July 18, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Lee Isbell, Senior Monitoring & Evaluation Coordinator  
Corrections Department  
407-836- 0208

SUBJECT: Award of Invitation for Bids Y17-626-MG, Hobart Dishwasher for  
Corrections

### ACTION REQUESTED:

Approval to award Invitation for Bids Y17-626-MG, Hobart Dishwasher for Corrections, to the low responsive and responsible bidder. Johnson-Lancaster and Associates, Inc., in the total contract award amount of \$136,714.17.

### PROCUREMENT:

Purchase of a second dishwasher unit needed for redundancy for the recently built kitchen at the Corrections complex.

### FUNDING

Funding is available in account 0001-081-3809-6410.

### APPROVALS:

The Corrections Department and the Business Development Division concur with this recommendation.

### REMARKS:

Four bids were received in response to the Invitation for Bids. The bids were evaluated for price, responsiveness and responsibility. Beltram Edge Tool Supply, Inc., and Chef's Depot were determined non-responsive because they both qualified their bid by changing the delivery terms. Douglas Equipment was determined non-responsive because they changed the requested model number. Johnson-Lancaster and Associates, Inc. was determined to be the low responsive and responsible bidder and is recommended for award. The pricing submitted by Johnson-Lancaster and Associates, Inc. is considered reasonable, based on market research conducted prior to this IFB being issued.

maintenance, training and security issues involved with inmate food service operations.

Bid tabulation follows:

Johnson-Lancaster and Associates, Inc.	\$136,714.17
Beltram Edge Tool Supply, Inc.	Non-Responsive
Chef's Depot	Non-Responsive
Douglas Equipment	Non-Responsive




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

June 12, 2017

TO: Maria Guevara-Hall, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y17-626-MG, Hobart Dishwasher for Corrections

The Business Development Division evaluated the **1-bid** submitted for this project and found that the **bidder is not an** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

