



Interoffice Memorandum

AGENDA ITEM

August 4, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management & Budget

SUBJECT: Consent Agenda Items for August 22, 2017
Budget Amendments #17-49, #17-50, #17-51, #17-52, #17-53, #17-54,
#17-55, #17-56, and #17-57

Provided for Board approval are copies of the budget amendments processed by the Office of Management and Budget.

ACTION REQUESTED: Approval of budget amendments #17-49, #17-50, #17-51, #17-52, #17-53, #17-54, #17-55, #17-56, and #17-57.

KP/vh

Attachments



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: August 22, 2017

AGENDA ITEM

July 18, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-49, Fund #7027
Low Income Home Energy Assistance Program (LIHEAP)
Agreement # 17EA-0F-12-00-01-022
Community Action Division/Family Services Department

On September 22, 2016, the Board of County Commissioners approved the estimated budget for the Low Income Home Energy Assistance Program (LIHEAP) in the amount of \$3,129,090. The U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, awarded the grant in the amount of \$2,899,629, which represents a decrease of \$229,461. Funding for this program is utilized to provide utility payment assistance to low-income eligible families through payments directly to home energy providers.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7027-062-7481-3140	Health and Human Services	\$ (229,461)
	TOTAL REVENUES	<u>\$ (229,461)</u>

Expenditures:

Account Number	Classification	Amount
8QU-7027-062-7483-1120	Regular Salaries & Wages	\$ (105,471)
8QU-7027-062-7483-2110	FICA Taxes	(2,753)
8QU-7027-062-7483-2120	Retirement Contribution	(50)
8QU-7027-062-7483-2130	Life & Health Insurance	(30,600)
8QU-7027-062-7483-2131	HSA/FSA Contributions/ Health Incentives	(1,100)
8QV-7027-062-7483-3510	Postage and Messenger Services	(50)

Mayor Teresa Jacobs
-AND-
Board of County Commissioners
Consent Agenda Item for August 22, 2017
July 18, 2017
Page 2

Expenditures:

Account Number	Classification	Amount
8QX-7027-062-7486-3215	Welfare Payments	(86,144)
8QY-7027-062-7487-3215	Welfare Payments	(3,293)
TOTAL EXPENDITURES		<u>\$ (229,461)</u>



KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

BCC Mtg. Date: August 22, 2017

July 19, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-50, Fund #7700
Home Investment Partnership Program (HOME IPP)
Agreement # M-16-UC-12-0213
Housing and Community Development Division/Community,
Environmental & Development Services Department

On September 22, 2016, the Board of County Commissioners approved an estimated budget for the Home Investment Partnership Program (HOME IPP) in the amount of \$1,896,464. The U.S. Department of Housing and Urban Development awarded the grant in the amount of \$1,906,568, which represents an increase of \$10,104. HOME IPP implements activities such as rental housing rehabilitation, tenant based rental assistance, and rental housing incentives.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7700-068-7866-3120	HUD	\$ 10,104
TOTAL REVENUES		<u>\$ 10,104</u>

Expenditures:

Account Number	Classification	Amount
8KS-7700-068-7866-3219	Residential Rehab	\$ 9,094
	Construction Assistance	
8KT-7700-068-7866-3620	Leases-Buildings/Structures	<u>1,010</u>
TOTAL EXPENDITURES		<u>\$ 10,104</u> <i>pm</i>

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

BCC Mtg. Date: August 22, 2017

July 18, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-51, Fund #0001
FY 2017 Contract #GC925
Underground Storage Tank Program
Environmental Protection Division/Community, Environmental &
Development Services Department

The Florida Department of Environmental Protection (FDEP) has awarded Orange County a contract for the Underground Storage Tank Program. The program period is from July 1, 2017 through June 30, 2018. This program was previously considered a grant, administered by the Environmental Protection Division. FDEP has issued a new contract with Orange County to provide storage tank services, beginning July 1, 2017. The total cost to run the program will be reimbursed by the State, per contract agreement.

This amendment is necessary to establish a budget from July 1, 2017 through September 30, 2017. This funding will be utilized to conduct routine compliance inspections at the facilities identified in the contract, as well as perform inspections for all reported complaints, discharges, installations and closures involving storage tank systems within the county.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
0001-068-2475-3331	Florida Department of Environmental Protection	\$ 149,104
	TOTAL REVENUES	\$ 149,104

Expenditures:

Account Number	Classification	Amount
USU-0001-068-2475-1120	Regular Salaries & Wages	\$ 102,250
USU-0001-068-2475-2110	FICA Taxes	7,825
USU-0001-068-2475-2120	Retirement Contribution	7,900

Expenditures:

Account Number	Classification	Amount
USU-0001-068-2475-2130	Life & Health Insurance	20,400
USU-0001-068-2475-2140	Workers' Compensation	25
USU-0001-068-2475-2150	Unemployment Compensation	25
USU-0001-068-2475-2200	Payments to OPEB Trust	1,253
USV-0001-068-2475-3410	Local Travel	25
USV-0001-068-2475-3420	Out-of-County Travel	250
USV-0001-068-2475-3510	Postage and Messenger Services	250
USV-0001-068-2475-3530	Toll Charges	625
USV-0001-068-2475-3720	Communications	1,125
USV-0001-068-2475-3820	Maintenance of Equipment	13
USV-0001-068-2475-3823	Maintenance of Computer Equipment	13
USV-0001-068-2475-3825	Internal Fleet Management Charges	2,500
USV-0001-068-2475-4030	Training Costs	25
USV-0001-068-2475-4110	Office Supplies	125
USV-0001-068-2475-4115	Miscellaneous Operating Supplies / Program Expenses	125
USV-0001-068-2475-4120	Software <\$1,000	50
USV-0001-068-2475-4121	Computer Equipment <\$500	500
USV-0001-068-2475-4123	Equipment <\$1,000	500
USV-0001-068-2475-4164	Fleet Maintenance Sublet Services	250
USV-0001-068-2475-4175	Clothing and Wearing Apparel	250
USV-0001-068-2475-4185	Diesel Fuel / Non-bulk Gas / Oil / Lube / Brake Fluid / Anti Freeze	250
USV-0001-068-2475-4418	Educational Assistance Program	25
USV-0001-068-2475-4482	Self-Insurance Charges (Property / Casualty)	1,250
USV-0001-068-2475-6438	Computer Equipment >\$500	1,250
USV-0001-068-2475-6440	Software	25
TOTAL EXPENDITURES		\$ 149,104

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

BCC Mtg. Date: August 22, 2017

July 26, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-52, Fund #7608
Contract #95477715-3
Ambient Air Monitoring Program
Environmental Protection Division/Community, Environmental &
Development Services Department

On May 19, 2015, the Board of County Commissioners approved a grant award for the Ambient Air Monitoring Program in the amount of \$34,680. Amendment no.1 and no. 2, in the total amount of \$51,845, were subsequently approved, increasing the grant to \$86,525. The U.S. Environmental Protection Agency, through the Florida Department of Environmental Protection, issued Amendment no. 3 in the amount of \$18,155, increasing the grant to \$104,680. This grant will provide assistance in operating a State/Local Ambient Air Monitoring Network.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7608-068-7203-3170	Environmental Protection Agency	\$ 18,155
	TOTAL REVENUES	<u>\$ 18,155</u>

Expenditures:

Account Number	Classification	Amount
9HP-7608-068-7203-1120	Regular Salaries & Wages	\$ 11,551
9HP-7608-068-7203-2110	FICA Taxes	884
9HP-7608-068-7203-2120	Retirement Contribution	914
9HP-7608-068-7203-2130	Life & Health Insurance	2,014
9HQ-7608-068-7203-3125	Indirect Costs	2,792
	TOTAL EXPENDITURES	<u>\$ 18,155</u> <i>JP</i>

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

AGENDA ITEM

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: August 22, 2017

July 27, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-53 Fund #0230
Mosquito Control Division/Health Services Department

The Florida Department of Health is providing funds in the amount of \$24,183 for domestic mosquito control services in response to a public health emergency, Executive Order Number 16-29, to mitigate the spread of the Zika virus. The Mosquito Control Program assists Orange County in the control of nuisance and disease transmitting mosquitoes through a variety of techniques.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
0230-060-2471-6849	Mis-Reimb Other Gov Agenc	\$ 24,183
	TOTAL REVENUES	<u>\$ 24,183</u>

Expenditures:

Account Number	Classification	Amount
HIG-0230-060-2471-6410	Equipment	\$ 24,183
	TOTAL EXPENDITURES	<u>\$ 24,183</u> <i>pm</i>

KP/TR/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

BCC Mtg. Date: August 22, 2017

August 1, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-54, Fund #7870
Section 8 Voucher Program
Housing and Community Development Division/Community,
Environmental & Development Services Department

On September 22, 2016, the Board of County Commissioners approved an estimated budget for the Section 8 Voucher Program in the amount of \$9,978,889 and program income from other governmental agencies in the amount of \$5,415,000 for a total estimated budget of \$15,393,889. The U.S. Department of Housing and Urban Development has awarded Section 8 Voucher Program funding in the amount of \$10,474,123, and program income from other governmental agencies is now expected to be in the amount of \$5,604,475, for a total grant of \$16,078,598. This represents an increase of \$684,709.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7870-068-7820-3120	HUD	\$ 624,459
7870-068-7821-3120	HUD	(10,755)
7870-068-7822-3120	HUD	(72,500)
7870-068-7825-3120	HUD	(45,970)
7870-068-7826-6840	Reimbursement from other Grants	188,746
7870-068-7826-6960	Administration Fees	(59,343)
7870-068-7822-6855	Refund Prior Year Oper Expd	17
7870-068-7820-6855	Refund Prior Year Oper Expd	897
7870-068-7824-6855	Refund Prior Year Oper Expd	20,416
7870-068-7826-6855	Refund Prior Year Oper Expd	619
7870-068-7820-6930	Restitution	31,031
7870-068-7826-6930	Restitution	7,092

TOTAL REVENUES \$ 684,709 *for*

Mayor Teresa Jacobs
-AND-
Board of County Commissioners
Consent Agenda Item for August 22, 2017
August 1, 2017
Page 2

Expenditures:

Account Number	Classification	Amount
8KP-7870-068-7826-3216	Rental Assistance Payments	\$ 216,614
8KH-7870-068-7820-3216	Rental Assistance Payments	468,095
TOTAL		
EXPENDITURES		<u>\$ 684,709</u>

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

August 2, 2017

BCC Mtg. Date: August 22, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-55, Fund #7806
Family Preservation/Stabilization Program
Agreement #OROS016-1718
Youth & Family Services Division/Family Services Department

On September 22, 2016, the Board of County Commissioners approved an estimated budget for the Family Preservation/Stabilization program in the amount of \$545,159. The U.S. Department of Health & Human Services, through the Florida Department of Children and Families through their lead agency, Community Based Care of Central Florida, provided an award of \$458,142. This represents a decrease in the budget in the amount of \$87,017. Funding is utilized to provide intervention services for families whose children are at imminent risk of removal from their home due to abuse, neglect, or abandonment.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7806-062-7258-3140	Health & Human Services	\$ (87,017)
	TOTAL REVENUE	\$ (87,017)

Expenditures:

Account Number	Classification	Amount
1RK-7806-062-7258-1120	Regular Salaries & Wages	\$ (65,414)
1RK-7806-062-7258-2110	FICA Taxes	(4,186)
1RK-7806-062-7258-2120	Retirement Contribution	(3,795)
1RK-7806-062-7258-2130	Life & Health Insurance	(12,164)
1RK-7806-062-7258-2131	HSA/FSA Contributions /Health Incentives	(1,200)
1RM-7806-062-7258-4418	Educational Assistance Program	(258)
	TOTAL EXPENDITURES	\$ (87,017)

pm

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

BCC Mtg. Date: August 22, 2017

August 4, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-56, Fund #8005
Children and Families in Need of Services CINS/FINS
Youth & Family Services Division/Family Services Department

On September 22, 2016, the Board of County Commissioners approved a budget for the Children and Families in Need of Services (CINS/FINS) Program in the amount of \$1,494,036. However, the Florida Department of Juvenile Justice, through the Florida Network, has awarded CINS/FINS Residential, CINS/FINS Non-Residential, Stop Now and Plan (SNAP), and Staff Secure in the amount of \$1,597,863 for the period covering July 1, 2017 through June 20, 2018. This represents an increase in the budget in the amount of \$103,827.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification		Amount
8005-062-7260-3422	Florida Department of Juvenile Justice	\$	19,585
8005-062-7262-3422	Florida Department of Juvenile Justice		84,242
TOTAL REVENUE		\$	103,827

Expenditures:

Account Number	Classification		Amount
9RS-8005-062-7260-3170	Janitorial Service and Supplies	\$	1,617
9RS-8005-062-7260-3185	Contractual Services - Training		1,075
9RS-8005-062-7260-4115	Miscellaneous Operating Supplies/Program Expenses		541
9RT-8005-062-7260-4123	Equipment <\$1,000		4,650
9RV-8005-062-7261-1120	Regular Salaries & Wages		4,081
9RW-8005-062-7261-4418	Educational Assistance Program		437
9SG-8005-062-7262-1120	Regular Salaries & Wages		58,826
9SG-8005-062-7262-2110	FICA Taxes		1,791

Mayor Teresa Jacobs
-AND-
Board of County Commissioners
Consent Agenda Item for August 22, 2017
August 4, 2017
Page 2

Expenditures:

Account Number	Classification	Amount
9SG-8005-062-7262-2120	Retirement Contribution	5,044
9SG-8005-062-7262-2130	Life & Health Insurance	13,400
9SF-8005-062-7262-3420	Out-of-County Travel	1,500
9SF-8005-062-7262-3720	Communications	1,200
9SU-8005-062-7262-3823	Maintenance of Computer Equipment	500
9SF-8005-062-7262-3910	Graphic Reproduction Services	1,000
9SF-8005-062-7262-4020	Books, Compact Disks, Videos and Subscriptions	500
9SF-8005-062-7262-4030	Training Costs	1,500
9SF-8005-062-7262-4040	License and Certification Fees	500
9SF-8005-062-7262-4115	Miscellaneous Operating Supplies/Program Expenses	2,300
9SF-8005-062-7262-4120	Software <\$1,000	500
9SF-8005-062-7262-4123	Equipment < \$1,000	1,365
9SF-8005-062-7262-4412	Promotional Expenses	1,000
9SL-8005-062-7262-6410	Equipment	500

**TOTAL
EXPENDITURES**

\$ 103,827

pm

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

AGENDA ITEM

BCC Mtg. Date: August 22, 2017

August 4, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for August 22, 2017
Budget Amendment #17-57, Fund #8290
Voluntary Pre-Kindergarten Program
Head Start/Family Services Department

On September 22, 2016, the Board of County Commissioners approved an estimated budget for Voluntary Pre-Kindergarten Program in the amount of \$1,114,306. The State of Florida Agency for Work Force Innovation and the Office of Early Learning Coalition of Orange County has awarded a new grant for Voluntary Pre-Kindergarten Program in the amount of \$1,220,400, which represents an increase of \$106,094.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
8290-062-7536-3431	Agency for Workforce Innovation	\$ 106,094
	TOTAL REVENUE	\$ 106,094

Expenditures:

Account Number	Classification	Amount
8EA-8290-062-7536-1120	Regular Salaries & Wages	\$ 5,996
8EA-8290-062-7536-2110	FICA Taxes	460
8EA-8290-062-7536-2120	Retirement Contribution	24,505
8EA-8290-062-7536-2130	Life & Health Insurance	75,133
	TOTAL EXPENDITURES	\$ 106,094 <i>pm</i>

KP/PM/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File