



Interoffice Memorandum

August 7, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Kim Kunihiro, Project Manager, Utilities Water Division  
407-254-9555

SUBJECT: Award of Invitation for Bids Y17-1110-TA, Temporary Personnel for  
Water Division

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1110-TA, Temporary Personnel for Water Division, to the low responsive and responsible bidder, Redcon Solutions Group, LLC Lot 2, in the estimated annual contract amount of \$307,607.36. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

To provide water plant maintenance personnel, mechanics, and stockroom clerks for the Orange County Utilities Water Division on an as needed basis.

FUNDING:

Funding is available in account number 4420-038-1324-3179.

APPROVALS:

The Utilities Water Division and Business Development Division concur with this recommendation.

REMARKS:

Five bids were received in response to Lot 2 of the Invitation for Bids and were evaluated for price, responsiveness, and responsibility.

Kemp Group International was determined non-responsible for Lot 2 as they did not meet the reference requirements listed in the solicitation.

Price reasonableness has been determined based on market research and comparison of existing contracts that the County has for temporary personnel services.

Lots 1 and 3 will not be awarded because the bidders were deemed non-responsible or non-responsive.

The bid tabulation follows:

**Lot 2**

<u>Bidder</u>	<u>Estimated Annual Amount</u>
Redcon Solutions Group, LLC	\$307,607.36
CareersUSA	\$370,884.42
Wave Personnel Services	\$378,312.40
US IT Solutions	\$507,970.72
Kemp Group International Corp.	non-responsible




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 18, 2017

TO: Tracy Attenasio, Senior Purchasing Agent  
Procurement Division

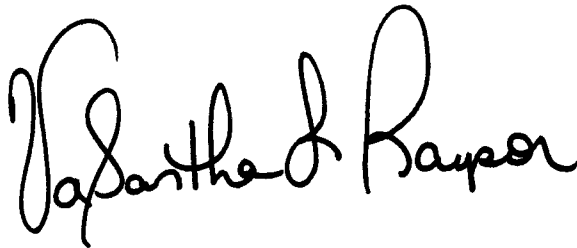
FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y17-1110-TA, Temporary Personnel for Water Division (Lot 2)**

The Business Development Division evaluated the **4 bids** submitted for this project and found that this contract may be awarded to **Redcon Solutions Group, LLC** a Registered Service-Disabled Veteran Enterprise bidder. The Orange County registered firm is the lowest bidder. Thus, the bid preference does not apply, per the County's SDV Ordinance, Section 17-335.

c: Sheena Ferguson, Manager, Business Development Division



## BID COMPARISON

### Y17-1110-TA, Temporary Personnel for Water Division (Lot 2)

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Redcon Solutions Group, LLC (SDV)	\$235,797.47				
2nd Low	CareersUSA	\$370,884.42	\$135,087	57.29%		
3rd Low	Wave Personnel Services (AF(Is)	\$374,443.60	\$138,646	58.80%	\$3,559	0.96%
4th Low	Kemp Group International Corp	\$411,549.76	\$175,752	74.54%	\$40,665	10.96%
5th Low	US IT Solutions, Inc.	\$507,970.72	\$272,173	115.43%	\$137,086	36.96%