




Interoffice Memorandum

August 17, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Blain Mustain, Senior Monitoring & Evaluation Coordinator, Health  
Services Department  
407-836-2649

SUBJECT: Approval of Contract Y18-102-LC, Victim Services

**ACTION REQUESTED:**

Approval of Contract Y18-102-LC, Victim Services, with Victim Services Center of Orange County, Inc., in the estimated contract award amount of \$215,000 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

**PROCUREMENT:**

To provide the funding that will support the provision of medical services and examinations to victims of sexual assault.

**FUNDING:**

Funds for this service will be administered by the County's third party administrator and funds will be available in account 0001-081-3806-3197.

**APPROVAL:**

The Health Services Department concurs with this recommendation.

**REMARKS:**

Funding will support the provision of medical services and examinations to victims of sexual assault, reported and unreported, who reside in or were victimized in Orange County. Services will be victim-focused and documented in accordance with health services/case management standards.