



Interoffice Memorandum

September 6, 2017

09-06-17A09:30 RCVD

A handwritten signature in black ink, possibly reading "CJP", located in the top right corner of the document.

TO: Katie Smith, Comptroller Clerk's Office

THRU: Cheryl Gillespie, Agenda Development Supervisor

FROM: Kurt N. Petersen, Manager, Office of Management & Budget

SUBJECT: Request for Public Hearing

Handwritten initials "K.N.P." in black ink, located to the right of the "FROM:" line.

Type of hearing: **First (tentative)** public hearing regarding the FY 2017-18 Budget

Hearing required by: Florida Statutes 200.065

Advertising requirements: Satisfied via mailing of TRIM notices

Advertising timeframes: Satisfied via mailing of TRIM notices

Date and time: Thursday, September 7, 2017, at 5:01 p.m.

Estimated time required: One (1) hour

District Number(s): All

Staff person and phone number to answer questions: Kurt N. Petersen, Manager, OMB  
407-836-7390

Will the hearing be controversial? Not anticipated

Materials being submitted as backup for public hearing: The package for the first public hearing, including the agenda will be distributed by OMB a few days prior to the public hearing.

Special instructions to the Clerk: Please have the millage and budget resolutions signed by the County Mayor, and return one (1) certified copy of each to OMB, attention: Jay Wallace.

KP

Eric Gassman, Chief Accountability Officer  
Randy Singh, Assistant County Administrator

LEGISLATIVE FILE # 17-1182

September 7, 2017  
@ 5:01 p.m.