



Interoffice Memorandum

August 18, 2017

TO: Mayor Teresa Jacobs and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Daryl Burke, Utilities Supervisor, Water Reclamation Division
407 254-7720

SUBJECT: Approval to award of Invitation for Bids Y17-1057-MV, Clarifier Preventative Maintenance

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1057-MV, Clarifier Preventative Maintenance, to the sole responsive and responsible bidder, DPS Equipment Services, Inc., in the estimated contract award amount of \$172,560 for a 3-year term. Further, request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

To provide preventative maintenance of four USFilter-Envirex Tow-Bro circular clarifiers at the South Water Reclamation Facility.

FUNDING:

Funding will be available in account 4420-038-1359-3820-4722.

APPROVALS:

The Water Reclamation and Business Development Divisions concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids and was evaluated for responsiveness, responsibility and price reasonableness. The sole bidder, DPS Equipment Services, Inc., has the necessary manpower and equipment to perform this contract. DPS Equipment Services, Inc. is our current contracted provider and has performed in a satisfactory manner. The bid from DPS Equipment Services, Inc. is considered fair and reasonable as it reflects a 27.65% price decrease from our 2016 clarifier preventive maintenance contract.

Due to the nature of the work to be performed and the requirement to be certified by Evoqua Water Technologies to work on tow-bro systems, a limited amount of qualified sources in this geographic region exist to perform these specified services.

To ensure that the bidder awarded this contract is knowledgeable, capable, and competent to work on specialized and high cost/risk equipment we are requiring factory training. This will minimize downtime and risk. It is also recommended by Evoqua Water Technologies that all field technicians obtain certification. We heeded the recommendation, because of the complexity of the tow-bro system and the costs that Orange County would incur if the work were not completed correctly and in a timely manner.

The work under this contract requires the contractor to be knowledgeable with these types of tow-bro systems (gear drive units, micro switches, service manual standards, rebalance of clarifier, manifold seals and other tow-bro maintenance practices).

DPS Equipment Services, Inc. has the experience and educational background to successfully conduct, plan and supervise complex industrial activities. This will provide assurance that the contractor will follow a set of standards that ensures the proper functionality of the four clarifiers at South Water Reclamation Facility.

To ensure an open and competitive bid process, the Invitation for Bids was posted on the Orange County website. A query from staff to the only other known sources that declined to compete on this project resulted in the following findings:

1. GIW Industries, Inc. indicated that bid specifications required that the contractor be OEM trained by "USFilter", and they were unable to meet the requirement at this time.
2. Florida Protective Coatings Consultants indicated that their interest will be in supplying protective coatings to the contractor selected to do the work.

Therefore, award is recommended to DPS Equipment Services, Inc.

Bid tabulation is as follows:

<u>Bids Received</u>	<u>Bid Price</u>
DPS Equipment Services, Inc.	\$172,560




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

May 22, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y17-1057-MV, Clarifier Preventative Maintenance**

The Business Development Division evaluated the **1 bid** submitted for this project and found that the **bidder is not an** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

