




Interoffice Memorandum

August 31, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children  
407-836-6541

SUBJECT: Approval of Amendment No. 3, Contract Y16-2006-LC, Human  
Services Contract

**ACTION REQUESTED:**

Approval of Amendment No. 3, Contract Y16-2006-LC, Human Services Contract, with Coalition for the Homeless of Central Florida, Inc. in the amount of \$200,000 for a revised total of \$396,434.27.

**PROCUREMENT:**

Additional funding will provide emergency shelter to single women, single mothers with children, single fathers with children, and intact families at 639 West Central Blvd., Orlando, FL. The program also offers case management and wrap-around services for families working on becoming self-sufficient, and emergency shelter for victims of crime, predominantly domestic violence.

**FUNDING:**

Funds are available in account 0001-062-0406-8610.

**REMARKS:**

Contract Y16-2006-LC with Coalition for the Homeless of Central Florida, Inc. was approved by the Board on August 25, 2015 and awarded October 1, 2015 in an estimated contract amount of \$185,175.59. Coalition for the Homeless of Central Florida, Inc. remains at the forefront of providing critical emergency shelter to individuals experiencing homelessness, in addition to providing assessment and linkage to essential services. The contract is outcomes based and the provider receives payment for services rendered.

- Amendment No. 1 renewed the contract for the period of October 1, 2016 through September 30, 2017, increasing the contract by \$7,407.02 for a new total of \$192,582.61.
- Amendment No. 2 renewed the contract for the period of October 1, 2017 through September 30, 2018, increasing the contract by \$3,851.66 for a new total of \$196,434.27.
- Amendment No. 3 will increase the total amount of the contract by \$200,000 for a new total of \$396,434.27. All services will be provided under the Center for Women and Families Program.