




Interoffice Memorandum

August 31, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Carrie Woodell, Manager, Procurement Division  
836-5681

CONTACT: Angela Chestang, Manager Citizens' Commission for Children  
836-6541

SUBJECT: Approval of Amendment No. 4, Contract Y16-4005-LC,  
Neighborhood Center for Families

**ACTION REQUESTED:**

Approval of Amendment No. 4, Y16-4005-LC, Neighborhood Center for Families, with Community Coordinated Care for Children, Inc. in the amount of \$50,000 for a revised total of \$656,200.

**PROCUREMENT**

To provide child care management and enrollment services for all classes of child care recipients

**FUNDING**

Funds are available in account 0001-062-0404-08610. The Citizens' Commission for Children Division concurs with this recommendation.

**REMARKS**

Contract Y16-4005-LC with Community Coordinated Care for Children, Inc. was approved by the Board on August 25, 2015 and awarded October 1, 2015 in an estimated contract amount of \$556,200. Community Coordinated Care for Children, Inc. provides childcare management and placement services for childcare recipients meeting eligibility requirements. The contract is outcomes based and the provider will receive payment for services rendered.

- Amendment No. 1 renewed the contract for the period of October 1, 2016 through September 31, 2017, and replaced Attachments B and E in their entirety.
- Amendment No. 2 replaced Attachment A in its entirety.

- Amendment No. 3 increased the total amount of the contract by \$50,000 for a new total of \$606,200.
- Amendment No. 4 will renew the contract for the period of October 1, 2017 through September 31, 2018 and increase the total amount of the contract by \$50,000 for a new total of \$656,200.