



Interoffice Memorandum

August 26, 2017

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From: *JB* for Carrie Woodell, Manager, Procurement Division

Contact: Marc A. Cannata, P.E., Manager, Capital Planning  
407-685-5953

Subject: Award of Invitation for Bids Y17-645-PD, Lighting Panelboards

**ACTION REQUESTED:**

Approval to award Invitation for Bids, Y17-645-PD, Lighting Panelboards, to the low responsive and responsible bidder, General Supply & Services, Inc. dba Gexpro, in the total contract award amount of \$184,155.60.

**PROCUREMENT:**

To furnish 144 lighting panelboards and 20 transformers for the Convention Center North South building catwalk show power.

**FUNDING:**

Funding is available in account number 4430-035-0965-6210.

**APPROVALS:**

The Convention Center and the Business Development Division concur with this recommendation.

**REMARKS:**

Three bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. General Supply & Services, Inc. dba Gexpro is the low responsive and responsible bidder. The bid submitted by Aldan Electric Supply, Inc. did not contain the required documents in their bid package and was determined to be non responsive.

New electrical service was recently installed to 36 locations in the North/South building catwalk level under a separate contract. The panelboards and transformers being procured by this contract will be used to distribute the new electrical service at the appropriate voltage to allow use by show exhibitors and clients.

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Award of Invitation for Bids Y17-645-PD, Lighting Panelboards

Bid tabulation is as follows:

<b><u>BIDDER</u></b>	<b><u>TOTAL BID AMOUNT</u></b>
General Supply & Services, Inc. dba Gexpro	\$184,155.60
Graybar	\$198,972.00
Aldan Electric Supply, Inc.	Non Responsive




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 23, 2017

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y17-645-PD, Lighting Panelboards for the Orange County  
Convention Center

The Business Development Division evaluated the 2 bids submitted for this project and found that none of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

