



Interoffice Memorandum

AGENDA ITEM

August 30, 2017

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management & Budget *K.N.P.*

SUBJECT: Consent Agenda Item for September 19, 2017
Budget Transfer #17-00000230

Provided for Board approval is a copy of the budget transfer processed by the Office of Management and Budget.

ACTION REQUESTED: Approval of budget transfer #17-00000230.

KP/vh

Attachment

AGENDA ITEM

(To be assigned by OMB)

vh

FUND NO 1023

DEPARTMENT(S) Administrative Services

DATE: 09/19/17

Request the following transfer be made for the reason(s) stated:

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	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
NO.	023	0475	9550	KQA	\$50,000	
TITLE		Reserve	Reserve - Future Capital Outlay			
NO.	043	2072	3810	AAZ		\$50,000
TITLE		Clerk of Courts Keypad Lock Replacement	Maintenance of Buildings, Improvement, and Grounds			
TOTAL:					\$50,000	\$50,000

JUSTIFICATION (to be completed by OMB):

This budget transfer is necessary to move funding from

Miscellaneous Construction Projects (Fund 1023) reserves to the Keypad Lock Replacement

project due to the bid coming in higher than estimated. This project is a security upgrade for the

Clerk of the Courts.

REQUESTED BY: Originator file
(Department Manager)

RECOMMENDED BY: Kurt A. Peterson
Office of Management & Budget

(County Comptroller)

APPROVED / DISAPPROVED

Board of County Commissioners / County Administrator: _____

REQUESTING DEPARTMENT: FORWARD ENTIRE SET TO THE OFFICE OF MANAGEMENT AND BUDGET
DISTRIBUTION AFTER APPROVAL: WHITE - FISCAL; GREEN - FINANCE; GOLD - OMB;
YELLOW - OMB; PINK - REQUESTING DEPARTMENT