




Interoffice Memorandum

August 26, 2017

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Carrie Woodell, Manager, Procurement Division

Contact: Terry Devitt, Assistant Director, Convention Center  
407-685-9867

Subject: Award of Invitation for Bids Y17-644-PD, Boiler Replacement  
for Orange County Convention Center Building 12

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y17-644-PD, Boiler Replacement for Orange County Convention Center Building 12, to the low responsive and responsible bidder, Thermal Tech, Inc., in the total contract award amount of \$194,887.

**PROCUREMENT:**

To furnish and install two boilers, exhaust systems and electrical connections and remove the existing boilers in building 12 of the Convention Center. This includes on-site certified technical and start-up support.

**FUNDING:**

Funding is available in account number 4430-035-0960-6210.

**APPROVALS:**

The Convention Center and the Business Development Division concur with this recommendation.

**REMARKS:**

Four bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. Thermal Tech, Inc. is the low responsive and responsible bidder. The bid submitted by W. W. Gay Mechanical Contractor of Orlando, Inc. did not meet the minimum requirements of the bid and was determined to be non responsive.

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Award of Invitation for Bids Y17-644-PD, Boiler Replacement for Orange County Convention Center Building 12

Bid tabulation is as follows:

<b><u>BIDDER</u></b>	<b><u>TOTAL BID AMOUNT</u></b>
Thermal Tech, Inc.	\$194,887
W. Soule & Co.	\$206,889
Mechanical Services of Central Florida, Inc.	\$209,658
W. W. Gay Mechanical Contractor of Orlando, Inc.	Non Responsive



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 28, 2017

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y17-644-PD, Boiler Replacement OCCC Building 12

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*