



Interoffice Memorandum

September 15, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *CW* Carrie Woodell, Manager, Procurement Division

CONTACT: Rich Steiger, Manager
Facilities Management Division
407-836-7473

SUBJECT: Approval of Amendment No. 7, Contract Y13-118, Security Guards Services for the Orange County Courthouse and Miscellaneous Sites

ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y13-118, Security Guards Services for the Orange County Courthouse and Miscellaneous Sites with G4S Secure Solutions USA, Inc. in the amount of \$120,000, for a revised total annual contract amount of \$14,383,432.31.

PROCUREMENT:

Due to increased usage, this amendment will provide continued coverage for security guard services in order to maintain safety and security at the Courthouse and Miscellaneous sites in Orange County.

FUNDING

Funding is available in account 0001-043-1716-3197.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

On January 15, 2013, the Board approved award of Contract Y13-118 in the amount of \$13,000,000 for a five-year term with two additional one-year term renewals. Contract award and previous amendments to the contract are as follows:

Award: January 15, 2013

Amendment No. 1: Issued on October 1, 2013: required additional training for security guards at the Courthouse Complex and Juvenile Justice Center at no additional cost and the contract amount remained unchanged.

Amendment No. 2: Issued on January 1, 2014: added an Armed Uniform Security Guard II position, an additional post for the Administration Center, and various additional countywide posts. This amendment increased the total contract by an estimated amount of \$424,030.43.

Amendment No. 3: Issued on March 1, 2014: added an Armed Uniformed Security Guard II position at Sandlake Road SunRail Station with vehicle and at IOC II, for a total increase of \$355,077.48.

Amendment No. 4: Issued on March 31, 2014: added as Unarmed Uniform Security Guard I position at Taft Maintenance Facility, increased the hours of the officers at Sheppard's Hope Health Clinic and decreased the hours at the Public Works Three Points Facility. The contract total was increased by \$353,721.20

Amendment No. 5: Issued on May 1, 2016: added three Unarmed Uniformed Security Guards II positions at the Orange County Courthouse employee entrance. The contract total was increased by \$130,603.20.

Amendment No. 6: Issued on November 18, 2016: allowed the use of the contract by other government agencies. The contract amount remained unchanged.