



Interoffice Memorandum

September 28, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *CW* Carrie Woodell, Manager, Procurement Division

CONTACT: Richard Steiger, Manager, Facilities Management Division  
407-836-7473

SUBJECT: Approval of Amendment No. 6, Contract Y14-1092C-DG  
Landscape Management Services – Countywide, Lot C

ACTION REQUESTED:

Approval of Amendment No. 6, Contract Y14-1092C-DG, Landscape Management Services – Countywide, Lot C, with A.L.G. Landscaping and Concrete Work, Inc. in the amount of \$64,117.04, for a revised total contract amount of \$165,996.30.

PROCUREMENT:

To provide landscape management services for the West district buildings.

FUNDING:

Funding is available in account number 0001-043-1716-3810.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

The Board approved award of this contract on October 14, 2014 in the amount of \$100,200 and the contract was executed on November 1, 2014.

Amendment No. 6 to Contract Y14-1092C-DG

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Amendment No. 1 – Increase in onsite weekly services at Fleet Management and deletion of services for the Laurel Hills Independence Center, increasing contract amount by \$300, from \$100,200 annually to \$100,500 annually.

Amendment No. 2 – First renewal period of November 1, 2015 through October 31, 2016.

Amendment No. 3 – Second renewal period of November 1, 2016 through October 31, 2017.

Amendment No. 4 – Addition of security and identification language for subcontractors performing services under this contract. No change to contract amount.

Amendment No. 5 – Addition of services and a one time clean-up for the Southwood Lot of Southwood Community Center, increasing contract amount by \$1,379.26, from \$100,500 annually to \$101,879.26 annually.

Amendment No. 6 – Will extend the contracted services for the period of November 1, 2017 through April 30, 2018, increasing contract amount by \$64,117.04 from \$101,879.26 to \$165,996.30. The extension is necessary to align this contract expiration with Lot A, Downtown district buildings, Lot B, Michigan Street Complex, Central and East district buildings and Lot D, 33<sup>rd</sup> Street and vicinity buildings. This will allow for solicitation of a new contract to include all districts in a single procurement, in an effort to achieve the greatest economies of scale.