



Interoffice Memorandum

September 28, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Richard Steiger, Manager, Facilities Management Division  
407-836-7473

SUBJECT: Approval of Amendment No. 5, Contract Y14-1092D-DG  
Landscape Management Services – Countywide, Lot D

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y14-1092D-DG, Landscape Management Services – Countywide, Lot D, with A.L.G. Landscaping and Concrete Work, Inc. in the amount of \$41,150.89, for a revised total contract amount of \$111,438.13.

PROCUREMENT:

To provide landscape management services for the 33<sup>rd</sup> Street and vicinity buildings.

FUNDING:

Funding is available in account number 0001-043-1716-3810.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

The Procurement Division approved award of this contract on October 31, 2014 in the amount of \$59,280 and the contract was executed on November 1, 2014.

Amendment No. 5 to Contract Y14-1092D-DG  
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Amendment No. 1 – Increase in landscaping services at Animal Services and Holden Heights Community Center (1201 20<sup>th</sup> Street) and deletion of services at Holden Heights Community Center (1416 L. B. McLeod Road), increasing contract amount by \$11,007.24, from \$59,280 annually to \$70,287.24 annually.

Amendment No. 2 – First renewal period of November 1, 2015 through October 31, 2016.

Amendment No. 3 – Second renewal period of November 1, 2016 through October 31, 2017.

Amendment No. 4 – Addition of security and identification language for subcontractors performing services under this contract. No change to contract amount.

Amendment No. 5 – Will extend the contracted services for the period of November 1, 2017 through April 30, 2018, increasing contract amount by \$41,150.89 from \$70,287.24 to \$111,438.13. The extension is necessary to align this contract expiration with Lot A, Downtown district buildings, Lot B, Michigan Street Complex, Central and East district buildings and Lot C, West district buildings. This will allow for solicitation of a new contract to include all districts in a single procurement in an effort to achieve the greatest economies of scale.