



Interoffice Memorandum

October 10, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Robert Dudas, Section Manager, Field Services Division
407-836-6835

SUBJECT: Award of Invitation for Bids Y17-1094-MV, Water Meter Testing

ACTION REQUESTED:

Approval to award Invitation for Bids Y17-1094-MV, Water Meter Testing, to the low responsive and responsible bidder, Taylor Meter Technologies, in the estimated contract award amount of \$361,371 for a 3-year term. Further, request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

To provide water meter testing services throughout the County for the Utilities Department.

FUNDING:

Funding will be available in account 4420 038 1328 3197.

APPROVALS:

The Field Services and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price reasonableness. The low bidder, Taylor Meter Technologies, has the necessary manpower and equipment to perform this contract.

Staff has determined the bid prices of Taylor Meter Technologies are reasonable, based on comparison to current Manatee County contract prices. The low bidder, Taylor Meter Technologies, meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to Taylor Meter Technologies.

Bid tabulation is as follows:

<u>Bids Received</u>	<u>Bid Price for Three Years</u>
Taylor Meter Technologies	\$361,371.00
Vanguard Utility Service, Inc.	\$433,058.34




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

September 12, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y17-1094-MV, Water Meter Testing

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson