



Interoffice Memorandum  
October 9, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Raymond Williams, P.E., Manager, Public Works Engineering Division  
407-836-7909

SUBJECT: Approval of Amendment No. 9, Contract Y12-819, Final  
Engineering Design Services for Shingle Creek Multi-Use Trail

**ACTION REQUESTED**

Approval of Amendment No. 9, Contract Y12-819, Final Engineering Design Services for Shingle Creek Multi-Use Trail, with WBQ Design & Engineering, Inc., in the amount of \$396,740.47 for a revised contract amount of \$2,441,936.29.

**PROCUREMENT**

To provide final engineering design and construction plan preparation for Shingle Creek Phase 3.

**FUNDING**

Funds are available in account number 7506-065-7382-6310. This project is funded by the Florida Department of Transportation.

**DISCUSSION**

The following are the previous contract actions:

<b>Original Contract:</b>	<b>Date:</b> 12/17/12	<b>Amount:</b>	<b>\$ 1,940,000</b>
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The Contract provided final engineering design and construction plans preparation for the Shingle Creek Multi-Use Trail Project (Phases 1, 2 & 3). Also included in the scope of services was trail design, drainage design, structural design, permitting, right-of-way engineering and designing amenities. The Contract was approved by the Board on October 2, 2012.

**Amendment No. 1:**                      **Date: 09/30/13**                      **Amount:**                      **\$44,515.75**

This amendment corrected the contract execution amount.

**Amendment No. 2:**                      **Date: 01/14/14**                      **Amount:**                      **0.00**

Decreased \$31,278.95 from subconsultant Nadic Engineering, Inc. Task 7.0 for geotechnical services lump sum amount and added \$31,278.95 to Nadic Engineering, Inc. post design services limiting amount. No change in the contract amount.

**Amendment No. 3:**                      **Date: 07/17/14**                      **Amount:**                      **\$0.00**

Reallocation of \$10,231.80 from WBQ Design & Engineering, Inc. Task 5.0 - Right-of-Way Engineering limiting amount to WBQ Design Engineering, Inc. Task 6.0 – Design Survey Services lump sum amount. No change in the contract amount.

**Amendment No. 4:**                      **Date: 05/04/15**                      **Amount:**                      **\$0.00**

Preparation of a Bridge Hydraulic Report. Reallocated \$18,217.32 from subconsultant DRMP, Inc. Task 3.0 Design and plans preparation, limiting amount to DRMP, Inc. Task 3.0 – Design and plans preparation lump sum amount. No change in the contract amount.

**Amendment No. 5:**                      **Date: 10/07/15**                      **Amount:**                      **\$0.00**

Funds were reallocated due to the cancellation of phase 3 of the project. No change in the contract amount.

**Amendment No. 6:**                      **Date: 04/12/16**                      **Amount:**                      **\$ 44,057**

Provided additional services for coordination meetings, exhibits, engineering and ROW support for acquisition of Phase 1 of the Shingle Creek Trail.

**Amendment No. 7:**                      **Date: 08/01/16**                      **Amount:**                      **\$0.00**

Redesigned the trail alignment and geometrics in order for the trail to avoid the Valencia Water Control District's property/easement. No change in the contract amount.

**Amendment No. 8:**                      **Date: 09/25/17**                      **Amount:**                      **\$ 16,623.07**

Provide post design services for the construction of Phase 1, Segment 1 project.