



Interoffice Memorandum

October 12, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Heather Coons, Financial Administrator, Parks and Recreation
Division
407-836-5569

SUBJECT: Ratification of Amendment No. 2, Contract Y17-1022-MV,
Tree Trimming & Related Services for Parks and Recreation Division

ACTION REQUESTED:

Ratification of Amendment No. 2, Contract Y17-1022-MV, Tree Trimming & Related Services for Parks and Recreation Division, in the estimated amount of \$400,000, for a revised estimated contract amount of \$656,580.

PROCUREMENT:

To increase the amount of the contract for the current period for cleaning efforts related to Hurricane Irma.

FUNDING

Funding is available in account number 1050 068 1805 3197.

APPROVALS:

The Parks and Recreation Division concurs with this recommendation.

REMARKS:

As a result of Hurricane Irma there is widespread tree damage at approximately 60 parks throughout Orange County. This amendment is required to allow for a one-time increase to the contract to accommodate the tree trimming necessary to bring these parks back up to site standards and safe conditions.

Contract Y17-1022-MV, Tree Trimming & Related Services for Parks and Recreation Division, was approved by the Board on May 9, 2017, in the estimated amount of \$206,580 for an initial 1-year term.

Amendment No. 1 - increased the contract by \$50,000. This increased the contract amount to \$256,580.