



Interoffice Memorandum

November 15, 2017

Handwritten initials, possibly "JH", in the top right corner.

TO: Katie Smith, Clerk to BCC, Comptroller Clerk's Office

THRU: Cheryl Gillespie, Agenda Development Supervisor, Agenda Development Office

FROM: Nanette Melo, Management and Budget Administrator, Office of Management and Budget *Nanette Melo*

SUBJECT: Request for Public Hearing – January Budget Amendment

Type of hearing: Budget Amendment to FY 2017-18 Budget

Hearing required by Fla. Stat.: Section 129.06 (2) (f)
F.S. # or code:

Advertising requirements: Advertise in the Sunday, January 21, 2018 edition of the local newspaper. The advertisement should be of standard size to accommodate the legal advertisement. (OMB will take care of advertising.)

Advertising timeframes: Advertise on January 21, 2018, which is the Sunday before the scheduled Public Hearing. The Public Hearing is scheduled for Tuesday, January 23, 2018.

Notify Abutters: No

Estimated time required for public hearing: 2 minutes

Hearing controversial? No

District #: All

Materials being submitted as backup for public hearing request: [THESE ITEMS NEED TO BE INCLUDED WITH THIS MEMO - if not do not list as part of this memo]:

N/A

LEGISLATIVE FILE # 18-014

SPECIAL INSTRUCTIONS TO CLERK (IF ANY):

The Clerk should return one approved copy of the budget amendment package to the Office of Management and Budget and forward the original to Finance.

c: Kurt N. Petersen, OMB, Manager

*January 23, 2018
@ 2pm.*