



Interoffice Memorandum

December 12, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y18-143-PD, Landscape
Maintenance Services Roads and Drainage Lot A

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-143-PD, Landscape Maintenance Services Roads and Drainage Lot A, to the low responsive and responsible M/WBE compliant bidder, Groundtek of Central Florida, LLC, in the estimated contract award amount of \$1,177,420 for the basic year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide landscape maintenance, including mowing (inclusive of edging, herbicide treatment, grass clipping and litter removal), brush control, fertilization of turf, tree and plant replacement, maintenance of planted beds and trees, removal of dead or fallen trees, straightening of established trees, inlet opening cleaning, and sodding as ordered by the county.

FUNDING:

Funding is available in account number 1002 072 2906 3816.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids from pre-qualified bidders were received and evaluated for responsiveness, responsibility and price. Lawnwalker Services, Inc. is the lowest responsive responsible bidder; however, the bid from Groundtek of Central Florida, LLC, a certified Minority/Women Business Enterprise, is within the sliding scale of 4% of the low bidder, allowing award in accordance with Orange County's M/WBE Ordinance, Section 17-324. The bid is considered reasonable based on comparison to prices for the same services under prior County contracts. Therefore, award is recommended to Groundtek of Central Florida, LLC.

Bid tabulation is as follows:

	BASIC YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Lawnwalker Services, Inc.	\$1,150,570	\$1,175,530	\$1,141,535	\$3,467,635
Groundtek of Central Florida, LLC	\$1,177,420	\$1,213,370	\$1,124,320	\$3,515,110
Ameriscapes Landscape Management Services, LLC	\$1,852,445	\$1,852,445	\$1,852,445	\$5,557,335




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

December 27, 2017

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y18-143-PD, Landscape Maintenance Services Roads and Drainage Lot A

The Business Development Division evaluated the 3 bids submitted for this project and found that this contract may be awarded to Groundtek of Central FL, LLC, a certified Minority/ Women Business Enterprise bidder. The Orange County certified firm did not exceed the low bid by more than 4% on contract awards from \$2,000,000.01 to \$5,000,000.00, in accordance with the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



For sheena Ferguson

BID COMPARISON

Y18-143-PD, Landscape Maintenance Services Roads and Drainage Lot A

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (4%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Lawnwalker Services, Inc.	\$3,467,635				
2nd Low	Groundtek of Central FI, LLC (HM)	\$3,515,110	\$47,475	1.37%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$5,557,332	\$2,089,697	60.26%	\$2,042,222	58.10%