



Interoffice Memorandum

December 14, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Michael Drozeck, Manager, Stormwater Management Division
407-836-7945

SUBJECT: Award of Invitation for Bids Y18-145-MV, MSBU & Non-MSBU
Retention Pond Mowing Maintenance – Three Points

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-145-MV, MSBU & Non-MSBU Retention Pond Mowing Maintenance – Three Points, to the low responsive and responsible bidder, Carol King Landscape Maintenance, Inc., in the estimated contract award amount of \$255,930 for the basic year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the Three Points area.

FUNDING:

Funding is available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management Division and Business Development Division concur with this recommendation.

Y18-145-MV, MSBU & Non-MSBU Retention Pond Mowing Maintenance – Three Points
Page 2 of 2

REMARKS:

Four bids from pre-qualified bidders were received and evaluated for responsiveness, responsibility and price. Carol King Landscape Maintenance, Inc. is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under prior County contracts. Therefore, award is recommended to Carol King Landscape Maintenance, Inc.

Bid tabulation is as follows:

	BASIC YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Carol King Landscape Maintenance, Inc.	\$255,930	\$263,040	\$294,120	\$813,090
Groundtek of Central Florida, LLC	\$298,380	\$314,420	\$350,160	\$962,960
Ameriscapes Landscape Management Services, LLC	\$306,500	\$314,675	\$343,275	\$964,450
Begley's Cleaning Service, Inc. d/b/a Millennium Grounds and Waters	\$390,100	\$400,700	\$437,100	\$1,227,900




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 22, 2017

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y18-145-MV, MSBU & Non-MSBU Retention Pond Mowing & Maintenance – Three Points**

The Business Development Division evaluated the **4 bids** submitted for this project and found that the **one (1)** Orange County certified Minority Women Business Enterprise bidder **was not within 5%** of the low bid for bid awards from \$750,000.01 to \$2,000,000. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y18-145-MV, MSBU & Non-MSBU Retention Pond Mowing & Maintenance - Three Points

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Carol King Landscape Maintenance, Inc.	\$813,090				
2nd Low	Groundtek of Central FI, LLC (HM)	\$962,960	\$149,870	18.43%		
3rd Low	Ameriscapes Landscape Management Services, LLC	\$964,450	\$151,360	18.62%	\$1,490	0.15%
4th Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$1,227,900	\$414,810	51.02%	\$264,940	27.51%