



Interoffice Memorandum

December 13, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homeless Issues Division
Phone: (407) 836-7608

SUBJECT: Contract Y18-2000, Homeless Shelter Prevention/Diversion Services

ACTION REQUESTED:

Approval of Contract Y18-2000, Homeless Shelter Prevention/Diversion Services, with Coalition for the Homeless of Central Florida, Inc., in the estimated contract award amount of \$400,000 for a 1-year term. Further request authorization to renew the contract for two additional 1-year terms.

PROCUREMENT:

To provide shelter prevention and diversion services to serve the current homeless population and residents who may become homeless. The intent is to create a front-end system to attempt to prevent homelessness and the need for shelter by prioritizing the most vulnerable and assisting individuals and families with the most appropriate resources; thus, creating a system that reduces shelter stays and promotes housing stability.

FUNDING:

Funding for this project is available in account 0001-060-2504-3197.

APPROVALS:

The Mental Health and Homeless Issues Division concurs with this recommendation.

REMARKS:

The Coalition for the Homeless of Central Florida, Inc., a not-for-profit corporation, is the largest provider of homeless sheltering services in Central Florida. Additionally, they are currently the only shelter within Orange County providing services through the Housing

PAGE 2

Contract Y18-2000, Homeless Shelter Prevention/Diversion Services

and Urban Development Continuum of Care Coordinated Entry System of which Orange County is a participant. This community wide system is designed to prioritize families and individuals for limited housing resources and shelter beds using a vulnerability assessment. Prioritization ensures that the most vulnerable are provided with scarce resources first.

Orange County currently contracts with the Coalition for the Homeless of Central Florida, Inc. for on-site bridge housing for the rapid rehousing program, resulting in a satisfactory record of service. The budget established for this project is based on similar contracts within the Continuum of Care system. This contract will be a cost reimbursement and invoiced monthly.