



Interoffice Memorandum

January 2, 2018

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

FROM: Jon V. Weiss, P.E., Director
Community, Environmental and Development Services
Department

CONTACT PERSON: Carol L. Knox, Manager, Zoning Division
PHONE NUMBER: 407 836-5585

SUBJECT: January 23, 2018 – Consent Item
Revise Processing and Distance Measurement Fee to include
Medical Marijuana Treatment Center

The Processing and Distance Measurement fee applies to land uses requiring a field inspection to ensure that distance separation requirements are met. The fee currently includes Pain Management Clinic, Simulated Gaming establishment and Alcoholic Beverage application review. With the adoption of Ordinance 2017-21, on November 14, 2017, effective date of January 1, 2018, distance separation measurement is required between Medical Marijuana Treatment Center (MMTC) locations and any school. Staff proposes a revision to the fee schedule to include MMTC.

All MMTC applicants will be advised of the fee on our website and on the MMTC application.

ACTION REQUESTED: Approval of the revision to the fee schedule to include Medical Marijuana Treatment Center in the Processing and Distance Measurement fee. All Districts (Zoning Division)

JVW/CLK:mof

Attachment

Community, Environmental and Development Services - ZONING

OBJECTIVE: To control land use and development in accordance with the Zoning Regulation (Chapter 38 of the County Code) Comprehensive Policy Plan, and other applicable rules, regulations and procedures; and to protect and improve the general welfare of county residents.

PHONE: 407-836-3111

COMMERCIAL/MULTI-FAMILY PLANS REVIEW

Submittal fee (Non-Refundable).....	\$	206.00
Re-Submittal fee (on 3 rd submittal).....	\$	103.00
Revision to Existing Permit	\$	94.00
Tree survey/landscape review.....	\$	95.00
Commercial Free Standing/Detached Structure < 500 sq. ft.	\$	100.00
Commercial / Multi-family fence	\$	100.00
Plan Alteration Review	\$	46.00
Single permits ¹	\$	206.00
Single permits including landscape ²	\$	301.00
Two or more permits ³ (Each permit; plus address fee if applicable).....	\$	68.00
Landscape Re-Inspection	\$	131.00

NOTE: ¹ Fee simple individual permits requiring individual Certificate of Occupancy.

² Initial submittal fee that also requires a tree survey/landscape review.

³ \$64 for each additional permit or portion thereof.

BOARD OF ZONING ADJUSTMENT

Appeal to Board of County Commissioners	\$	691.00
Appeal of the Zoning Manager's Determination to BZA.....	\$	638.00
Zoning Manager Determination.....	\$	638.00
Variance	\$	638.00
Special Exception ¹ : General (unless otherwise noted).....	\$	1,355.00
Accessory Dwelling Unit.....	\$	652.00
Communication Tower Request	\$	1,560.00
Family Lot Provision	\$	696.00
Guest Cottages.....	\$	638.00
Home Occupations, includes Hobby Kennel	\$	361.00
Landfills & Transfer Stations	\$	3,016.00
Mobile Home During Construction of a Single Family Residence	\$	638.00

(Continued...)

ZONING (continued)

COST

BOARD OF ZONING ADJUSTMENT (cont.)

Special Exception ¹ : General (unless otherwise noted) (continued...)	\$ 1,355.00
Off-Premise Directional Signs	\$ 638.00
Sales Trailer in conjunction with a Development of Subdivision	\$ 638.00
Temporary Night Watchman Trailer	\$ 638.00

NOTE: ¹ Variance(s) which are part of a Special Exception request are not charged a separate variance fee.

PERMIT FEES

Fence Permit (Residential only)	\$ 38.00
Garage Sale Permit	\$ 14.00
Community Garage Sale, (additional amount for each address)	\$.50
Off-Site Directional Sign Permit	\$ 26.00
Temporary Portable Storage Container	\$ 36.00
Zoning Land Use Permit	\$ 12.00

REVIEW FEES

Boat Dock Review	\$ 38.00
Demolition Permit Review	\$ 9.00
Eminent Domain Review	\$ 272.00
Model Home Request	\$ 258.25
Plat Review	\$ 204.00
Sign Permit Review	\$ 22.00
Tent Review	\$ 9.00
Trailer Set-Up and Tie-Down	\$ 31.00

OTHER FEES:

PROCESSING & DISTANCE MEASUREMENT	\$ 273.00
Processing and Distances applies to Pain Management Clinic, Simulated Gaming establishment, Alcoholic Beverage License Review or Medical Marijuana Treatment Center	
1APS and 2APS Applications - New	\$ 8.00
Temporary Extension of Licensed Premises	\$ 8.00
BILLBOARD APPLICATION REVIEW (includes initial annual registration)	\$ 237.00
BILLBOARD REGISTRATION (Existing unregistered billboards)	\$ 212.00
Billboard Annual Registration Fee	\$ 106.00
Certification	\$ 128.00
Lost / Replacement Tag	\$ 56.00

ZONING (continued)

	COST
LAND CLEARING	
Land Clearing (No Construction)	\$ 121.00
Tree Removal (Individual – No Building Permit)	\$ 80.00
Tree Replacement Fund (non-specimen, per inch)	\$ 106.00
Tree Replacement Fund (specimen, per inch)	\$ 212.00
MOVING STRUCTURES	
Into or within Orange County	\$ 43.00
Out of Orange County	\$ 11.00
<i>NOTE: Multi-family, offices, or commercial use moves shall be processed through the commercial site plan review process and charged a fee accordingly.</i>	
NON-CONFORMING USE DETERMINATION	\$ 434.00
(Refunded upon filing of a Board of Zoning Adjustment appeal)	
RE-ADVERTISEMENT COST	\$ 93.00
RE-SCHEDULING APPEAL DATE	\$ 71.00
RECREATIONAL VEHICLES (RV) AND BOATS	
Occupancy	\$ 29.00
Storage on Site	\$ 47.00
RESEARCH FEE	
Research will be charged at actual labor rates, in accordance with the Public Records policy in Section 1.	
RESIDENTIAL PLANS REVIEW - One and Two Family Dwelling	
New Construction	\$ 34.00
Other than new construction	\$ 32.00
Accessory Structures	\$ 12.00
<i>NOTE: Fees for accessory structures include, but are not limited to: utility buildings, swimming pools, spas, pool decks and pool screen enclosures, boat docks/houses, concrete slabs installed after initial construction, and air conditioners.</i>	

ZONING (continued)

STREET ADDRESSING

Commercial / Residential (Vacant or New).....	\$ 20.00
Each additional address.....	\$ 20.00
Address Verification	\$ 12.00

STREET NAME PETITION (New or Changed)	\$ 390.00
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SUBDIVISION DETERMINATION

Single Family Residential – Up to 3 lots, or reconfiguration application (includes record keeping, \$127 Public Works, and \$367 Zoning)	\$ 494.00
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Single Family Residential – Greater than 3 lots (includes record keeping, \$252 Public Works, and \$367 Zoning)	\$ 619.00
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Multi-Family, Commercial, Industrial (includes record keeping, \$252 Public Works, and \$367 Zoning)	\$ 619.00
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DRC/BCC Appeal (includes \$241 Zoning, \$141 DRC and \$359 Planning Division cost)	\$ 741.00
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ZONING VERIFICATION

General.....	\$ 128.00
With Planned Development and / or DRI	\$ 222.00

Zoning Division Refund Policy:

1. A written request is required to obtain a refund, and shall include the original fee receipt as an attachment.
2. No refunds will be issued for fees less than \$31.00.
3. No refunds will be issued for any fee after six months. The fee refund request must be received in the Zoning Division office within six months of the fee assessment.
4. The service charge for refunding Zoning Division fees is \$31 or 1/3 of the original fee, whichever is greater, unless the fee was collected in error by the County.
5. No refunds will be made for any other department or division fees. Please refer to the individual pages in the fee directory for refund policy on those fees.

Late Charges - Billboard Registration (Initial and Annual): A research and handling fee will be assessed for all paperwork filed past the registration date. The fee is \$40 per hour for all additional processing. The minimum fee is \$40.

Re-Submittal Fees - For Preliminary Subdivision Plan, Planned Development, Amendment to Planned Development, Change Determination, Development Plan, or Commercial / Multi-Family plans submitted through the commercial review process, a fee of 1/2 the original fee will be assessed on the 3rd submittal.

ZONING (continued)

Work Without a Permit

If any work, use, or storage is commenced without a permit for any of the following:

- *Fences*
- *RV Storage*
- *Boat Storage*
- *Garage Sales*
- *Zoning Use Permit*
- *Temp. Portable Storage*
- *Temporary Off-Site Directional Signs*

A research and handling fee will be assessed for all work performed without a permit. The fee is \$40 per hour for all additional processing, and will be charged in addition to regular permit costs. The minimum fee is \$40.

Indexing Note:

All fees may increase on October 1, of each year by the lesser of three percent (3%), or the Consumer Price Index – All Urban Consumers. After the annual calculation, the fee increase may be rounded to the nearest whole dollar amount.