



Interoffice Memorandum

January 17, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Terry Devitt, Acting Deputy Director, Orange County Convention Center
407-685-9867

SUBJECT: Approval of Amendment No. 10, Contract Y12-1041-GJ, Janitorial
Services at the Orange County Convention Center

ACTION REQUESTED:

Approval of Amendment No. 10, Contract Y12-1041-GJ, Janitorial Services at the Orange County Convention Center, with A.C.A. Industries, Inc. dba American Maintenance, for an extension of 90 days in the estimated amount of \$368,000, for a revised total estimated contract amount of \$5,544,360.32.

PROCUREMENT:

To provide continued coverage for janitorial services while a new solicitation process is conducted in order to maintain services at the Convention Center.

FUNDING

Funding is available in account 4430-435-0927-3170.

APPROVALS:

The Convention Center concurs with this recommendation.

REMARKS:

On February 12, 2013, the Board approved award of Contract Y12-1041-GJ in the amount of \$4,947,056.40 for a three-year term, renewable for two additional one-year terms. Previous amendments to the contract are as follows:

- Amendment No. 1: Added lines 34 through 40 for daily rates for janitorial services and increased the contract by \$12,024.
- Amendment No. 2: Added line 49 for sofa cleaning and increased the contract by \$99,000.
- Amendment No. 3: Increased the contract by 1.52% based on the CPI index, an increase of \$49,963.21.
- Amendment No. 4: Increased the contract by 1.27% based on the CPI index, an increase of \$42,340.87.
- Amendment No. 5: Adjusted the cost of lines 12 and 13 and increased the contract by \$1,828.80.
- Amendment No. 6: Corrected the unit line pricing of lines 1, 2, 3, 14, 15, 29, 30, 31 and 36. The extended pricing of the contract remained the same.
- Amendment No. 7: Renewed the contract for the period of March 31, 2016 through April 1, 2017.
- Amendment No. 8: Renewed the contract for the period of March 31, 2017 through April 1, 2018.
- Amendment No. 9: Increased the unit cost of line 5 and decreased the quantity of line 41, an overall increase of \$24,147.04.

These services have been resolicited under Y18-144-KB.