



Interoffice Memorandum

January 17, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Michael Hudkins, Division Manager, Water Reclamation Division, Utilities
Department
407 254-9685

SUBJECT: Ratification of Amendment No. 6, Contract Y15-151B-JS, Temporary Labor
- Manual

ACTION REQUESTED:

Ratification of Amendment No. 6, Contract Y15-151B-JS, Temporary Labor – Manual, with Ace Staffing, Inc., in the estimated amount of \$40,000, for a revised total estimated contract amount of \$500,688.

PROCUREMENT:

This amendment will provide additional funding to cover a contract extension period of 60 days to ensure continuity of services while a new solicitation process is conducted.

FUNDING:

Funds are available in accounts 4420-038-1351-3179, 4420-038-1355-3179, 4420-038-1357-3179, and 4420-038-1359-3179.

APPROVALS:

The Utilities Department concurs with this recommendation.

REMARKS:

On December 16, 2014, the Board approved award of Contract Y15-151 in the estimated annual contract amount of \$330,688 with two additional one-year terms. Contract award and previous amendments to the contract are as follows:

Amendment No. 1: Issued on October 7, 2015; increased the total contract amount by \$50,000, from \$330,688 to \$380,688.

Amendment No. 2: Issued on November 30, 2015; increased the total contract amount by \$75,000, from \$380,688 to \$455,688.

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Amendment No. 3: Issued on January 13, 2016, contract renewed from January 13, 2016 through January 12, 2017.

Amendment No. 4: Issued on October 24, 2016, increased the total contract amount by \$5,000, from \$455,688 to \$460,688.

Amendment No. 5: Issued on January 13, 2017, contract renewed from January 13, 2017 through January 12, 2018.

These services have been resolicited under Y18-175-MV, Temporary Labor - Manual.