



Interoffice Memorandum

CAPITAL PROJECTS ITEM 2

DATE: January 9, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

THROUGH: Anne Kulikowski, Director *[Signature]*
Administrative Services Department

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division *[Signature] SFR*

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No. 5, Contract No. Y15-7014, with Marbek Construction Company in the amount of \$39,343.66, for the Health Services EMS HVAC & Interior Renovation. The revised lump sum contract amount is \$1,350,789.02.

PROJECT: Health Services EMS HVAC & Interior Renovations

DISTRICT 3

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-043-0249-6210

JUSTIFICATION/DISCUSSION:

This work is due to unforeseen conditions, to comply with life safety requirements by adding a fire alarm and upgrading the electrical work to comply with code.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on March 17, 2016.

Original Contract dated March 23, 2016 **Lump sum amount - \$1,160,800.00**

Change Order No. 1 dated October 26, 2016 **Lump sum amount - \$ 55,622.96**
Replace damaged fixtures and install structural concrete to existing masonry per engineer of record and additional structural testing of the existing structure due to unforeseen conditions.

Change Order No. 2 dated April 25, 2017 **Lump sum amount - \$ 37,527.23**
Additional services for plumbing and electrical repairs due to unforeseen conditions and code issues and repairs to existing roof structure to unforeseen water damage.

Change Order No. 3 dated June 23, 2017 **Lump sum amount - \$ 33,790.60**
Extended general conditions due to drawing revisions impacting roofing and interior finishes.

Change Order No. 4 dated October 18, 2017 **Lump sum amount - \$ 23,704.57**
Additional services for soffit mods, additional framing, and data upgrades

Proposed Change Order No. 5 dated April 25, 2017 **Lump sum amount - \$ 39,343.66**
Additional services for fire alarm and electrical upgrade due to unforeseen conditions and code issues affecting life safety as required by the Fire Marshall.

Proposed Final Contract Amount **\$1,350,789.02**

cc: *Administrative Services Department*
Procurement Division
Capital Projects Division
Health Services Department

**ORANGE COUNTY PURCHASING AND CONTRACTS
CHANGE ORDER REQUEST FORM**

BCC Mtg. Date: February 6, 2018

DATE 1/8/2018	DEPARTMENT/DIVISION Admin. Services/Capital Projects	CONTACT NAME Ralph Odom	CONTACT PHONE 407-836-0038
CHANGE ORDER NO. 5	VENDOR MARBEK CONSTRUCTION COMPANY	DOCUMENT NO. C157014	DOOC ✓
		POOC ✓	CONTRACT NUMBER Y15-7014
			ORIGINAL DOCUMENT APPROVAL BUYER/PA/CA NAME Elia Zayas

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	INCREASE- Quantity			Unforeseen Conditions	
	FROM 1311445.36	\$ 1,311,445.36	\$ 1,350,789.02		\$ 39,343.66
	TO 1350789.02				
	FROM -				\$ 0.00
	TO -				
	FROM -				\$ 0.00
	TO -				

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	NET DOLLAR CHANGE
								\$ 0.00
								\$ 0.00
								\$ 0.00

ACCOUNTING LINE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	FROM ACCOUNTING LINE	TO AMOUNT	TO ACCOUNTING LINE

OTHER CHANGES

DESCRIBE
Contract Time: Add 0 Calendar Days Revised Substantial Completion: 12/8/2017 Revised Final Completion: 1/8/2018

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O
\$ 1,160,800.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 150,845.36	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 39,343.66	\$ 1,350,789.02

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O
	<input type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	<input type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	

- ☐ CANCEL ENTIRE PO/DO
- ☐ DO NOT MAIL VENDOR COPY

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Addition of fire alarm devices in Phase III required by OC Fire Marshall. Addition of electrical devices required replacement due to code and life safety and add mini split to communication room.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

DATE: 1/17/18
DATE: 1/17/18

OFFICIAL PURCHASING AND CONTRACTS USE ONLY

PURCHASING AND CONTRACT APPROVAL:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO:

DATE: