Interoffice Memorandum



REAL ESTATE MANAGEMENT ITEM 4

DATE:	January 18, 2018
TO:	Mayor Teresa Jacobs and the Board of County Commissioners
THROUGH:	Paul Sladek, Manager RS Real Estate Management Division
FROM:	Erica L. Guidroz, Acquisition Agent EG Real Estate Management Division
CONTACT PERSON:	Paul Sladek, Manager
DIVISION:	Real Estate Management Phone: (407) 836-7090
ACTION REQUESTED:	APPROVAL OF PURCHASE AGREEMENT AND UTILITY EASEMENT BETWEEN WILLIAM R. HIXSON AND ANNA M. HIXSON AND ORANGE COUNTY AND SUBORDINATION OF ENCUMBRANCE TO PROPERTY RIGHTS TO ORANGE COUNTY FROM JUSTIN GILBERT AND JULIA M. FISHER AND AUTHORIZATION TO DISBURSE FUNDS TO PAY PURCHASE PRICE AND RECORDING FEES AND RECORD INSTRUMENT
PROJECT:	Pump Station No. 3191 (Puritan Road)
	District 3
PURPOSE:	To acquire a utility easement for relocation and reconstruction of an existing pump station.
ITEMS:	Purchase Agreement (Parcel 801)
	Utility Easement (Instrument 801.1) Cost: \$35,000 Size: 1,095 square feet
	Subordination of Encumbrance to Property Rights to Orange County (Instrument 801.2)

Real Estate Management Division Agenda Item 4 January 18, 2018 Page 2

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BUDGET:	Account No.: 4420-038-1503-74-6110
FUNDS:	\$35,000.00 William R. Hixson and Anna M. Hixson (purchase price)
	\$35.50 Payable to Orange County Comptroller (recording fees)
APPROVALS:	Real Estate Management Division Utilities Department
REMARKS:	Grantor to pay documentary stamp tax.

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REQUEST FOR FUNDS FOR L X Under BCC Approval	AND ACQUISITIONUnder Ordinance Approval
Date: 11-28-2017	Amount: \$35,035.50
Project: Pump Station No. 3191 (Puritan Road)	Parcel: 801
Charge to Account # 4420-038-1503-74-6110	Controlling Agency Approval Date
	Fiscal Approval Date
TYPE TRANSACTION (Check appropriate block{s}) Pre-Condemnation Post-Condemnation	XN/A District #3
Acquisition at Approved Appraisal Acquisition at Below Approved Appraisal XAcquisition at Above Approved Appraisal Advance Payment Requested	William R. Hixson and Anna M. Hixson 592 Scenic Hills Drive McMinnville, TN 37110 Purchase Price \$35,000.00
DOCUMENTATION ATTACHED (Check appropriate block{s}) X Contract X Copy of Executed Instruments X Certificate of Value X Settlement Analysis	Orange County Comptroller Recording Fee \$35.50 Total \$35,035.50
Payable to: William R. Hixson and Anna M. Hixson (\$35,000.00)	
Payable to: Orange County Comptroller (\$35.50)	
CHECKS ARE TO BE PICKED UP BY THE REAL ESTATE MAN	
Recommended by <u>Erica Guidroz, Acquisition Agent</u>	<u>11-28-17</u> Date

Manager, Real Estate Management Division

11/z	8/	17-	
Date	1		

FEB 0 6 2018

Date

Examined/Approved

Payment Approved

Certified

Comptroller/Government Grants

REMARKS: Schedule Closing Date: As soon as check is available

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Approved by BC¢ Deputy Clerk to the Board

Anticipated Closing Date: TBD

Please Contact Acquisition Agent @ 67036 if you have any questions.

APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

Check No. / Date

FEB 0 6 2018

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Payable to: Orange County Comptroller (\$35.50)	
CHECKS ARE TO BE PICKED UP BY THE REAL ESTATE MANA	GEMENT DIVISION (DO NOT MAIL)
Recommended by <u>(Arca</u>) <u>Juichus</u> Erica Guidroz, Acquisition Agent/)	<u> - 28-17</u> Date
Payment Approved Paul Sladek, Manager, Real Estate Manageme	ent Division Date
Certified	
Approved by BCC Deputy Clerk to the Board	Date
Examined/Approved Comptroller/Government Grants	Check No. / Date
REMARKS:	
Schedule Closing Date: As soon as check is available	

1

Anticipated Closing Date: TBD

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Please Contact Acquisition Agent @ 67036 if you have any questions.

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Project: Pump Station No. 3191 (Puritan Road) Parcel: 801.1 APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS FEB 0 6 2018

PURCHASE AGREEMENT

COUNTY OF ORANGE STATE OF FLORIDA

THIS AGREEMENT made between William R. Hixson and Anna M. Hixson, his wife, hereinafter referred to as SELLER, and Orange County, a charter county and political subdivision of the state of Florida, hereinafter referred to as BUYER.

WITNESSETH:

WHEREAS, BUYER requires the land described on Schedule "A" attached hereto for the above referenced project and said SELLER agrees to furnish said land for such purpose.

Property Appraiser's Parcel Identification Number [a portion of] <u>14-22-30-0226-08-240</u>

NOW, THEREFORE, in consideration of the sum of One Dollar (\$1.00), each to the other paid, the parties hereto agree as follows:

- 1. SELLER agrees to execute a permanent Utility Easement on Parcel 801, conveying said Easement unto BUYER free of all liens and encumbrances for the sum of \$35,000.00.
- 2. SELLER agrees to pay documentary stamp tax prior to receipt of proceeds, by separate check Payable to the Orange County Comptroller.
- 3. This transaction shall be closed and the Utility Easement and other closing papers delivered on or before 90 days from the effective date of this AGREEMENT. Closing shall take place at the office of the Orange County Real Estate Management Division, 400 E. South Street, Fifth Floor, Orlando, Florida 32801, or at such place as shall be mutually agreed upon by BUYER and SELLER.
- 4. SELLER shall comply with Section 286.23, Florida Statutes, pertaining to disclosure of beneficial ownership, if applicable.
- 5. Effective Date: This agreement shall become effective on the date upon which it has been fully executed by the parties and approved by the Orange County Board of County Commissioners and/or the Manager/Assistant Manager of the Orange County Real Estate Management Division, as may be appropriate.

THIS AGREEMENT supersedes all previous agreements or representations, either verbal or written, heretofore in effect between SELLER and BUYER, made with respect to the matters herein contained, and when duly executed constitute the AGREEMENT between SELLER and BUYER. No additions, alterations, or variations to the terms of this AGREEMENT shall be valid, nor can provisions of this AGREEMENT be waived by either party unless expressly set forth in writing and duly signed.

Project: Pump Station No. 3191 (Puritan Road) Parcel: 801.1

The parties hereto have executed this AGREEMENT on the date(s) written below.

SELLER

William R. Hixson

Post Office Address 592 Scenie McMmpville, Tel 3)110 DATE:

Anna M. Hixson

Post Office Address 592 Scenic Mc Minnulle, 10

DATE: 11-30-17

BUYER

Orange County, Florida Erica BY: Erica Guidroz, Its Agent DATE: 1-1-18

TA/112917ta

SCHEDULE "A" SKETCH AND DESCRIPTION PARCEL: 801 ESTATE: PERMANENT UTILITY EASEMENT PURPOSE: PUMP STATION SITE

Logal Description:

A PORTION OF LOT 24, BLOCK H, ARCADIA ACRES SECTION ONE, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK X, AT PAGE 96, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHEAST CORNER OF SAID LOT 24 THENCE RUN SOUTH 25° 24' 22" WEST, ALONG THE EAST LINE OF SAID LOT 24, A DISTANCE OF 47.56 FEET; THENCE DEPARTING SAID EAST LINE RUN NORTH 64° 35' 36" WEST, A DISTANCE OF 25.00 FEET; THENCE RUN NORTH 25° 24' 22" EAST, A DISTANCE OF 40.00 FEET TO THE NORTH LINE OF SAID LOT 24; THENCE RUN SOUTH 81° 25' 35" EAST, ALONG SAID NORTH LINE, A DISTANCE OF 26.12 FEET TO THE POINT OF BEGINNING.

CONTAINING 1095 SQUARE FEET OR 0.025 ACRES, MORE OR LESS.

Surveyor's Notes:

1. This Sketch of Description is not valid without the signature and original raised seal of a Florida Licensed Surveyor and Mapper.

2. Bearings shown hereon are relative to an assumed datum based on the East line of Lot 24 as being South 25° 24' 22" West.

3. This Sketch of Description does not address the Identification or location of jurisdictional wellands or sovereign lands, if any, that may or may not ile within or adjacent to the project area.

5. Lands making up the project area were not abstracted by this firm for matters of title, such as easements, rights-of-way, ownership or other matters of record.

6. The location and configuration of the Sketch of Description shown hereon was provided by the client.

7. Certified to and for the exclusive use of Orange County, a charter county and a political subdivision of the State of Florida.

8. Source of derivat photography: The Florida Department of Environmental Protection, Division of State Lands, Gureau of Survey and Mapping, Land Boundary Information System website, (labins.org) - Digital Orthography imagenviate, 2012.

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Florida Professional Surveyor and Mapper No.4201

THIS IS NOT A SURVEY

PROJECT TITLE	ounty Utilities Department #3191 Sketch and Description Puritan Road	DATE	BY.	REVISI
amec. foster	Amec Foster Wheeler Environment & Infrastructure, Inc. 76 East Amelia Street, Suite 200 Orlando, FI 92801 USA Phone: (407) 522-7670 Fax: (407) 522-7676	DRAWN DATE: JOB N 037.4.1	02/QQ No. 4.10110	80/ N
wheeler	Conliticate of Authorization Number LB-0007992	DIAWING) NAME	: 1008 00

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DRAWN BY: PEW CHRD. BY: BMJ DATE: 02/00/2017 DATE: 02/00/2017			r: <u>RMJ</u> 02(00/2017		
JOD No. 0374.14.1000		80/ N		8117. <u>1</u> 0F. <u>2</u>	
	DIAWING NAME: 1008 OCU P8 3101 Pullan Rd S&D.dwg				



Instrument: 801.1 Project: Pump Station No. 3191 (Puritan Road)

UTILITY EASEMENT

THIS INDENTURE, made the $\frac{m}{2}$ day of $\frac{M_{covernbuc}}{M_{covernbuc}}$, 2017 between William R. Hixson and Anna M. Hixson, his wife, of the county of $\frac{M_{covernbuc}}{M_{covernbuc}}$ and state of $\frac{1}{Tennessee}$, GRANTORS, and Orange County, a charter county and political subdivision of the state of Florida, whose address is P.O. Box 1393, Orlando, Florida 32802-1393, GRANTEE.

WITNESSETH, That the GRANTOR, in consideration of the sum of \$35,000.00 and other valuable considerations, paid by the GRANTEE, the receipt whereof is hereby acknowledged, does hereby give and grant to the GRANTEE and its assigns, an easement for utility purposes, with full authority to enter upon, construct and maintain, as the GRANTEE and its assigns may deem necessary, electrical poles, telephone poles, wires, guy wires and appurtenances, water pipes, sewer pipes, gas pipes and mains, and any other utility facilities over, under and upon the following described lands situate in Orange County, aforesaid to-wit:

SEE ATTACHED SCHEDULE "A"

Property Appraiser's Parcel Identification Number: a portion of 14-22-30-0226-08-240

TO HAVE AND TO HOLD said easement unto said GRANTEE and its assigns forever.

THE GRANTEE herein and its assigns shall have the right to clear and keep clear all trees, undergrowth and other obstructions that may interfere with normal operation or maintenance of the utilities and any facilities placed thereon by the GRANTEE and its assigns, out of and away from the herein granted easement, and the GRANTOR, its successors and assigns, agrees not to build, construct, or create, nor permit others to build, construct, or create any buildings or other structures on the herein granted easement that may interfere with the normal operation or maintenance of the utility facilities installed thereon.

GRANTEE may at any time increase its use of the easement, change the location of pipelines or other facilities within the boundaries of the utility easement, or modify the size of existing pipelines or other improvements as it may determine in its sole discretion from time to time without paying any additional compensation to GRANTOR or GRANTOR'S successors or assigns, provided GRANTEE does not expand its use of the easement beyond the easement boundaries described above. Instrument: 801.1 Project: Pump Station No. 3191 (Puritan Road)

IN WITNESS WHEREOF, the said GRANTORS have hereto set their hands the day and year first above written.

Signed, sealed and delivered in

the presence of:

Printed Nam

Printed Name

William R. Hixson

592 Scenic Hills Drive Post Office Address



592 Science Hills Drive Post Office Address

Mcmmulle, Th 37110

(Signature of TWO witnesses required by Florida law)

IN STATE OF COUNTY OF Warren

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state and county aforesaid to take acknowledgements, personally appeared William R. Hixson and Anna M. Hixson, his wife. He and She I each are personally known to me or I each have produced and and and and a sidentification.

UNIT OF J. TRAWitness my hand and official seal this 6	19th day of November, 2017.
SAL STATE (Officiary Seal)	Notary Signature
TENNESS Sour	Tracie J. Traus
This instrument prepared by:	Printed Notary Name
Theresa A. Avery, a staff employee	Notary Public in and for
in the course of duty with the	the county and state aforesaid
Real Estate Management Division	Warren CO TN
of Orange County, Florida	My commission expires: $2/8/2021$

S:\l'orms & Master Docs\Project Document Files\1_Misc, Documents\P\Pump Station No. 3191 (Puritan Road) UE.doc 02-23-17 srb Revised 112717ta



SCHEDULE "A" SKETCH AND DESCRIPTION PARCEL: 801 ESTATE: PERMANENT UTILITY EASEMENT PURPOSE: PUMP STATION SITE

Logal Description:

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44P.	Purltan Road			
	Amec Foster Wheeler			
	Environment & Infrastructure, Inc. 76 East Amelia Sirect, Suile 200			
amec Mar foster	Orlando, FI \$2801_UBA			
wheeler	Phone: (407) 522-7570 Fax: (407) 522-7570 Certificate of Authanization Number LB-0007932			

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Instrument: 801.2 Project: Pump Station No. 3191 (Puritan Road)

SUBORDINATION OF ENCUMBRANCE TO PROPERTY RIGHTS TO ORANGE COUNTY

KNOW ALL MEN BY THESE PRESENTS: That Whereas, it is proposed by ORANGE COUNTY, a charter county and political subdivision of the state of Florida, whose address is P.O. Box 1393, Orlando, Florida 32802-1393, to locate, construct, maintain, and/or improve a utility project in Orange County, Florida; and,

WHEREAS, A portion of the lands involved and necessary to said project is subject to the below encumbrance held by the undersigned; and,

WHEREAS, On behalf of ORANGE COUNTY, a request has been made for the undersigned to subordinate said encumbrance to the property rights of ORANGE COUNTY in and to the portion of the premises hereinafter described.

NOW, THEREFORE, WITNESSETH: That for and in consideration of the premises and One Dollar and other good and valuable considerations, paid, receipt of which is hereby acknowledged, the undersigned subordinates said encumbrance as it has been or as may be modified and amended from time to time to the property rights of ORANGE COUNTY to locate, construct, maintain, and/or improve said project over, through, upon, and/or across the following described lands, being a portion of the encumbered premises in Orange County, Florida, to-wit:

SEE ATTACHED SCHEDULE "A"

Encumbrance: Unrecorded Lease FROM: William R. Hixson and Anna M. Hixson TO: Justin Gilbert and Julia M. Fischer PROPERTY: 7909 Delphia Street, Orlando, Florida 32807

PROVIDED ALWAYS, NEVERTHELESS, and it is expressly understood and agreed that this instrument subordinates said encumbrance insofar as same affects the rights and privileges of ORANGE COUNTY, in its use of the land specifically above described for utility purposes only, and that nothing herein contained shall in any way affect, alter, impair, minimize, or diminish the effect of said encumbrance or the remedies at law or in equity for recovering thereon, or against the parties charged thereby, the full amount of all sums secured by and/or due under the same. It is further understood and agreed that in the event said above described premises are abandoned by ORANGE COUNTY and cease to be used for utility purposes that in such event the subordination of said encumbrance shall become of the same status with reference to such abandoned portion as if the subordination had never been made.

Instrument: 801.2 Project: Pump Station No. 3191 (Puritan Road)

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	IN WITNESS WHEREOF, the said holder of said en day of <u>THNUARY</u> , A.D. 20 <u>18</u> .	cumbrance has duly executed this instrument this
(Signed, sealed, and delivered in the presence of Witness Witness Mary A. T. Gauct Printed Name	Justin Gilbert, a single man Multi M.M.
	<u>Erica Guidroz</u> <u>Printed Name</u>	Julia M. Fischer, a single woman
	STATE OF <u>FLorida</u> COUNTY OF <u>Orange</u> The foregoing instrument was acknowledged before me by Justin Gilbert, a single man, and Julia M. Fischer, a single wo have each produced <u>Drivers</u> License and <u>Drive</u>	oman. They \Box are personally known to me or \boxtimes
	Witness my hand and official seal this day of (Notary Seal)	<u>January</u> , 20 <u>18</u> . <u>Erica Studmy</u> Notary Signature <u>Erica Guidroz</u> Printed Notary Name
	This instrument prepared by: Jeffrey Sponenburg, a staff employee in the course of duty with the Real Estate Management Division of Orange County, Florida	Notary Public in and for the County and State aforesaid range + FL My Commission Expires: $2/22/2020$

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Florida Professional Opticator and Mapper No.4201

PROJECT TITLE Orange County Utilities Department Pump Station #3191 Sketch and Description Purltan Road

REVISION				
DATE	BY	DESCRIPTION		
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Amec Foster Wheeler Environment & Infrastructure, Inc. 76 East Amaila Street, Sulte 200 Orlando, FI 32801 USA Phone: (407) 522-7670 Fax: (407) 522-7676 Certificate of Authorization Number LB-0007932

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	DATE	BY.	DESCRIPTION					
-	DRAWN DATE:	BY1 02/08/	PEW					
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	DRAWING NAME: 1008 OCU PS 3191 Punlan Rd S&D.dwg							



CERTIFICATE OF VALUE

FLORIDA DEPARTMENT OF TRANSPORTATION CERTIFICATE OF VALUE

: · .	Contract #	Y16-164C-MG
1	Local Road	Puritan Road
	County	Orange
· · ·]	Managing District	Orange County
	PO#	M0000083967
· · ·	Parcel No.	801

I certify to the best of my knowledge and belief, that:

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- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, unbiased, professional analyses, opinions, and conclusions,
- I have no present or prospective interest in the property or bias with respect to the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- I have not performed any services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- 6. My analyses, opinions, or conclusions were developed and this report has been prepared in conformity with the Uniform Standards of Professional Appraisal Practice, and the provisions of Chapter 475, Part II, Florida Statutes.
- 7. I have made a personal inspection of the property that is the subject of this report and I have afforded the property owner the opportunity to accompany me at the time of the inspection. I have also made a personal field inspection of the comparable sales relied upon in making this appraisal. The subject and the comparable sales relied upon in making this appraisal were as represented by the photographs contained in this appraisal.
 - No persons other than those named herein provided significant real property appraisal assistance to the person signing this certification. (The name of each individual providing significant assistance must be stated on an addendum to this certificate, together with a statement of whether such individual is a state registered, licensed or certified appraiser and, if so, his or her registration, license or certification number.)
- 9. I understand that this appraisal is to be used in connection with the acquisition of an easement area for a pump station to be constructed by the Orange County Utilities Department with the possible assistance of local, state, or federal funds.
- 10. This appraisal has been made in conformity with the appropriate State laws, regulations, policies and procedures applicable to appraisal of right-of-way for transportation purposes; and, to the best of my knowledge, no portion of the property value entered on this certificate consists of items which are non-compensable under the established law of the State of Florida.
- 11. I have not revealed the findings or results of this appraisal to anyone other than the proper officials of Orange County and I will not do so until so authorized, or until I am required by due process of law, or until I am released from this obligation by having publicly testified as to such findings.
- 12. Regardless of any stated limiting condition or assumption, I acknowledge that this appraisal report and all maps, data, summaries, charts and other exhibits collected or prepared under this agreement shall become the property of the Department without restriction or limitation on their use.
- 13. Statements supplemental to this certification required by membership or candidacy in a professional appraisal organization, are described on an addendum to this certificate and, by reference, are made a part hereof.

Based upon my independent appraisal and the exercise of my professional judgment, my opinion of the Market Value for the part acquired, including net severance damages after special benefits, if any, of the property appraised as of the 26th day of April 2017 is \$22,200.

Market Value should be allocated	l as follows:				· · · ·	· .			
Land	\$ 3,200	· ·	·	· · ·		Land Area	1,095 Square Feet		
Improvements	<u>\$ 200</u>		· .		Land Use (HA	BU as vacant)	Residential		
Net Damage &/Or Cost to Cure	<u>\$18,800</u>							:	
Total	\$22,200							:	
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	· ·						Cert Gen RZ 2085	 	• •

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Attachment 1

Project: Pump Station No. 3191 (Puritan Road) Parcel: 801

SETTLEMENT ANALYSIS

County's Appraised Value

Land: 1,095 S.F.		\$ 3,2	200.00
Improvements: 2 Cranium Lily and metal pole		\$	200.00
Cost-to-Cure: Wood Fence (274 L.F.) and Gate (24 S.F.)		\$8,	700.00
Damages: Easement reduces the value of the property		\$10,	100.00
Total Appraisal Value		<u>\$22,</u>	<u>200.00</u>
Owner's Offer Parcel 801	\$35,000.00		
Total: Owner's Offer		<u>\$35,</u>	<u>000.00</u>
Recommended Settlement Amount		\$35,	000.00

EXPLANATION OF RECOMMENDED SETTLEMENT

The subject property is located along the northwest corner of Delphia Street and Puritan Road, within unincorporated Orange County, Orlando, FL 32807.

The subject's parent tract contains a total of 0.30 acres (12,942 S.F.) and is a generally a trapezoidal-shaped parcel that is improved with a single-family residence.

The Parcel is being acquired is an easement for utility purposes, with full authority to enter upon, construct and maintain when deemed necessary, electric poles, telephone poles, wires, guy wires and appurtenances, water pipes, sewer pipes, gas pipes and mains, and any other utility facilities over, under and upon the said described property.

After negotiating back and forth with the owner, the owner's final counteroffer is \$35,000.00. The owner said considering the impact and the intrusiveness to his property due to the close proximity of the proposed pump station to the house and the fact that he will lose the enjoyment of 1,095 square feet of his back yard, he feels this is a very fair counter offer. The \$35,000 counteroffer is over appraised value; however, in light of the fact that this easement is needed for an important utility project but is not under threat, County has little leverage to negotiate owner lower. Based on the owner's comments and concerns, I support the owner's counteroffer of \$35,000.00.

Project: Pump Station No. 3191 (Puritan Road) Parcel: 801

Recommended by	Erica Guidroz, Acquisition Agent	Date	1-2-17
Recommended by	Robert K Bolesch Bob Babcock, Acquisition Supervisor, Real Estate Managemen	_Date 1t Divisio	<u>t!/3//7</u> on
Recommended by	Paul Sladek, Manager, Real Estate Management Division	_Date	11/6/17

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.									
	William R. Hixson									
Print or type See Specific Instructions on page 2.	2 Business name/disregarded entity name, if different from above	· · · · · · · · · · · · · · · · · · ·								
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ✓ Individual/sole proprietor or Single-member LLC □ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partners) Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the tax classification of the single-member owner. □ Other (see instructions) ► 5 Address (number, street, and apt. or suite no.) 592 Scenic Hills Dr 6 City, state, and ZIP code McMinnville, TN 37110 7 List account number(s) here (optional)	the line above for	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) (Applies to accounts maintained outside the U.S.) e and address (optional)							
Pai	t I Taxpayer Identification Number (TIN)									
backu reside entitie <i>TIN</i> o Note .	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid up withholding. For individuals, this is generally your social security number (SSN). However, for and alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other as, it is your employer identification number (EIN). If you do not have a number, see <i>How to get</i> n page 3. If the account is in more than one name, see the instructions for line 1 and the chart on page lines on whose number to enter.	ta or	identification number							
Par										

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted. **Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An Individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- . Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)
- · Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TiN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.

Request for Taxpayer Identification Number and Certification

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		•	
Print or type Specific Instructions on page 2.	Anna M. Hixson		• •	
	2 Business name/disregarded entity name, if different from above			
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ✓ Individual/sole proprietor or ✓ Individual/sole proprietor or ✓ C Corporation S Corporation Partnership single-member LLC Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partners)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any)		
	Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the tax classification of the single-member owner.	the line above for	Exemption from FATCA reporting code (if any)	
ËË	□ Other (see instructions) ►		(Applies to accounts maintained outside the U.S.)	
- Ę	5 Address (number, street, and apt. or suite no.)	Requester's name a	and address (optional)	
peq	592 Scenic Hills Dr.		· · ·	
е С	6 City, state, and ZIP code			
See	McMinnville, TN 37110			
	7 List account number(s) here (optional)			
Pa	rt I Taxpayer Identification Number (TIN)			
back resid entitie	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to aver up withholding. For individuals, this is generally your social security number (SSN). However, for ent alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other es, it is your employer identification number (EIN). If you do not have a number, see <i>How to gen</i> on page 3.	ta C	curity number	
	. If the account is in more than one name, see the instructions for line 1 and the chart on page lines on whose number to enter.	4 for Employer	Identification number	
Par	rt II Certification	-		
Unde	er penalties of perjury, I certify that:		·····	
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Se	am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b ervice (IRS) that I am subject to backup withholding as a result of a failure to report all interest o o longer subject to backup withholding; and) I have not been (or dividends, or (c	notified by the Internal Revenue) the IRS has notified me that I am	
3. Ia	am a U.S. citizen or other U.S. person (defined below); and			
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	io on page 0.					
Sign Here	Signature of U.S. person ►	ana	M. Hixeen	Date 🕨	11-29-17	

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