



## Interoffice Memorandum

January 26, 2018

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

For: Carrie Woodell, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y18-720-CC, Parks Riverside Acres Erosion  
Repair

### ACTION REQUESTED:

Approval to award Invitation for Bids Y18-720-CC, Parks Riverside Acres Erosion Repair, to the low responsive and responsible bidder, R L Burns, Inc. in the estimated contract award amount of \$220,210.

### PROCUREMENT:

The scope of work includes installing rip rap erosion control along both sides of the Little Wekiva River within park boundaries at Riverside Acres Park. This project is located in District 2.

### FUNDING:

Funding is available in account number 1050 068 2100 6310.

### APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

### REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Although the bid submitted by R L Burns, Inc. is approximately 34.87% lower than the second low bidder, staff evaluated the bids and determined that the low bid is reasonable. References provided were satisfactory for this type of work and R L Burns, Inc. has been determined to be responsible. Therefore, award is recommended to R L Burns, Inc.

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Award of Invitation for Bids Y18-720-CC

Bids Received

R L Burns, Inc.	\$220,210
Schuller Contractors Incorporated	\$297,000
Grove Construction Corp.	\$338,290
Stage Door II, Inc.	\$416,725
Landshore Enterprises, LLC	\$713,387
dba Erosion Restoration, LLC	



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

February 8, 2018

TO: Corie Cummings, Senior Contract Administrator  
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator *DW*  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: Y18-720-CC / Parks Riverside Acres Erosion Repair**

The Business Development Division evaluated the 3 lowest bids of the 5 bids submitted for this project and found the apparent low bidder Orange County MWBE firm R L Burns, Inc. is bidding as a prime. Therefore, R L Burns, Inc. is required to self- perform no less than 51% of the contract per Sec. 17-321 in the M/WBE Ordinance. In the event this requirement is not achieved, then other M/WBE's will have to be included to achieve the 25% M/WBE goal. R L Burns, Inc. reported self-performing 0%. They reported 0% other MWBE participation in their bid and did not achieve good faith effort documentation.

The second low bid submitted by Schuller Contractors Incorporated did not achieve good faith effort documentation and reported 12.02% MWBE participation in their bid.

The third low bid submitted by Orange County MWBE firm Grove Construction Corp. is bidding as a prime. Therefore, Grove Construction Corp. is required to self- perform no less than 51% of the contract per Sec. 17-321 in the M/WBE Ordinance. In the event this requirement is not achieved, then other M/WBE's will have to be included to achieve the 25% M/WBE goal. Grove Construction Corp. reported self-performing 79.81% and met the MWBE participation goal. They reported 0% other MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

*Jonathan L. Pappas*  
for Shana Ferguson

**Y18-720-CC / Parks Riverside Acres Erosion Repair**

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON													
Y18-720-CC / Parks Riverside Acres Erosion Repair													
Rank	Bidder	Bid Amount	Prime MWBE \$'s in the Bid	Sub- contractor M/WBE \$'s in Bid	% Prime MWBE self- performing (Goal 51%)	% Sub- contractor M/WBE (Goal 25%)	Total MWBE %	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	R L Burns, Inc. [mbe-afam]	\$220,210	\$0	\$0	0.00%	0.00%	0.00%	no					55/15
2nd Low	Schuller Contractors Incorporated	\$297,000	\$0	\$35,700	0.00%	12.02%	12.02%	no	\$76,790	34.87%			80/5
3rd Low	Grove Construction Corporation [mbe-af]	\$338,290	\$270,000	\$0	79.81%	0.00%	79.81%	na	\$118,080	53.62%	\$41,290	13.90%	100/0
4th Low	Stage Door II, Inc.	\$416,725	\$0	\$0	0.00%	0.00%	0.00%	no	\$196,515	89.24%	\$119,725	40.31%	60/5
5th Low	Landshore Enterprises, LLC dba Erosion Restoration, LLC	\$713,387	\$0	\$0	0.00%	0.00%	0.00%	no	\$493,177	223.96%	\$416,387	140.20%	38/0