



Interoffice Memorandum

January 1, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: John Goodrich, Assistant Director, Health Services Department
(407) 836-7689

SUBJECT: Ratification of Amendment No. 6, Contract Y15-159-DG
Medical Transportation Services for Persons with HIV Spectrum Disease
(Ryan White Part A)

ACTION REQUESTED:

Ratification of Amendment No. 6, Contract Y15-159-DG, Medical Transportation Services for Persons with HIV Spectrum Disease (Ryan White Part A), with KC Transportation Services, Inc., in the amount of \$70,500, for a revised total contract amount of \$115,696.90.

PROCUREMENT:

To support the need for increased out-of-county transportation services for persons with HIV spectrum disease. This amendment will increase the estimated annual number of miles from 18,124 to 33,124.

FUNDING:

Funding is available in account number 7018-060-7306-3197. Funding for this amendment is provided via a federal grant from the U. S. Health Resources and Services Administrator.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

The Ryan White Part A program provides health and support services for persons with HIV/AIDS. On July 1, 2015, Orange County Procurement Division awarded a contract to KC Transportation Management, Inc., in the amount of \$47,000 for the contract period of July 1, 2015 through February 29, 2016.

The following are the previous amendments to the contract:

Amendment No. 1: Contract renewal from March 1, 2016 through February 28, 2017.

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Ratification of Amendment No. 6, Contract Y15-159-DG

Medical Transportation Services for Persons with HIV Spectrum Disease (Ryan White Part A)

Amendment No. 2: Increase the estimated annual number of miles from 10,000 to 16,000, increasing the contract amount by \$28,200 from \$47,000 to \$75,200.

Amendment No. 3: Contract renewal from March 1, 2017 through February 28, 2018.

Amendment No. 4: Increased to the estimated annual number of miles from 16,000 to 18,124, increasing the contract amount by \$9,996.90 from \$75,200 to \$85,196.90.

Amendment No. 5: Corrected the effective date of Amendment No. 4.

This funding increase is being requested in order to support the additional mileage associated with transporting clients from Lake, Seminole, and Osceola counties into Orange County over the last Ryan White grant year (March 1, 2017 to February 28, 2018). These long distance transports have consumed a significant portion of the annual contract amount. This funding increase will allow Orange County to continue to provide services until the end of this Ryan White Grant Year, February 28, 2018. Orange County has recently established a relationship with LYNX who will begin transporting eligible clients from Orange, Osceola, and Seminole Counties free of charge to Orange County.