



## Interoffice Memorandum

January 22, 2018

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: John Goodrich, Assistant Director, Health Services Department  
(407) 836-7689

SUBJECT: Approval of Amendment No. 2, Contract Y17-1028-DG  
Food Bank Services for Orange County Health Services Department

### ACTION REQUESTED:

Approval of Amendment No. 2, Contract Y17-1028-DG, Food Bank Services for Orange County Health Services Department, with United Against Poverty, Inc., in the amount of \$75,000, for a revised total contract amount of \$166,800.

### PROCUREMENT:

To support the need for increased food vouchers for clients living in Orange County.

### FUNDING:

Funding is available in account number 7017-060-7307-8610. Funding for this amendment is provided via a federal grant from the U. S. Health Resources and Services Administrator.

### APPROVALS:

The Health Services Department concurs with this recommendation.

### REMARKS:

The food bank services contract provides food vouchers for eligible clients living in Orange County. On June 1, 2017, the Procurement Division awarded a contract to United Against Poverty, Inc., in the amount of \$91,800 for the contract period of June 1, 2017 through May 31, 2018.

This funding increase of \$75,000 is requested to support the additional demand for food vouchers for clients living in Orange County. Over the last year, the lack of community food resources coupled with the decrease of the Supplemental Nutritional Assistance Program has required the County to allocate additional resources through this program in order to meet the demands of the population.