



Interoffice Memorandum

March 13, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Michael J. Drozeck, P.E., Manager,
Stormwater Management Division
407-836-7945

SUBJECT: Award of Invitation for Bids Y18-1002-PD, Primary Canal Mowing
and Maintenance

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1002-PD, Primary Canal Mowing and Maintenance, to the low responsive and responsible bidder, Ameriscapes Landscape Management Services, LLC, in the estimated contract award amount of \$199,850 for a 1-year term. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

This contract will provide for county-wide primary canal mowing and maintenance, including litter and grass clipping removal, brush control, edging and herbicide treatment as ordered.

FUNDING:

Funding is available in account number 1002 072 2708 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

Y18-1002-PD

Primary Canal Mowing and Maintenance

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REMARKS:

Four bids from pre-qualified bidders were received and evaluated for responsiveness, responsibility and price. Ameriscapes Landscape Management Services, LLC is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area.

Bid tabulation is as follow:

	BASIC YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Ameriscapes Landscape Management Services, LLC	\$199,850	\$184,800	\$184,800	\$569,450
Carol King Landscape Maintenance, Inc.	\$241,500	\$212,800	\$225,400	\$679,700
Begley's Cleaning Services, Inc. DBA Millennium Grounds and Waters	\$242,620	\$224,000	\$224,000	\$690,620
Groundtek of Central Florida, LLC	\$245,700	\$231,000	\$231,000	\$707,700




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION


February 28, 2018

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y18-1002-PD, Primary Canal Mowing and Maintenance**

The Business Development Division evaluated the **4 bids** submitted for this project and found that the **one (1)** Orange County certified Minority Women Business Enterprise bidder  of the low bid for bid awards greater than \$500,000 to \$750,000.00. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y18-1002-PD, Primary Canal Mowing and Maintenance

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Ameriscapes Landscape Management Services, LLC.	\$569,450				
2nd Low	Carol King Landscape Maintenance, Inc.	\$679,700	\$110,250	19.36%		
3rd Low	Begley's Cleaning Service, Inc. dba Millennium Grounds & Waters	\$690,620	\$121,170	21.28%	\$10,920	1.61%
4th Low	Groundtek of Central Florida, LLC. (HM)	\$707,700	\$138,250	24.28%	\$28,000	4.12%