



Interoffice Memorandum

March 20, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Bryan Lucas, Manager, Fleet Management Division
407-836-8202

SUBJECT: Award of Invitation for Bids Y18-1009-MV, Automotive Batteries

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1009-MV, Automotive Batteries, to the low responsive and responsible bidder, Batteries by Fisher, Inc., in the estimated annual contract award amount of \$182,190. Further, request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

To provide replacement batteries for the County's vehicle fleet.

FUNDING:

Funding is available in number 5530 043 2035 4163.

APPROVALS:

The Fleet Management Division and Business Development Division concur with this recommendation.

REMARKS:

Six bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price reasonableness. The lowest responsible and responsible bidder, Batteries by Fisher, Inc. meets all of the requirements of this solicitation. Royal Battery Distributors, Inc. was deemed non-responsive for qualifying their bid by adding terms to the bid response form.

Therefore, recommendation for award is made to Batteries by Fisher, Inc.

Bid Tabulation is as follows:

Y18-1009-MV, Automotive Batteries


Batteries By Fisher, Inc.	\$182,190.00
Cold Air Distributors	\$220,624.60
Future Plus of Florida, Inc.	\$207,375.40
Genuine Parts Company	\$197,629.50
TPH Holdings, LLC. dba The Parts House	\$227,073.20
Royal Battery Distributors, Inc.	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

March 9, 2018

TO: Melisa Vegara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y18-1009-MV, Automotive Batteries

The Business Development Division evaluated the **5 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

