



Interoffice Memorandum

April 4, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Michael Drozeck, Manager, Stormwater Management Division
407-836-7945

SUBJECT: Award of Invitation for Bids Y18-1018-MV, MSBU and Non-MSBU Retention
Pond Mowing and Maintenance - Zellwood and Apopka

ACTION REQUIRED:

Approval to award Invitation for Bids Y18-1018-MV, MSBU and Non-MSBU Retention Pond Mowing and Maintenance - Zellwood and Apopka, to the low responsive and responsible bidder, AmeriScapes Landscape Management Services, LLC, in the estimated contract award amount of \$356,000 for a base year term. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide mowing, edging, herbicide treatment and litter removal for retention ponds located in the Zellwood and Apopka areas of Orange County.

FUNDING:

Funds are available in account numbers 1002 072 2708 3816 and 1142 072 2902 3816.

APPROVALS:

The Stormwater Management and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids from pre-qualified bidders were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price. The bid of AmeriScapes Landscape Management Services, LLC is considered reasonable based on comparison to prices for the same services under prior County contracts. Begley's Cleaning Service, Inc. d/b/a Millennium Grounds & Waters was determined to be non-responsible due to unsatisfactory performance on the previous contract. Therefore, award is recommended to AmeriScapes Landscape Management Services, LLC.

Y18-1018-MV MSBU & Non-MSBU Retention Pond Mowing and Maintenance – Zellwood and Apopka

The bid tabulation is as follows:

	BASE YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL ESTIMATED BID
AmeriScapes Landscape Management Services, LLC	\$356,000	\$375,000	\$424,000	\$1,155,000
Carol King Landscape Maintenance, Inc.	\$347,600	\$381,400	\$441,600	\$1,170,600
Begley's Cleaning Service, Inc. d/b/a Millennium Grounds and Waters	Non-Responsible			




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 4, 2018

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y18-1018-MV, MSBU & Non-MSBU Retention Pond Mowing & Maintenance – Zellwood & Apopka**

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

