



## Interoffice Memorandum

## AGENDA ITEM

April 16, 2018

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

THROUGH: Lonnie C. Bell, Jr., Director *Lonnie C Bell*  
Family Services Department

FROM: Jason Reynolds, Administrator, AICP  
Neighborhood Preservation and Revitalization Office

SUBJECT: Consent Agenda Item – May 8, 2018  
Countywide Sustainable Communities Grant

The Board of County Commissioners accepted and adopted the Orange County Sustainability Plan "Our Home for Life" on May 13, 2014. The Orange County Sustainability Plan's purpose is to provide a framework for working towards sustainability, as well as goals and strategies that will serve to integrate sustainability into our culture, decision-making and governance. The Sustainable Communities Grant Program is a part of the Neighborhood Pride Grants Program created in 2011 to offer beautification grants to neighborhood organizations. The Sustainable Communities Grant Program allows neighborhood organizations to take charge and implement sustainable projects in their community.

The Neighborhood Preservation and Revitalization Office administers the Sustainable Communities Grant Program, which provides funds for citizen organizations to help reduce pollution and their carbon footprint. The grant is available countywide in amounts ranging between \$500 and \$5,000. The Sustainable Communities Grant Program accepts applications on a monthly basis.

The Neighborhood Preservation and Revitalization Office staff performs a detailed technical review on each application received. The staff examines various aspects of the project, including the potential reduction in pollution and carbon footprint, the project cost, impact on the community, and the ability of the organization to execute the project and maintain any physical improvements. The Environmental Protection Division helped to develop the grant program criteria and assists applicants in developing projects that reduce pollution and their carbon footprint. Organizations are required to provide a letter of support from the Environmental Protection Division, which has been provided for these projects.

Several measures are in place to ensure proper monitoring and compliance with the program guidelines. All grant funds are distributed through the County's purchase order process, and there are no direct cash payments to the selected organizations. Applicants are required to complete projects, as documented on the invoices from vendors and their status reports.

Every organization that completes a physical improvement project must also demonstrate the ability to independently maintain the improvement. Staff concludes the monitoring process for each grant awarded by conducting detailed site visits to ensure compliance with the requirements.

The Neighborhood Grants Advisory Board (NGAB) is recommending approval of Sand Lake Condominium Association Sustainable Communities Grant for May 2018 (see Attachment A). The grant request was reviewed by Orange County staff and presented to the NGAB for recommendation. The application was reviewed based on project feasibility, organizational readiness, and benefit to the community. The grant request is displayed in greater detail in Attachment B.

**ACTION REQUESTED:        Approval of the May 2018 Sustainable Communities Grant as recommended by the Neighborhood Grants Advisory Board for Sand Lake Village Condominium Association (\$5,000). District 1.**

Attachments

JR/kdj:jam

c: David Jones, Manager, Environmental Protection Division  
Antwan Nelson, Neighborhood Preservation and Revitalization Office  
Karen S. Willis, Chairperson, Neighborhood Grants Advisory Board

Orange County Board of County Commissioners  
May 8, 2018 Consent Agenda  
Countywide Sustainable Communities Grants – **ATTACHMENT A**

<b>District</b>	<b>Organization</b>	<b>Description of the Project</b>	<b>Requested Amount</b>	<b>NGAB Rec</b>	<b>EPD Review</b>
1	Sand Lake Village Condominium Association	Lake Shoreline Restoration and Cleaning	\$5,000	Yes	Yes
		<b>Total Requests</b>	<b>\$5,000</b>		

**Attachment B**

## **Sustainable Communities Grant Profile**

Organization Name: Sand Lake Village Condominium Association	Request Amount: \$5,000
Commission District 1: Betsy VanderLey	Matching Amount: \$5,000
Municipality Jurisdiction: Orlando	Total Project Cost: \$10,000
Property Ownership: Private	Type of Grant: Sustainable Communities Grant

**Summary:** The neighborhood wishes to conduct a shoreline restoration project that will clear overgrowth and invasive aquatic plants along the property's shoreline.

