



Interoffice Memorandum

March 13, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Matt Suedmeyer, Manager, Parks and Recreation Division
(407) 836-6202

SUBJECT: Ratification of Contract, Y18-1080-AH, Transportation
Services

ACTION REQUESTED:

Ratification of Contract Y18-1080-AH, Transportation Services, with Orange County Public Schools, in the estimated contract award amount of \$500,000.

PROCUREMENT:

To provide school buses in support of transportation needs for countywide programs. Orange County Public School buses are frequently used for Parks and Recreation Division youth field trips. Additionally, this contract is utilized for Health Services Department and Family Services Department programs. The period of coverage for this contract is July 1, 2018 to June 30, 2019.

FUNDING:

Funding is available in account numbers 1050-068-1807-3167, 1050-068-1809-3167, 1050-068-1822-3167, 1050-068-1826-3167, 1050-068-1853-3167, 1050-068-1867-3167, 1050-068-1868-3167, 1050-068-1870-3167, 1050-068-1875-3167, 1050-068-1878-3167, 1050-068-1882-3167, 1050-068-1883-3167.

APPROVALS:

The Parks and Recreation Division and Family Services and Health Services Departments concur with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and other governmental entities are excluded from competitive procurement requirements.

The unit rates for transportation services are established by the Orange County School Board. The price for this service is considered reasonable based on past pricing. From 2017 to 2018 the unit rate for buses increased from \$40 per hour to \$41 per hour, the mileage rate is unchanged.