



## Interoffice Memorandum

June 18, 2018

### AGENDA ITEM

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell*  
Family Services Department

FROM: Jason Reynolds, AICP, Administrator  
Neighborhood Preservation and Revitalization Office

SUBJECT: **Consent Agenda Item – July 10, 2018**  
Countywide Sustainable Communities Grant

The Board of County Commissioners accepted and adopted the Orange County Sustainability Plan "Our Home for Life" on May 13, 2014. The Orange County Sustainability Plan's purpose is to provide a framework for working towards sustainability, as well as goals and strategies that will serve to integrate sustainability into our culture, decision-making and governance. The Sustainable Communities Grant Program is a part of the Neighborhood Pride Grants Program created in 2011 to offer beautification grants to neighborhood organizations. The Sustainable Communities Grant Program allows neighborhood organizations to take charge and implement sustainable projects in their community.

The Neighborhood Preservation and Revitalization Office administers the Sustainable Communities Grant Program, which provides funds for citizen organizations to help reduce pollution and their carbon footprint. The grant is available countywide in amounts ranging between \$500 and \$5,000. The Sustainable Communities Grant Program accepts applications on a monthly basis.

The Neighborhood Preservation and Revitalization Office staff performs a detailed technical review on each application received. The staff examines various aspects of the project, including the potential reduction in pollution and carbon footprint, the project cost, impact on the community, and the ability of the organization to execute the project and maintain any physical improvements. The Environmental Protection Division (EPD) helped to develop the grant program criteria and assists applicants in developing projects that reduce pollution and their carbon footprint. Organizations are required to provide a letter of support from EPD, which has been provided for these projects.

Several measures are in place to ensure proper monitoring and compliance with the program guidelines. All grant funds are distributed through the County's purchase order process, and there are no direct cash payments to the selected organizations. Applicants are required to complete projects, as documented on the invoices from vendors and their status reports.

Every organization that completes a physical improvement project must also demonstrate the ability to independently maintain the improvement. Staff concludes the monitoring process for each grant awarded by conducting detailed site visits to ensure compliance with the requirements.

The Neighborhood Grants Advisory Board (NGAB) is recommending approval of Carmel Park Villas HOA and Pine Hills Community Garden Organization Sustainable Communities Grants for July 2018 (see Attachment A). The grant requests were reviewed by Orange County staff and presented to the NGAB for recommendations. The applications were reviewed based on project feasibility, organizational readiness, and benefit to the community. The grant requests are displayed in greater detail in Attachments B and C.

**ACTION REQUESTED:**      **Approval of the July 2018 Sustainable Communities Grants as recommended by the Neighborhood Grants Advisory Board for Carmel Park Villas HOA (\$5,000) and Pine Hills Community Garden Organization (\$5,000). Districts 5 and 6.**

JR/kdj:jam

Attachment(s)

c: David Jones, Manager, Environmental Protection Division  
Antwan Nelson, Neighborhood Preservation and Revitalization Office  
Karen S. Willis, Chairperson, Neighborhood Grants Advisory Board

Orange County Board of County Commissioners  
July 10, 2018 Consent Agenda  
Countywide Sustainable Communities Grants – **ATTACHMENT A**

| District | Organization                             | Description of the Project | Requested Amount | NGAB Rec | EPD Review |
|----------|--|----------------------------|------------------|----------|------------|
| 5        | Carmel Park Villas HOA                   | Lighting and Irrigation    | \$5,000          | Yes      | Yes        |
| 6        | Pine Hills Community Garden Organization | Community Organization     | \$5,000          | Yes      | Yes        |
|          |  | <b>Total Requests</b>      | <b>\$10,000</b>  |          |            |

**Attachment B**

**Sustainable Communities Grant  
Profile**

Organization Name: Carmel Park Villas HOA

Request Amount: \$5,000

Commission District 5: Emily Bonilla

Matching Amount: N/A

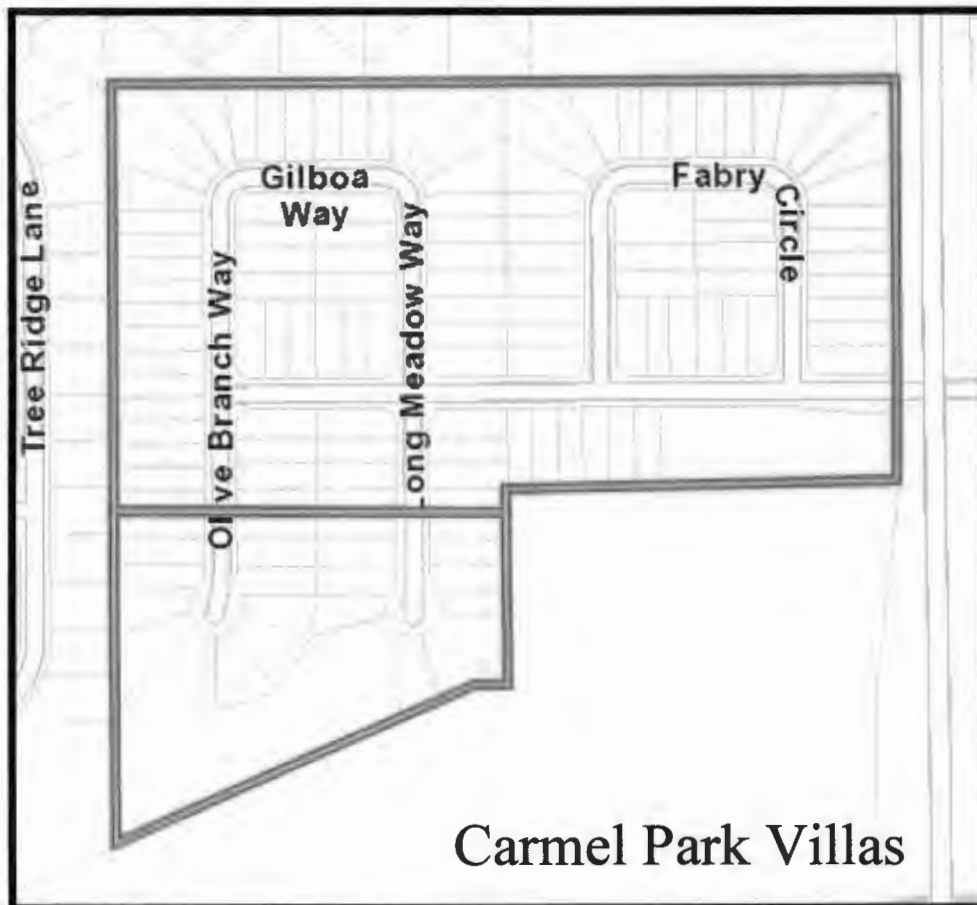
Municipality Jurisdiction: Un-Incorporated

Total Project Cost: \$5,000

Property Ownership: Private

Type of Grant: Sustainable  
Communities Grant

**Summary:** The neighborhood wishes to convert existing entrance lighting to LED energy efficient lighting and update existing irrigation system at front entrance to a water efficient system, to include a wireless rain sensor. The homes within this neighborhood have met taxable value guidelines.



## Attachment C

# Sustainable Communities Grant Profile

Organization Name: Pine Hills Community Garden  
Organization

Request Amount: \$5,000

Commission District 6: Victoria P. Siplin

Matching Amount: N/A

Municipality Jurisdiction: Un-Incorporated

Total Project Cost: \$5,000

Property Ownership: Private

Type of Grant: Sustainable  
Communities Grant

**Summary:** The neighborhood wishes to make repairs to their existing community garden located at the Pine Hills Community Center.

