




August 20, 2018

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From:  Carrie Mathes, Manager, Procurement Division

Contact: Blain Mustain, Senior Monitoring and Evaluator Coordinator,
Health Services Department,
407-836-8994

Subject: Award of Invitation for Bids Y18-1082-KB, Mosquito Control Insecticides

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1082-KB, Mosquito Control Insecticides, to the low responsive and responsible bidders; UNIVAR USA for line items 1 through 7 and 29 in the estimated contract award amount of \$106,236; Clarke Mosquito Control Products, Inc. for line items 11 through 13, 18 through 21, 23, 24, and 31 in the estimated contract award amount of \$129,062.70; Target Specialty Products for line items 8 through 10, 17, 27, 28, and 30 in the estimated contract award amount of \$145,397.11; and ADAPCO, LLC for line items 14, 15, 16, 22, 25, 26, and 32 in the estimated contract award amount of \$223,046.65 for 1-year terms. Further request authorization for the Procurement Division to renew the contracts for four additional 1-year terms.

PROCUREMENT:

This contract will provide insecticides to support the control of mosquitos.

FUNDING:

Funding is available in account number 0230-060-2470-4148.

APPROVALS:

The Health Services Department and the Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The lowest responsive and responsible bidders, UNIVAR USA, Clarke Mosquito Control Products, Inc., Target Specialty Products, and ADAPCO, LLC met all of the requirements of this solicitation.

It is the intent to award to multiple contracts to meet the projected demands and award according to the above-mentioned line item actions requested.

Therefore, recommendation for award is made to UNIVAR USA, Clarke Mosquito Control Products, Inc., Target Specialty Products, and ADAPCO, LLC.

The bid tabulation is as follows:

UNIVAR USA	\$106,236.00
Clarke Mosquito Control Products, Inc.	\$129,062.70
Target Specialty Products	\$145,397.11
ADAPCO, LLC	\$223,046.65



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 14, 2018

TO: Kathy Bozeman, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y18-1082-KB, Mosquito Control Insecticides

FF for K.W.

The Business Development Division evaluated the **4 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson