



August 21, 2018

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y18-778-RC, Tibet Butler Preserve  
HVAC System Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-778-RC, Tibet Butler Preserve HVAC System Replacement, to the low responsive and responsible bidder, Air Mechanical & Service Corp. in the total contract award amount of \$189,530.

PROCUREMENT:

This project involves the demolition of existing HVAC units and instillation of new units in kind for the exhibit, administration, and classroom buildings. The project is located in District 1.

FUNDING:

Funding is available in account number 1023-043-2049-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Although the bid submitted by Air Mechanical & Service Corp. is approximately 27% lower than the second low bidder, staff determined that the low bid is reasonable. References provided were satisfactory for this type of work and Air Mechanical & Service Corp. has been determined to be responsible. Therefore, award is recommended to Air Mechanical & Service Corp. Bid tabulation is as follows:

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Award Invitation for Bid Y18-778-RC, Tibet Butler Preserve HVAC System Replacement

Bids Received:

Base Bid

Air Mechanical & Service Corp.

\$189,530.00

S.A. Casey Construction, Inc.

\$259,822.03



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

July 30, 2018

TO: Rochelle Chambers, Senior Contract Administrator  
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator  
Business Development Division

*DW*

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: Y18-778-RC / Tibet Butler Preserve HVAC System Replacement**

The Business Development Division evaluated the two bids submitted for this project and found that the apparent low bidder Air Mechanical & Service Corp. did not achieve good faith effort documentation and reported 11.34% MWBE participation in their bid. Please note the following certified MWBE participation:

Mbe-afam	Celectsys, Inc.	\$21,500
<b>Total MWBE Participation</b>		<b>\$21,500 (11.34%)</b>

The second low bid submitted by S.A. Casey Construction, Inc. did not achieve good faith effort documentation and reported 0% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*

BID COMPARISON										
Y18-778-RC / Tibet Butler Preserve HVAC System Replacement										
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Air Mechanical & Service Corp.	\$189,530.00	\$21,500	11.34%	no					31/5
2nd Low	S.A. Casey Construction, Inc.	\$259,822.03	\$0	0.00%	no	\$70,292.03	37.09%			13/17