



## Interoffice Memorandum

August 28, 2018

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Michael B. Saldutti, Site Supervisor II, Parks and Recreation Division  
407-254-9321

SUBJECT: Award of Invitation for Bids Y18-1136-MV, Tree Trimming and Related  
Services for Parks and Recreation Division

### ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1136-MV, Tree Trimming and Related Services for Parks and Recreation Division, to the three low responsive and responsible bidders, Blades of Green, Inc. in the estimated annual contract award amount of \$162,350, Seay Tree Service, Inc. in the estimated annual contract award amount of \$277,983, and The Davey Tree Expert Company in the estimated annual contract award amount of \$287,361.44. Further request authorization for the Procurement Division to renew the contracts for four additional 1-year terms.

### PROCUREMENT:

Tree trimming and the removal of dead or diseased trees is necessary to alleviate dangerous situations in County parks. Additionally, tree canopies need to be elevated and overgrown areas must be cleared to allow for safer recreational activities.

### FUNDING:

Funds are available in account number 1050 068 1805 3197.

### APPROVALS:

The Parks and Recreation Division and Business Development Division concur with this recommendation.

### DISCUSSION:

Six bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness.

IFB Y18-1136-MV, Tree Trimming and Related Services for Parks and Recreation Division

Due to the high volume of work during storm season, award to multiple vendors is necessary to ensure work completion in a timely manner. By awarding to multiple vendors, the County will have availability of qualified vendors at competitive pricing for storm season and dead tree removal. Award to a single vendor will not ensure that this service is maintained at an acceptable level.

The work will be distributed to the awarded vendors on a case by case basis. To ensure equitable distribution of work, the contractors will be issued orders on a rotating basis for tree trimming and other related services.

Blades of Green, Inc., Seay Tree Service, Inc. and The Davey Tree Expert Company have a satisfactory record of performance providing tree trimming and related services. Therefore, recommendation is made to award to Blades of Green, Inc., Seay Tree Service, Inc. and The Davey Tree Expert Company.

The bid tabulation is below.

Bids Received	Bid Price
Blades of Green, Inc.	\$162,350.00
Seay Tree Service, Inc.	\$277,983.00
The Davey Tree Expert Company	\$287,361.44
ADFS, LLC.	\$363,177.50
A Budget Tree Service, Inc.	\$600,729.00
PAFF Tree Service	\$998,398.00




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 1, 2018

TO: Melisa Vergara, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y18-1136-MV, Tree Trimming & Related Services for Parks and Recreation Division**

The Business Development Division evaluated the **6 bids** submitted for this project and found that **none of the bidders are** an Orange County Certified Minority Women Business Enterprise. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

