



Interoffice Memorandum

August 28, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Michael Baker, Project Manager, Roads and Drainage Division
407-836-7853

SUBJECT: Approval of Amendment No. 3, Contract Y16-1082A-MR, Tree
Trimming and Related Services – Roads and Drainage Division

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y16-1082A-MR, Tree Trimming and Related Services – Roads and Drainage Division, with The Davey Tree Expert Company in the amount of \$50,000, for a revised total contract amount of \$1,667,540.17.

PROCUREMENT:

Additional funding is needed to meet projected needs based on the County's usage to date. This contract is used during the storm season to remove dead or diseased trees to alleviate dangerous situations on County owned properties. Also, tree canopies over roads and sidewalks are elevated to remove obstacles to vehicular traffic and pedestrians.

FUNDING:

Funding is available in account number 1002 072 2906 3197.

APPROVALS:

The Roads and Drainage Division concur with this recommendation.

REMARKS:

On October 4, 2016, the Board approved award of contract Y16-1082A-MR to The Davey Tree Expert Company in the amount of \$1,567,540.71 for the contract term of October 16, 2016 through October 15, 2017, with two additional one-year options.

Previous amendments to the contract are as follows:

Amendment No. 1: Option Year one renewal from October 16, 2017 through October 15, 2018.

Amendment No. 2: Increased the total contract amount by \$50,000 from \$1,567,540.71 to \$1,617,540.71.