




Interoffice Memorandum

August 17, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Patrick Peters, Administrator, Human Resources Division
407-836-5817

SUBJECT: Approval of Amendment No. 3, Contract Y13-1039-LC,
Group Dental Insurance Plan

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y13-1039-LC, Group Dental Insurance Plan, with Cigna Health and Life Insurance Company for a 1-year extension.

PROCUREMENT:

This contract provides dental insurance to employees of the Orange County Board of County Commissioners, the Comptroller, Clerk of Courts, Property Appraiser, the Supervisor of Elections, and the Tax Collector. Also included are the Orange County Housing Finance Authority, the Central Florida Research Park, the Orange Blossom Trail Development Board, MetroPlan Orlando and the International Drive Master Transit and Improvement District. Premium charges for the extension period will remain unchanged from 2018.

FUNDING

The premiums for this coverage are paid by the employees.

APPROVALS:

The Human Resources Division concurs with this recommendation.

REMARKS:

The Board approved award of Y13-1039-LC on August 6, 2013, for a 3-year term with further approval for the Procurement Division to renew the contract for two additional 1-year terms. This extension is required to meet open enrollment dates and to allow for sufficient time to complete the competitive procurement process.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the Policy for the 2017 Plan Year
- Amendment No. 2: Renewed the Policy for the 2018 Plan Year