




Interoffice Memorandum

September 10, 2018

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children  
Division  
407-836-9504

SUBJECT: Award of Human Service Contracts, Y19-2000 Series for Fiscal  
Year 2018-2019

ACTION REQUESTED

Approval to award Human Service Contracts, Y19-2000 Series for Fiscal Year 2018-2019, for various services in the total amount of \$3,464,176.63 for 1-year terms. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms.

PROCUREMENT

To fund non-profit organizations that provide health and human services throughout Orange County through contracts with various agencies.

FUNDING

Funds will be available in accounts 0001-062-0404-8610, 1027-023-0391-8610, 0001-062-0406-8610, 0001-062-2406-8610, and 0001-062-2540-8610.

APPROVAL

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS

The Citizens' Review Panel for Human Services (CRP) is responsible for recommending the allocation of human service dollars to fund nonprofit programs in Orange County. Participating in an annual fund distribution process that includes the competitive solicitation of Requests for Proposals, the CRP members review and evaluate funding proposals submitted by local nonprofits to make their funding recommendations.

Before making these recommendations, board members are provided with orientation and training on the fund distribution process. This training includes, but is not limited to, evaluation of all facets of the funding proposal, such as outcomes, budgets, and review of organization documents comprised of audited financial statements, Internal Revenue Service form 990, strategic plans, and other supporting documentation submitted by agencies.

Approval is requested for contracts to be awarded for fiscal year 2018-2019 for the following nonprofit agencies:

- **Aspire Health Partners, Inc.** provides ongoing comprehensive family counseling and case management services in several of the Neighborhood Centers for Families. Additionally, the agency provides the Women's Residential II Treatment Program and Adult Residential II Treatment Program, which serves pregnant and postpartum women and their children and adult males, respectively, in a residential setting. The programs provides extensive substance abuse treatment and mental health counseling.
- **Central Florida Young Men's Christian Association, Inc.** provides health and recreational programming for seniors 55 years and older, to including wellness classes to help improve or maintain healthy physical and mental functioning, while reducing social isolation through multiple activities.
- **Coalition for the Homeless of Central Florida, Inc.'s** Center for Women and Families provides long-term transitional housing to women working on becoming self-sufficient and emergency housing for victims of spousal abuse. An array of services are provided to women and their children, such as case management, group counseling, food and shelter, healthcare, education, childcare, after school care, and parenting classes.
- **Community Coordinated Care for Children, Inc.'s** School Readiness program strives to improve the quality of life for families of young children by coordinating the delivery of childcare services that are quality-based, accessible, and affordable.
- **Goodwill Industries of Central Florida, Inc.'s** Employment & Job Readiness program in multiple Neighborhood Centers for Families provides job readiness and employability skills training, résumé preparation, job counseling, job development, referrals to open positions, and follow-up after placement to assist the client in retaining his or her job. Life Skills Training & Development for Offenders provides classes for inmates at the Orange County Jail and Work Release Center that include life skills, anger management, effective problem solving, developing positive interpersonal relationships, communication skills, preparing for work and preparing for release, among other services.

- **Harbor House of Central Florida, Inc.** provides domestic violence shelter as a safe, secure refuge where the victims of domestic violence and their children can assess their situations and consider their future alternatives in a non-threatening environment. Services include shelter, food, counseling, advocacy, case management, safety planning, transportation, and medical care. Additionally, the agency provides Early Victim Engagement, which was created based on the recommendations of the Orange County Domestic Violence Commission. The program works to reduce the number of intimate partner homicides and increase the successful prosecution rate in Orange County, Florida, by collaborating with professionals in the civil and criminal justice system through victim advocates, case management, safety planning, and referral services.
- **Heart of Florida United Way, Inc.'s** 211 Information and Referral helpline provides information and referral to social services for citizens in Orange County.
- **LifeStream Behavioral Center, Inc.'s** Anthony House program is a transitional housing program operating 24 hours a day/7 days a week that provides housing, food, life skills training, and psycho-educational and psychotherapy activities to address substance abuse and mental health issues, if applicable. The agency also provides the Supportive Counseling for Children and their Families with Special Needs program that is designed to support the unique requirements of families with special needs children.
- **Orlando Health, Inc. dba The Howard Phillips Center for Children and Families'** The Healing Tree and Children's Advocacy Programs provide mental health counseling, which specifically addresses the issues of sexual assault/abuse of children, adolescents, adults, and families through group therapy, family therapy, individual work, educational programs, self-help/support groups, play therapy for pre-school children (using certified play therapists), and case management, as well as information and referral services.
- **Pathways Drop-In Center, Inc.'s** Supported Services, Socialization & Recreational Programming for the Mentally Challenged, provides services that include food, clothing, personal items, laundry and telephone access, and fellowship to mental health consumers and is dedicated to providing a safe and supportive place for social activities and services for mental health consumers.
- **Seniors First, Inc.** provides several programs for seniors in Orange County, such as Community Care for the Elderly, which helps to prevent or delay nursing home-placement by providing aid services in-home. Additional programs include congregate meals at locations throughout the County, transportation services to shopping, meal sites, etc., and Short Term Case Management that provides one-on-one case management services to clients 60 years and older.
- **The Salvation Army, A Georgia Corporation's** Case Management for the Chronically Homeless I & II provides ongoing, comprehensive case management to chronically homeless residents of Orange County. The services provided link homeless adult citizens to vital resources to enable future self-sufficiency.

- **Victim Service Center of Central Florida, Inc.'s** Victim Service Program provides comprehensive case management services to victims of all crime in Orange County. Services include a full assessment and personalized case plan, personal advocacy safety assessments and formalized safety plans, assistance filing for injunctions for protection and applications for the Victim Compensation Program, and information referrals to all clients. The agency manages a 24-hour a day/7 days a week/365 days a year rape crisis hotline with trained Victim Advocates.

Citizens' Review Panel for Human Services (CRP)  
Funding Recommendations FY 2018-2019

AGENCY NAME	PROGRAM	CONTRACT NUMBERS	CRP REVENUE	GENERAL REVENUE	DATF REVENUE	NCF REVENUE	ACCOUNTING LINES	TOTAL FUNDING
Aspire Health Partners, Inc.	Adult Residential II Treatment	Y19-2001	\$ -		\$ 186,000		1027-023-0391-8610	\$ 186,000.00
	Adult Residential II Treatment	Y19-2001	\$ 46,090				0001-062-0404-8610	\$ 46,090.41
	Case Management Position (Winter Park)	Y19-2001	\$ 50,000				0001-062-0404-8610	\$ 50,000.00
	Family Counseling Position (Ivey Lane)	Y19-2001	\$ 50,000				0001-062-0404-8610	\$ 50,000.00
	Family Counseling Position (West Orange)	Y19-2001	\$ 50,000				0001-062-0404-8610	\$ 50,000.00
	Women's Residential II Treatment	Y19-2001	\$ 141,665				0001-062-0404-8610	\$ 141,664.59
Central Florida Young Men's Christian Association, Inc.	Health & Recreational Programming for Seniors - East Orange County	Y19-2004	\$ 81,016				0001-062-0404-8610	\$ 81,016.00

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	Health & Recreational Programming for Seniors - South Orange County	Y19-2004	\$ 28,984				0001-062-0404-8610	\$ 28,984.00
Coalition for the Homeless of Central Florida, Inc.	Center for Women and Families	Y19-2005	\$ 404,364				0001-062-0406-8610	\$ 404,363.95
Community Coordinated Care for Children, Inc.	School Readiness	Y19-2006	\$ 156,728				0001-062-0404-8610	\$ 156,727.85
Goodwill Industries of Central Florida, Inc.	Employment and Job Readiness Position - In Support of Eatonville NCF	Y19-2009	\$ 50,000				0001-062-0404-8610	\$ 50,000.00
	Employment and Job Readiness Position - In Support of Engelwood NCF	Y19-2009	\$ 50,000				0001-062-0404-8610	\$ 50,000.00
	Life Skills Training and Development for Offenders	Y19-2009	\$ 50,000				0001-062-0404-8610	\$ 50,000.00
Harbor House of Central Florida, Inc.	Domestic Violence Program	Y19-2010	\$ 228,458				0001-062-0406-8610	\$ 228,457.86

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	Domestic Violence Program	Y19-2010	\$ -	\$ 102,000.00			0001-062-2406-8610	\$ 102,000.00
	Early Victim Engagement/Crisis Response Program	Y19-2010	\$ -	\$ 178,500.00			0001-062-2406-8610	\$ 178,500.00
Heart of Florida United Way, Inc.	2-1-1	Y19-2012	\$ 184,430				0001-062-0404-8610	\$ 184,429.63
LifeStream Behavioral Center, Inc.	Anthony House	Y19-2016	\$ 459,314				0001-062-0404-8610	\$ 459,314.16
Orlando Health, Inc., dba The Howard Phillips Center for Children and Families	The Healing Tree (Adults & Children)	Y19-2021	\$ 95,077.53				0001-062-0404-8610	\$ 95,077.53
	Children's Advocacy Center (CAC)	Y19-2021				\$ 26,334	0001-062-2540-8610	\$ 26,334.00
Pathways Drop-In Center, Inc.	Socialization and Recreational Programming for the Mentally Challenged	Y19-2022	\$ 108,202				0001-062-0404-8610	\$ 108,201.60
Seniors First, Inc.	Community Care for the Elderly	Y19-2026	\$ 80,312				0001-062-0404-8610	\$ 80,311.56

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	Congregate Meals	Y19-2026	\$ 124,121				0001-062-0404-8610	\$ 124,121.30
	Short Term Case Management	Y19-2026	\$ 47,646				0001-062-0404-8610	\$ 47,646.00
	Transportation	Y19-2026	\$ 99,145				0001-062-0404-8610	\$ 99,145.00
	Congregate Meals - Taft*	Y19-2026	\$ -			\$ 45,040	0001-062-2540-8610	\$ 45,039.79
The Salvation Army, A Georgia Corporation	Case Management for the Chronically Homeless - I	Y19-2030	\$ 52,020				0001-062-0406-8610	\$ 52,020.00
	Case Management for the Chronically Homeless - II	Y19-2030	\$ 52,020				0001-062-0406-8610	\$ 52,020.00
Victim Service Center of Central Florida, Inc.	Victim Services Program	Y19-2031	\$ -	\$ 236,711			0001-062-2406-8610	\$ 236,711.40
<b>TOTAL FUNDING RECOMMENDATIONS</b>			<b>\$ 2,689,591</b>	<b>\$ 517,211</b>	<b>\$ 186,000</b>	<b>\$ 71,374</b>		<b>\$ 3,464,176.63</b>