



August 24, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *CM* Carrie Mathes, Manager, Procurement Division

CONTACT: Marc Cannata, Manager, Orange County Convention Center
Capital Planning Division
(407) 685-5953

SUBJECT: Consultant Selection, RFP Y18-812-JS Design Services for the Orange
County Convention Center West Building Meeting Rooms Renovation

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for the Orange County Convention Center West Building Meeting Rooms Renovation, Request for Proposals Y18-812-JS, from the following firms listed alphabetically. Further request the Board authorize the Procurement Division to negotiate and award a contract provided that it does not exceed the budget of \$3,146,000.

Architectural Design Collaborative, Inc.
Helman Hurley Charvat Peacock/Architects, Inc.

This item was evaluated by the Procurement Committee on August 15, 2018.
Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PURPOSE

To provide design services for the Orange County Convention Center West Building meeting rooms renovation.

DISCUSSION

The West Building has meeting rooms on Levels 1 through Level 4 that were constructed as part of the Phases III and IV expansions completed in 1996. The scope of this project is to renovate the meeting room interior finishes, such as flooring, ceiling, walls, wall panels, air walls, signage, door hardware, and miscellaneous specialties. In addition to renovating these meeting room interior finishes, the scope includes upgrading HVAC, lighting, controls, and protecting the existing building systems (i.e. fire protection, audio system) while meeting local and federal regulations.

Y18-812-JS, Design Services for the Orange County Convention Center West Building
Meeting Rooms Renovation
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The Consultant will perform the following tasks:

1. Administration
2. Design and Plans Preparation
3. Permitting
4. Construction Administration
5. Sustainability

The scores of the Procurement Committee are attached.

RFP#: Y18-812-JS	PROJECT		PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		VETERANS		DISPLACED WORKERS		TOTAL
DESIGN SERVICES FOR THE ORANGE COUNTY CONVENTION CENTER WEST BUILDING MEETING ROOMS RENOVATION	PROJECT MANAGER (1.666)		PROJECT ENGINEER (1.666)		TEAM														
WEIGHT	15		10		20		15		10		5		25		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Architectural Design Collaborative, Inc. (ADC)	0.0	0.0	1.5	24.99	4	80.0	4	60.0	5	50.0	4	20.0	4.75	118.75	1	2.0	0	0.0	355.74
Helman Hurley Charvat Peacock/Architects, Inc.	2.0	50.0	1.5	24.99	3.25	65.0	4	60.0	5	50.0	4	20.0	3	75.00	1	2.0	0	0.0	346.97



INTEROFFICE MEMORANDUM

August 14, 2018

TO: Jacqueta Scott, Senior Contract Administrator
Procurement Division

FROM: *A.B.* Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y18-812-JS / Design Services for the Orange County Convention Center West Building Meeting Rooms Renovation

APPROVED: *Athena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. ARCHITECTURAL DESIGN COLLABORATIVE, INC. Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	Asian Islander Male	27%	Mechanical, Electrical and Fire Protection
BASE Consultants, Inc.	Asian Islander Female	2%	Structural Engineering

Total M/WBE Participation Proposed: 29%
Total M/WBE Employment Workforce: 100%
Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC	1	Cost Estimating, 60%, 90%, 100% & Construction Management

Registered SDV(s) Proposed: 1

SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0

Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2

(Includes SDV & Displaced workers)

2. HELMAN HURLEY CHARVAT PEACOCK/ARCHITECTS, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
TJNG Partners, Inc.	White Female	7%	Interior Design
SGM Engineering, Inc.	Asian Islander Male	25%	Project Engineer, HVAC Design and Sprinkler Design

Total M/WBE Participation Proposed: 32%

Total M/WBE Employment Workforce: 50%

Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC	1	Construction Cost Estimating

Registered SDV(s) Proposed: 1

SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0

Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2

(Includes SDV & Displaced workers)