



## Interoffice Memorandum

August 24, 2018

### AGENDA ITEM

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director  
Family Services Department *Upcoming for Lonnie*

FROM: Sonya Hill, Manager  
Head Start Division  
Contact: Khadija Pirzadeh, (407) 836-8912  
Sonya Hill, (407) 836-7409

SUBJECT: **Discussion Agenda Item – September 18, 2018**  
Head Start Division Five-Year Grant Progress Report Update

The U.S. Health and Human Services, Administration for Children and Families, Office of Head Start awarded a five-year grant to operate a Head Start Program in Orange County. The presentation will provide a progress report related to FY2017-18, year three of the five-year grant, as mandated by the Improving Head Start for School Readiness Act of 2007. The governing board, as the non-federal entity, is responsible for the oversight of quality services for Head Start children and their families and making decisions related to program design and implementation.

The Head Start Division must share with its governing board information and updates regarding the program's progress. This report will provide an overview relating to the annual program goals, accomplishments, strengths, and challenges for year three and a preview of the goals and objectives for year four of the five-year grant.

Should you have questions or need additional information, please contact me at 407-836-7409.

This presentation is for information purposes only. No action is being requested.

SH/kp:jam

c: Randy Singh, Assistant County Administrator  
Cristina Berrios, Assistant County Attorney, County Attorney's Office  
John Petrelli, Director, Risk Management and Professional Standards  
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department  
Jamillem Clemens, Grants Supervisor, Finance Division  
Patria Morales, Management & Budget Advisor, Office of Management Budget