



Interoffice Memorandum

September 10, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: *CM* Carrie Mathes, Manager, Procurement Division

CONTACT: Christine Lofye, Manager, Traffic Engineering Division
(407) 836-8682

SUBJECT: Award of Invitation for Bids Y18-1109-AH, Galvanized Steel Sign Posts and Related Items

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1109-AH, Galvanized Steel Sign Posts and Related Items, to the low responsive and responsible bidder, Allied Tube and Conduit Corporation, in the estimated contract award amount of \$242,185 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

The purpose of this procurement is to establish a contract to procure sign posts and related items on an as-needed basis to meet operational needs.

FUNDING

Funding is available in account 1004-072-2712-4160.

APPROVALS:

The Traffic Engineering Division concurs with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. Award is recommended to Allied Tube and Conduit Corporation, the lowest responsive and responsible bidder. Traffic and Parking Control Co., Inc. was determined to be non-responsive, as they qualified their bid with additional terms.

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Galvanized Steel Sign Posts and Related Items

Bid tabulation follows:

<u>Bidder</u>	<u>Estimated Total Bid Amount</u>
Allied Tube and Conduit Corporation	\$242,185.00
Vulcan, Inc., DBA Vulcan Sign	\$253,172.50
Traffic and Parking Control Co., Inc.	Non-Responsive



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

July 20, 2018

TO: Alina Hernandez Fernandez, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y18-1109-AH, Galvanized Steel Sign Posts and Related Items

The Business Development Division evaluated the **2 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

