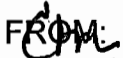




Interoffice Memorandum

September 12, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Renzo Nastasi, A.I.C.P., Manager, Transportation Planning Division
(407) 836-8072

SUBJECT: Consultant Selection, Request for Proposals Y18-810-CH
Woodbury Road Roadway Conceptual Analysis (RCA) Study (from
Lake Underhill Road to State Road 50)

RECOMMENDATION

Selection of one firm and an alternate for Woodbury Road Roadway Conceptual Analysis (RCA) Study (from Lake Underhill Road to State Road 50), Request for Proposals Y18-810-CH, from the following firms listed alphabetically. Further recommend the Board authorize execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$560,000.

Inwood Consulting Engineers, Inc.
WSP USA Inc.

The proposals were evaluated by the Procurement Committee on August 29, 2018. Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PURPOSE

To provide professional transportation planning and engineering services for Woodbury Road Roadway Conceptual Analysis (RCA) study.

DISCUSSION

The early establishment of sound criteria documenting the need for the improvement is key to the RCA process. The determination of project need is to be based on comprehensive and integrated technical data analyses, which effectively demonstrates the necessity for the project. In addition to the technical basis for the project, a commensurate public involvement effort providing citizens with clear and concise information is to be developed, thereby affording the citizens an understanding of the project need.

The Consultant shall study the establishment of 120 feet of right-of-way, addition of lanes, a five-foot wide sidewalk, and a ten-foot wide multipurpose trail to the existing two-lane sections of Woodbury Road from Lake Underhill Road to East Colonial Drive (SR 50). The consultant shall consider special treatment and/or additional lanes at major intersections, and widening of crossroads up to 600 feet

Y18-810-CH Woodbury Road Roadway Conceptual Analysis (RCA) Study (from Lake Underhill Road to State Road 50)

in each direction to provide intersection operation at Level of Service C or higher in the design year.

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. The consensus scores from the Procurement Committee are attached.

RFP#:Y18-810-CH Woodbury Road Roadway Conceptual Analysis (RCA) Study (from Lake Underhill Road to State Road 50)	PROJECT		ASSISTANT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	MANAGER (Factor 1.666)		PROJECT MANAGER (Factor 1.666)		TEAM														
WEIGHT	15		10		15		15		10		5		30		2		1		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Inwood Consulting Engineers, Inc.	3	75	3	50	4	60	4	60	5	50	4	20	4	120	0	0	0	0	435
WSP USA Inc.	2	50	0	0	4	60	4	60	5	50	4	20	3	90	0	0	0	0	330



INTEROFFICE MEMORANDUM

August 24, 2018

TO: Carol Hewitt, Senior Contract Administrator
Procurement Division

FROM: ^{A.B.} Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y18-810-CH / Woodbury Road Roadway Conceptual Analysis (RCA) Study (From Lake Underhill Road to State Road 50)

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. INWOOD CONSULTING ENGINEERS, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Antillian Engineering Associates, Inc.	African American Male	2%	Geotechnical Investigations
Apex Engineering, Inc.	White Female	10%	Surveying and Mapping
Luke Transportation Engineering Consultants, Inc. (LTEC)	Hispanic Male	8%	Traffic Analysis and Studies
MSE Group, Inc.	Asian Islander Female	4%	Ecological/Contamination
TLP Engineering Consultants, Inc.	White Female	6%	Drainage

Total M/WBE Participation Proposed: 30%
Total M/WBE Employment Workforce: 49%
Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Form M-2 not included

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Displaced workers)

2. WSP USA INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Brindley Pieters & Associates, Inc.	African American Male	2%	Utility Coordination
Luke Transportation Engineering Consultants, Inc.	Hispanic Male	8%	Traffic Design
MSE Group, Inc.	Asian Islander Female	3%	Environmental Services
Nadic Engineering Services, Inc.	African American Female	3%	Geotechnical Engineering/Contamination
PES, LLC	Hispanic Male	11%	Land Surveying and Right-of-Way Map Preparation

Total M/WBE Participation Proposed: 27%
Total M/WBE Employment Workforce: 46%
Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Form M-2 not included

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Displaced workers)