



Interoffice Memorandum

September 10, 2018

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Amy Gilliam, Senior Staff Scientist, Utilities Department
407-254-9551

Subject: Award of Invitation for Bids Y18-628-KB, Triple Stage Quadrupole
Liquid Chromatograph/Mass Spectrometer System

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-628-KB, Triple Stage Quadrupole Liquid Chromatograph/Mass Spectrometer System, to the low responsive and responsible bidder, Thermo Electron North America LLC, in the total contract award amount of \$200,158.69.

PROCUREMENT:

The procurement of this system will allow analysis of emerging contaminants of concern in environmental samples. This includes delivery, installation, and a one-year warranty.

FUNDING:

Funding is available in account numbers 4420-038-1304-6410.

APPROVALS:

The Utilities Department and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price. Thermo Electron North America LLC is the lowest responsive, responsible bidder. This bid is considered reasonable based on price analysis from the purchase in November 2015 for equivalent equipment. The bids from Agilent Technologies, Inc., AB Sciex, and Waters Corporation were determined to be non-responsive due to submitting conflicting terms and conditions with their bid.

Y18-628-KB, Triple Stage Quadrupole Liquid Chromatograph/Mass
Spectrometer System
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The new instrumentation will replace an aged and outdated instrument. The new instrumentation will allow the laboratory to meet new reporting guidelines and even lower reporting limits required by the Environmental Protection Agency (EPA). The instrumentation has the capability to analyze EPA methods 331, 537, 544 and 545. The EPA is constantly developing new methodology that requires up to date instrumentation. The new instrumentation allows the laboratory to analyze our drinking water in order to maintain the highest quality water for our residents and visitors.

Bid tabulation is as follows:

<u>Bidders</u>	<u>Price</u>
Thermo Electron North America LLC	\$200,158.69
Agilent Technologies, Inc.	Non-Responsive
AB Sciex	Non-Responsive
Waters Corporation	Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 25, 2018

TO: Kathy Bozeman, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y18-628-KB, Triple Stage Quadrupole Liquid
Chromatograph/Mass Spectrometer System

The Business Development Division evaluated the 1 bid submitted for this project and found that **the bidder is not an** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

