Interoffice Memorandum

October 8, 2018

AGENDA ITEM

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – October 30, 2018**
Filing of Head Start Policy Council Program Information and Updates for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	September 2018
Head Start Policy Council Meeting Minutes	August 22, 2018

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates September 2018 and Head Start Policy Council Meeting Minutes August 22, 2018 for the official county record.

SH/kp:jam

Attachment

c: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Management & Budget Advisor, Office of Management Budget

Lonnie C. Bell Jr.
Director, Family Services

Orange County Government

HEAD START

POLICY COUNCIL

PROGRAM INFORMATION & UPDATES

Sonya L. Hill
Head Start Division Manager

SEPTEMBER 2018

Orange County
Family Services Department
Head Start Division

POLICY COUNCIL MEETING

Who: **Policy Council Members**

Date: **THURSDAY, SEPTEMBER 20, 2018**

Time: **6:30 P.M.**

Location: **Hal P. Marston Community Center**
3933 W.D. Judge Drive
Orlando, FL 32808

Child Care Provided

Children's snacks provided

Sandra Moore:
407-836-8913 (8am-5pm)
Email Sandra.moore2@ocfl.net

SEE YOU THERE!!!!!

AGENDA

Orange County Government ● Policy Council Meeting
Hal P. Marston Community Center
September 20, 2018 6:30 p.m.

1. ***Call to Order – Chairperson***
2. ***Roll Call – Secretary***
   - ***Confirm Quorum***
3. ***Adoption of Agenda***
4. ***Secretary Report***
   a. ***Review of Minutes from August 23, 2018***
5. **Budget Report**
6. **HR Report**
7. **Report of Board of County Commissioners Vote – Khadija Pirzadeh**
8. **Head Start Division Manager's Report – Sonya Hill, Head Start Division Manager**
9. **Commissioner/Commissioner's Liaison Report**
10. **Service Area Reports:**

    Nutrition, PFCE, Education-Child Outcomes, Health
11. **Old Business**
    a. **FHSA Conference, West Palm Beach**
    b. **Program Governance Training – 9/29, 10/6**
12. **New Business**
    a. **ACF-PI-HS-18-05**
    b. **Community Representative Voting for 18/19 School Year**
    c. **Award from FHSA Conference / Aubrey Puckett Head Start Alumni**
13. **Public Comment**
14. **Adjourn**

Next Policy Council Meeting is October 18, 2018

Head Start Budget Summary August 2018

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2017 - 2018	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	ENCUMB	YTD	BALANCE	YTD
7521 - ADMIN	$1,364,563	$60,100	$111,295	$83,920	$227,830	$71,987	$81,131	$81,223	$82,618	$80,886	$81,625	$125,050	$2,472	$1,087,647	$274,444	80%
7522 – OPER.	$9,953,131	$641,625	$1,138,410	$657,027	$1,331,760	$777,452	$165,685	$58,031	$826,095	$589,179	$596,162	$811,751	$87,911	$9,005,698	$1,196,210	88%
7523 - USDA ADMIN	$162,442	$9,015	$13,723	$12,309	$18,051	$18,694	$13,432	$12,286	$13,020	$12,970	$12,849	$19,829	$0	$156,379	$28,795	84%
7524 - USDA OPERAT	$1,607,682	$12,150	$78,671	$198,254	$124,439	$94,470	$156,628	$78,910	$134,023	$188,010	$36,958	$59,369	$170,881	$1,161,884	$437,631	75%
7525 - TRAINING	$122,891	$361	$507	$20,061	$8,687	$3,147	$14,454	$6,144	$7,193	$7,188	$22,345	$36,852	$4,662	$128,942	$25,266	74%
7526 - DISAB	$480,952	$17,493	$28,762	$28,746	$37,600	$26,574	$29,434	$26,349	$31,344	$28,543	$30,194	$55,605	$118,818	$340,645	$43,489	91%
7527 - HEALTH AND DENTAL	$280,663	$12,123	$16,804	$16,478	$15,631	$12,374	$10,221	$13,928	$16,216	$21,743	$16,679	$33,402	$14,426	$185,401	$80,835	71%
7528 - PCFE	$1,553,252	$79,443	$109,663	$114,881	$171,582	$119,373	$127,536	$113,889	$114,454	$113,207	$112,452	$159,332	$0	$1,335,811	$222,441	86%

7521 ADMINISTRATION

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	ENC	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	9FA	REGULAR SALARIES and WAGES	852,875.00	45,221.45	59,040.14	59,631.42	89,203.21	50,261.55	52,181.60	55,808.17	55,854.76	56,241.00	56,149.83	89,206.90	.00	668,800.03	184,074.97	78.42
1130	9FA	OTHER SALARIES and WAGES	.00	.00	.00	2,175.33	3,312.16	2,210.19	1,126.74	1,266.00	1,266.00	300.04	1,222.96	696.30	.00	13,575.72	-13,575.72	.00
1140	9FA	OVERTIME	7,000.00	594.97	97.80	357.76	.00	501.51	191.55	67.50	96.75	.00	879.69	930.97	.00	3,718.50	3,281.50	53.12
2110	9FA	FICA TAXES	65,245.00	3,322.26	4,284.64	4,501.78	6,677.14	3,818.79	3,839.34	4,098.12	4,103.94	4,050.45	4,181.37	6,536.38	.00	49,414.21	15,830.79	75.74
2120	9FA	RETIREMENT CONTRIBUTION	67,462.00	3,553.35	4,645.30	4,385.11	6,207.16	4,184.07	4,280.63	4,573.08	4,546.47	4,586.97	4,852.02	7,664.14	.00	53,478.30	13,983.70	79.27
2130	9FA	LIFE and HEALTH INSURANCE	187,000.00	7,408.29	9,879.48	9,613.56	14,519.48	9,490.50	10,154.70	10,824.02	10,824.02	11,386.24	11,386.24	17,091.63	.00	122,578.16	64,421.84	65.55
2131	9FA	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	9FA	PAYMENTS TO OPEB TRUST	8,959.00	.00	.00	.00	.00	.00	5,714.00	.00	.00	.00	.00	.00	.00	5,714.00	3,245.00	63.78
3125	9FB	INDIRECT COSTS	106,329.00	.00	.00	.00	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00	100.00
3179	9FC	CONTRACT SVC EMPLOY AGENT	6,000.00	.00	.00	.00	.00	.00	1,495.59	1,763.58	2,022.94	2,204.48	881.80	345.80	371.72	8,714.19	-3,085.91	151.43
3410	9FC	LOCAL TRAVEL	5,000.00	.00	.00	575.20	388.91	.00	984.21	406.43	445.89	294.11	26.64	421.16	.00	3,542.55	1,457.45	70.85
3510	9FC	POSTAGE and MESSENGER SVCS	250.00	.00	.00	.00	.00	4.33	.00	.00	6.42	.00	.00	.00	.00	10.75	239.25	4.30
3530	9FC	TOLL CHARGES	150.00	.00	.00	16.24	35.55	.00	58.16	1.64	30.53	17.99	.00	14.25	.00	174.36	-24.36	116.24
3610	9FC	RENTAL OF EQUIPMENT	3,000.00	.00	237.23	474.46	237.23	.00	474.46	237.23	.00	235.57	235.57	235.57	471.14	2,367.32	161.54	94.62
3720	9FC	COMMUNICATIONS	3,000.00	.00	.00	678.42	335.26	335.74	328.27	325.07	364.67	335.64	332.42	332.10	.00	3,367.59	-367.59	112.25
3820	9FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	123.17	638.82	275.67	.00	266.31	202.95	.00	417.33	43.74	498.80	1,628.86	2,466.79	-595.65	117.02
3910	9FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	434.00	.00	.00	.00	434.00	66.00	86.80
4010	9FC	DUES and MEMBERSHIPS	8,000.00	.00	6,144.00	.00	.00	450.00	.00	.00	2,625.00	.00	.00	139.00	.00	9,358.00	-1,358.00	116.98
4020	9FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	2,000.00	.00	.00	.00	83.58	.00	.00	.00	.00	.00	.00	.00	.00	83.58	1,916.42	4.18
4110	9FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,500.00	.00	.00	566.63	65.85	535.80	24.87	1,461.27	205.32	119.05	29.61	178.03	.00	3,186.43	313.57	91.04
4115	9FC	MISCELLANEOUS OPERATING SUPPLIES	750.00	.00	.00	.00	9.78	.00	.00	83.98	8.89	.00	49.17	.00	.00	151.82	598.18	20.24
4120	9FC	SOFTWARE < $1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4121	9FC	COMPUTER EQUIPMENT LESS THAN $500	50.00	.00	.00	.00	.00	.00	10.56	.00	.00	.00	.00	.00	.00	10.56	39.44	21.12
4123	9FC	EQUIPMENT LESS THAN $1000	3,000.00	.00	.00	305.54	149.99	105.10	.00	.00	216.76	222.93	1,354.00	178.78	.00	2,533.10	466.90	84.44
4412	9FC	PROMOTIONAL EXPENSES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4418	9FC	EDUCATIONAL ASSISTANCE PROGRAM	2,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,500.00	.00
4422	9FC	SCHOLARSHIPS,AWARDS,BENEF	1,100.00	.00	.00	.00	.00	89.90	.00	104.00	.00	21.00	.00	580.35	.00	795.25	304.75	72.30
4482	9FG	SELF INS-PROP CASUALTY	26,843.00	.00	26,843.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	26,843.00	.00	100.00
		Total	1,364,563.00	60,100.32	111,294.76	83,920.27	227,829.97	71,987.48	81,130.99	81,223.04	82,618.36	80,866.80	81,625.06	125,050.16	2,471.72	1,087,647.21	274,444.07	79.89

7522 - EDUCATION AND OPERATIONS

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	9FE	REGULAR SALARIES and WAGES	5,871,915.00	432,103.05	599,084.38	425,715.83	825,604.98	487,096.45	418,347.94	565,911.96	539,907.88	356,605.87	286,101.57	480,612.66	.00	5,417,092.57	454,822.43	92.25
1130	9FE	OTHER SALARIES and WAGES	50,000.00	9,858.04	14,970.49	8,372.56	8,558.10	8,067.05	6,535.54	9,006.93	8,842.47	4,333.06	2,363.16	12,716.49	.00	93,623.89	-43,623.89	187.25
1140	9FE	OVERTIME	10,000.00	2,113.76	1,838.14	1,968.60	1,669.12	2,548.59	1,142.67	2,105.62	2,070.47	926.63	1,085.56	802.51	.00	18,271.67	-8,271.67	182.72
2110	9FE	FICA TAXES	453,791.00	32,479.35	45,174.55	31,852.24	61,136.49	36,268.27	30,795.82	41,993.80	40,080.00	26,074.93	20,240.58	35,142.14	.00	401,238.17	52,552.83	88.42
2120	9FE	RETIREMENT CONTRIBUTION	470,043.00	34,847.69	48,040.40	34,399.47	66,629.98	39,527.93	33,963.30	46,087.22	43,870.06	28,903.70	23,886.35	40,039.14	.00	440,195.24	29,847.76	93.65
2130	9FE	LIFE and HEALTH INSURANCE	2,083,400.00	103,443.30	139,085.93	103,261.42	227,588.97	130,622.67	115,723.31	146,528.43	138,538.39	109,267.31	131,259.60	187,568.44	.00	1,532,887.77	550,512.23	73.58
2131	9FE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2150	9FE	UNEMPLOYMENT COMPENSATION	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	1,925.00	.00	1,770.73	.00	3,695.73	3,304.27	52.80
2200	9FE	PAYMENTS TO OPEB TRUST	108,996.00	.00	.00	.00	.00	.00	83,802.00	.00	.00	.00	.00	.00	.00	83,802.00	25,194.00	76.89
3167	9FF	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	8,000.00	.00	420.00	540.00	636.00	870.28	1,180.14	940.40	162.00	188.39	212.53	176.00	6,468.00	5,325.74	-3,793.74	147.42
3170	9FF	JANITORIAL SVC and SUPPLY	25,000.00	1,295.46	647.73	1,005.70	1,005.70	647.73	1,363.67	1,005.70	647.73	3,040.87	1,305.25	1,005.70	.00	12,971.24	12,028.76	51.88
3179	9FF	CONTRACT SVC EMPLOY AGENT	4,999.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,872.80	.00	2,126.20	57.47
3185	9FF	CONTRACT SVC-TRAINING	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
3192	9FF	SOFTWARE LICENSING SUPPORT FEE	42,390.00	.00	.00	.00	.00	17,392.94	23,568.00	.00	.00	.00	.00	.00	.00	40,960.94	1,429.06	96.63
3195	9FF	CONTRACT SERVICES MEDICAL	1,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,700.00	.00
3197	9FF	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	16,442.00	.00	.00	510.00	.00	182.85	.00	.00	3,146.85	2,175.00	3,837.00	312.85	8,353.85	10,164.55	-2,076.40	112.63
3350	9FF	OTHER INSURANCE and BONDS	11,000.00	.00	12,119.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,119.00	-1,119.00	110.17
3410	9FF	LOCAL TRAVEL	10,000.00	.00	.00	1,260.33	575.41	.00	1,756.32	335.92	1,515.63	777.96	20.00	695.70	.00	6,937.27	3,062.73	69.37
3520	9FF	MOVING EXPENSE-CO ASSETS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	3,024.00	5,216.00	3,408.00	1,248.00	11,648.00	-9,896.00	429.87
3530	9FF	TOLL CHARGES	1,500.00	.00	.00	235.03	136.86	.00	221.99	79.55	199.24	149.52	.00	156.64	.00	1,178.83	321.17	78.59
3610	9FF	RENTAL OF EQUIPMENT	40,000.00	.00	4,632.57	8,153.81	4,699.47	4,462.24	4,936.70	4,475.05	4,686.66	4,697.81	1,738.59	9,398.52	4,858.18	51,881.42	-16,739.60	141.85
3620	9FF	LEASES-BUILDINGS/STRUCTURES	263,356.00	20,553.40	10,276.70	10,376.70	104,599.75	10,176.70	10,276.70	10,276.70	10,276.70	10,276.70	104,619.74	10,276.70	.00	311,986.49	-48,630.49	118.47
3710	9FF	UTILITIES	30,000.00	1,678.74	1,969.31	2,109.25	1,324.15	1,982.59	2,327.80	1,929.37	1,422.83	2,181.03	2,562.91	2,720.54	.00	22,208.52	7,791.48	74.03
3720	9FF	COMMUNICATIONS	30,000.00	700.13	504.90	3,090.82	1,733.59	1,571.85	1,827.74	6,247.68	2,289.70	2,466.24	2,152.81	2,375.84	.00	24,961.30	5,038.70	83.20
3810	9FF	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	50,000.00	677.50	338.75	338.75	338.75	10,676.09	338.75	3,950.02	338.75	851.21	963.75	338.75	3,587.33	19,151.07	27,261.60	45.48
3820	9FF	MAINTENANCE OF EQUIPMENT	25,000.00	.00	1,185.23	2,147.87	1,405.15	2,963.69	3,281.30	2,176.91	1,866.09	1,452.55	1,333.08	2,910.34	9,841.62	20,722.21	-5,563.83	122.26
3823	9FF	MAINTENANCE OF COMPUTER EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,460.00	.00	-5,410.00	10,920.00
3825	9FD	INTERNAL FLEET MANAGEMENT CHARGES	20,145.00	.00	374.26	293.95	2,201.09	456.74	339.72	2,095.39	930.80	-98.70	1,881.93	.00	.00	8,475.18	11,669.82	42.07
3910	9FF	GRAPHIC REPROD SVCS	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4020	9FF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	3,500.00	.00	.00	.00	.00	2,037.15	.00	.00	.00	1,622.93	.00	1,431.74	.00	5,091.82	-1,591.82	145.48
4040	9FF	LICENSE AND CERTIFICATION FEES	1,000.00	.00	.00	100.00	100.00	.00	629.88	.00	.00	1,650.00	1,525.00	300.00	.00	4,304.88	-3,304.88	430.49
4110	9FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	29,300.00	.00	.00	.00	1,600.91	4,043.69	2,450.47	.00	2,041.70	1,559.40	1,382.90	3,345.49	.00	16,424.56	12,875.44	56.06
4115	9FF	MISCELLANEOUS OPERATING SUPPLIES	70,000.00	.00	.00	304.64	1,677.47	307.19	1,068.15	1,742.26	1,713.33	3,753.49	802.58	968.21	550.00	12,337.32	57,112.68	18.41
4116	9FF	EVENT/MEAL REIMBURSEMENTS	8,500.00	.00	.00	393.30	.00	654.30	148.46	324.05	18.16	.00	205.17	.00	.00	1,743.44	6,756.56	20.51
4120	9FF	SOFTWARE < $1000	6,902.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,902.00	.00
4121	9FF	COMPUTER EQUIPMENT LESS THAN $500	5,000.00	.00	.00	413.08	.00	102.00	3,232.00	.00	.00	.00	.00	.00	1,152.00	3,747.08	100.92	97.98
4123	9FF	EQUIPMENT LESS THAN $1000	19,800.00	.00	.00	2,241.52	.00	272.46	421.89	13,371.66	199.00	667.50	50.39	.00	.00	17,224.42	19.70	99.90
4135	9FF	FOODandDIETARY	150,000.00	.00	3,461.48	16,692.16	12,836.50	12,020.47	14,963.91	7,830.31	13,985.36	18,250.95	3,613.52	6,887.02	9,480.00	110,541.68	29,978.32	80.01
4175	9FF	CLOTHING AND WEARING APPAREL	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4195	9FF	MISC SUPPLIES OR EXPENSES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	548.00	.00	.00	.00	548.00	452.00	54.80
4412	9FF	PROMOTIONAL EXPENSES	2,000.00	.00	.00	.00	.00	.00	.00	.00	1,460.61	1,034.97	.00	517.00	.00	3,012.58	-1,012.58	150.63
4418	9FF	EDUCATIONAL ASSISTANCE PROGRAM	19,452.00	1,875.00	1,220.40	1,250.00	810.78	2,500.00	276.15	1,250.00	652.83	.00	1,250.00	.00	.00	11,085.16	8,366.84	56.99
4440	9FF	IMPROVEMTS TO NON-COUNTY ASSETS	6,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,000.00	.00
4450	9FF	PARENT ACTIVITY FUND	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4452	9FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	873.00	.00	360.00	.00	1,233.00	14,127.00	8.03
4482	9FD	SELF INS-PROP CASUALTY	253,066.00	.00	253,066.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	253,066.00	.00	100.00
6310	9FD	STRUCT and FAC OTH TH BLDGS	1.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1.00	.00
6410	9FD	EQUIPMENT	10,000.00	.00	.00	.00	4,890.65	.00	.00	.00	1,785.00	.00	.00	.00	.00	6,675.65	3,324.35	66.76
6420	9FD	ROLLING STOCK	33,067.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,048.83	.00	3,018.17	90.87
6438	9FD	COMPUTER EQUIPMENT > $500	1,000.00	.00	.00	.00	.00	.00	1,650.00	.00	.00	.00	.00	.00	.00	1,650.00	-650.00	165.00
6440	9FD	SOFTWARE	7,000.00	.00	.00	.00	.00	.00	.00	.00	3,447.00	.00	-3,447.00	3,504.00	.00	3,504.00	3,496.00	50.06
8610	9FL	AID TO PRIVATE ORGANIZATIONS	6,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,010.00	3,990.00	2,010.00	.00	100.00

10,292,375.00	641,625.42	1,138,410.22	657,027.03	1,331,759.87	777,451.92	766,570.32	869,664.93	826,095.24	589,179.32	596,162.97	811,751.15	87,910.61	9,005,698.39	1,196,210.12	88.38

FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH AUGUST 31, 2018: FUND: 7408 DEPT: 062 UNIT: 7523 [ADMIN] - 92% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	9FQ	REGULAR SALARIES and WAGES	118,640.00	6,768.40	9,128.00	9,128.00	13,388.90	9,128.00	8,776.41	9,128.00	9,128.00	9,128.00	9,128.00	13,692.00	.00	.00	106,521.71	12,118.29	90%
1140	9FQ	OVERTIME	1,500.00	89.61	.00	129.90	.00	207.84	.00	.00	.00	.00	.00	122.11	.00	.00	549.46	950.54	37%
2110	9FQ	FICA TAXES	9,191.00	505.54	672.81	682.76	981.04	685.36	642.59	669.49	635.97	635.99	635.97	963.31	.00	.00	7,710.83	1,480.17	84%
2120	9FQ	RETIREMENT CONTRIBUTION	9,503.00	543.15	722.94	733.23	1,060.41	739.40	695.10	722.94	722.94	722.94	753.98	1,141.06	.00	.00	8,558.09	944.91	90%
2130	9FQ	LIFE and HEALTH INSURANCE	33,000.00	1,108.09	1,477.78	1,477.78	2,385.18	1,590.12	1,590.12	1,590.12	2,331.46	2,331.46	2,331.46	3,497.19	.00	.00	21,710.76	11,289.24	66%
2200	9FQ	PAYMENTS TO OPEB TRUST	1,497.00	.00	.00	.00	.00	.00	1,440.00	.00	.00	.00	.00	.00	.00	.00	1,440.00	57.00	96%
		Total Salary Expenses	173,331.00	9,014.79	12,001.53	12,151.67	17,815.53	12,350.72	13,144.22	12,110.55	12,818.37	12,818.39	12,849.41	19,415.67	.00	.00	146,490.85	26,840.15	***85%***
3125	9FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	6,543.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	.00	100%
3410	9FR	LOCAL TRAVEL	1,000.00	.00	.00	157.71	235.76	.00	271.99	175.33	201.72	152.23	.00	132.52	.00	.00	1,327.26	-327.26	133%
3530	9FR	TOLL CHARGES	30.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30.00	0%
3820	9FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	9FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	.00	.00	.00	15.99	.00	.00	.00	.00	281.16	.00	.00	297.15	1,202.85	20%
4418	9FR	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	0%
4482	9FS	SELF INS-PROP CASUALTY	1,721.00	.00	1,721.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,721.00	.00	100%
		Total Operational Expenses	11,844.00	.00	1,721.00	157.71	235.76	6,543.00	287.98	175.33	201.72	152.23	.00	413.68	.00	.00	9,888.41	1,955.59	83%
		TOTAL UNIT 7523	185,175.00	9,014.79	13,722.53	12,309.38	18,051.29	18,893.72	13,432.20	12,285.88	13,020.09	12,970.62	12,849.41	19,829.35	.00	.00	156,379.26	28,795.74	***84%***

FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH AUGUST 31, 2018: FUND: 7408 DEPT: 062 UNIT: 7524 [SERVICES] - 92% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	9FT	REGULAR SALARIES and WAGES	168,185.00	8,033.45	10,796.45	10,759.31	15,980.65	11,581.43	10,689.84	10,919.80	11,006.27	6,296.04	1,217.42	9,306.74	.00	.00	106,587.40	61,597.60	63%
2110	9FT	FICA TAXES	12,866.00	568.56	764.59	761.74	1,125.45	821.26	753.08	770.67	777.27	422.07	65.11	601.51	.00	.00	7,431.31	5,434.69	58%
2120	9FT	RETIREMENT CONTRIBUTION	13,303.00	636.26	855.11	852.17	1,265.72	917.26	846.67	864.88	871.71	498.66	100.56	768.72	.00	.00	8,477.72	4,825.28	64%
2130	9FT	LIFE and HEALTH INSURANCE	77,000.00	2,912.11	3,883.06	3,883.06	6,280.23	4,187.06	4,187.06	4,187.06	4,187.06	4,187.06	4,187.06	6,280.59	.00	.00	48,361.41	28,638.59	63%
2131	9FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%
2200	9FT	PAYMENTS TO OPEB TRUST	3,992.00	.00	.00	.00	.00	.00	2,880.00	.00	.00	.00	.00	.00	.00	.00	2,880.00	1,112.00	72%
		Total Salary Expenses	275,346.00	12,150.38	16,299.21	16,256.28	24,652.05	17,507.01	19,356.65	16,742.41	16,842.31	11,403.83	5,570.15	16,957.56	.00	.00	173,737.84	101,608.16	***63%***
3170	9FU	JANITORIAL SVC and SUPPLY	3,000.00	.00	.00	1,559.90	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,356.14	1,559.90	83.96	97%
3197	9FU	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	6,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,000.00	.00
4115	9FU	MISCELLANEOUS OPERATING SUPPLIES	19,000.00	.00	.00	6,469.36	8.94	.00	.00	92.63	1,076.72	.00	104.86	.00	.00	635.57	7,752.51	10,611.92	44%
4130	9FU	HOUSEHOLD AND KITCHEN SUPPLIES	6,041.00	.00	.00	.00	145.19	71.64	.00	.00	1,146.45	.00	82.80	.00	.00	.00	1,446.08	4,594.92	24%
4135	9FU	FOODandDIETARY	1,441,873.00	.00	48,235.39	173,968.45	99,633.09	76,891.62	137,271.39	62,075.11	111,087.80	176,606.17	31,200.40	42,411.89	.00	168,890.00	959,381.31	313,601.69	78%
4482	9FS	SELF INS-PROP CASUALTY	14,136.00	.00	14,136.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,136.00	.00	100%
6410	9FZ	EQUIPMENT	5,000.00	.00	.00	.00	.00	.00	.00	.00	3,870.00	.00	.00	.00	.00	.00	3,870.00	1,130.00	77%
		Total Operational Expenses	1,495,050.00	.00	62,371.39	181,997.71	99,787.22	76,963.26	137,271.39	62,167.74	117,180.97	176,606.17	31,388.06	42,411.89	.00	170,881.71	988,145.80	336,022.49	78%
		TOTAL UNIT 7524	1,770,396.00	12,150.38	78,670.60	198,253.99	124,439.27	94,470.27	156,628.04	78,910.15	134,023.28	188,010.00	36,958.21	59,369.45	.00	170,881.71	1,161,883.64	437,630.65	***75%***

7525 - TRAINING

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	9FH	CONTRACT SVC-TRAINING	13,500.00	.00	.00	15,400.00	.00	.00	12,125.00	.00	715.89	.00	13,050.00	23,710.00	300.00	65,000.89	-51,800.89	483.71
3420	9FH	OUT OF COUNTY TRAVEL	36,400.00	561.40	507.00	1,521.48	5,181.35	2,722.40	633.64	3,644.35	385.71	5,021.59	3,350.94	7,181.07	.00	30,710.93	5,689.07	84.37
3610	9FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,970.00	.00	30.00	98.50
3620	9FH	LEASES-BUILDINGS/STRUCTURES	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,880.00	.00	.00	4,880.00	-2,880.00	244.00
3910	9FH	GRAPHIC REPROD SVCS	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4020	9FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4030	9FH	TRAINING AND EDUCATIONAL COST	92,379.00	-125.00	.00	2,444.00	3,506.00	.00	1,695.00	2,725.00	4,485.00	1,824.00	975.00	5,556.00	.00	23,085.00	69,294.00	24.99
4040	9FH	LICENSE AND CERTIFICATION FEES	1,500.00	-75.00	.00	350.00	.00	425.00	.00	-225.00	275.00	.00	.00	405.00	.00	1,155.00	345.00	77.00
4110	9FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4115	9FH	MISCELLANEOUS OPERATING SUPPLIES	1,591.00	.00	.00	.00	.00	.00	.00	.00	1,331.85	.00	.00	.00	2,392.32	1,331.85	-2,133.17	234.08
4116	9FH	EVENT/MEAL REIMBURSEMENTS	2,000.00	.00	.00	345.78	.00	.00	.00	.00	.00	342.82	89.74	.00	.00	778.34	1,221.66	38.92
4418	9FH	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
			156,870.00	**361.40**	**507.00**	**20,061.26**	**8,687.35**	**3,147.40**	**14,453.64**	**6,144.35**	**7,193.45**	**7,188.41**	**22,345.68**	**36,852.07**	**4,662.32**	**126,942.01**	**25,265.67**	**83.89**

7526 - DISABILITIES

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	9FI	REGULAR SALARIES and WAGES	209,068.00	12,656.00	16,372.25	18,841.53	24,513.82	17,067.20	16,593.27	16,985.20	17,067.20	17,067.20	16,955.19	25,600.80	.00	199,719.66	9,348.34	95.53
1140	9FI	OVERTIME	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	611.75	.00	.00	611.75	-611.75	.00
2110	9FI	FICA TAXES	15,994.00	860.60	1,109.03	1,297.96	1,646.20	1,152.91	1,116.62	1,146.64	1,152.90	1,152.90	1,191.12	1,729.37	.00	13,556.25	2,437.75	84.76
2120	9FI	RETIREMENT CONTRIBUTION	16,537.00	1,002.36	1,296.68	1,492.25	1,941.48	1,351.72	1,314.18	1,345.22	1,351.72	1,351.72	1,451.04	2,114.61	.00	16,012.98	524.02	96.83
2130	9FI	LIFE and HEALTH INSURANCE	44,000.00	2,974.43	3,966.40	3,966.40	6,409.11	4,272.74	4,272.74	4,272.74	4,272.74	4,272.74	4,272.74	6,409.11	.00	49,361.89	-5,361.89	112.19
2131	9FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	9FI	PAYMENTS TO OPEB TRUST	2,488.00	.00	.00	.00	.00	.00	1,524.00	.00	.00	.00	.00	.00	.00	1,524.00	964.00	61.25
3195	9FK	CONTRACT SERVICES MEDICAL	171,375.00	.00	428.00	2,650.00	2,762.00	2,570.00	3,672.00	2,305.00	6,826.00	3,716.00	5,498.00	7,846.00	93,565.00	38,273.00	39,537.00	76.93
3275	9FK	MEDICAL SVCS	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
3410	9FK	LOCAL TRAVEL	4,100.00	.00	.00	212.18	185.48	.00	499.57	62.93	381.23	259.04	.00	290.92	.00	1,891.35	2,208.65	46.13
3530	9FK	TOLL CHARGES	250.00	.00	.00	2.18	8.88	.00	13.64	.00	10.91	11.99	.00	9.82	.00	57.42	192.58	22.97
3720	9FK	COMMUNICATIONS	2,100.00	.00	.00	266.08	133.04	133.44	162.63	191.20	211.40	211.40	214.52	214.32	.00	1,738.03	361.97	82.76
4020	9FK	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	.00	.00	500.00	.00	100.00
4110	9FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,700.00	.00	.00	17.10	.00	25.99	265.10	.00	70.69	.00	.00	.00	.00	378.88	1,321.12	22.29
4115	9FK	MISCELLANEOUS OPERATING SUPPLIES	1,250.00	.00	.00	.00	.00	.00	.00	39.96	.00	.00	.00	11,389.78	3,774.00	11,429.74	-13,953.74	1,216.30
4123	9FK	EQUIPMENT LESS THAN $1000	20,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,478.57	.00	521.43	97.39
4418	9FK	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4482	9FK	SELF INS-PROP CASUALTY	5,590.00	.00	5,590.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,590.00	.00	100.00
			500,952.00	**17,493.39**	**28,762.36**	**28,745.68**	**37,600.01**	**26,574.00**	**29,433.75**	**26,348.89**	**31,344.79**	**28,542.99**	**30,194.36**	**55,604.73**	**116,817.57**	**340,644.95**	**43,489.48**	**91.32**

7527 - HEALTH AND DENTAL

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	ENCUMBER ED	TOTAL YTD	BALANCE	% BUDGET
1120	9FV	REGULAR SALARIES and WAGES	158,717.00	8,872.16	12,209.47	11,529.81	11,141.76	8,831.79	6,593.20	8,261.56	12,063.73	12,052.55	12,080.26	18,241.63	.00	121,877.92	36,839.08	76.79
1140	9FV	OVERTIME	.00	.00	.00	141.36	64.26	270.44	.00	.00	103.92	.00	233.21	1,988.59	.00	2,801.78	-2,801.78	.00
2110	9FV	FICA TAXES	12,141.00	645.03	889.12	850.07	819.73	675.34	483.41	611.04	905.50	896.73	916.67	1,509.64	.00	9,202.28	2,938.72	75.80
2120	9FV	RETIREMENT CONTRIBUTION	11,405.00	702.68	967.00	811.90	887.53	720.89	522.19	654.32	963.69	954.58	1,017.08	1,671.02	.00	9,872.88	1,532.12	86.57
2130	9FV	LIFE and HEALTH INSURANCE	44,000.00	1,903.60	2,538.49	2,085.00	2,370.11	1,227.84	1,227.90	1,227.90	1,813.98	1,813.98	1,813.98	2,720.97	.00	20,743.75	23,256.25	47.14
2200	9FV	PAYMENTS TO OPEB TRUST	1,150.00	.00	.00	.00	.00	.00	1,143.00	.00	.00	.00	.00	.00	.00	1,143.00	7.00	99.39
3179	9FW	CONTRACT SVC EMPLOY AGENT	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,426.56	.00	2,573.44	63.24
3195	9FW	CONTRACT SERVICES MEDICAL	20,900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00	10,900.00	47.85
3410	9FW	LOCAL TRAVEL	1,200.00	.00	.00	129.45	244.61	.00	76.81	34.22	23.54	71.29	.00	.00	.00	579.92	620.08	48.33
3530	9FW	TOLL CHARGES	250.00	.00	.00	.00	2.73	.00	.00	.00	.00	12.56	.00	.00	.00	15.29	234.71	6.12
3720	9FW	COMMUNICATIONS	4,750.00	.00	.00	299.55	99.78	120.34	114.26	110.75	131.90	161.82	176.38	176.14	.00	1,390.92	3,359.08	29.28
4110	9FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,000.00	.00	.00	.00	.00	.00	.00	90.70	139.80	.00	.00	383.36	.00	613.86	386.14	61.39
4115	9FW	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	60.00	1,179.90	71.80	5,779.50	441.68	5,228.60	.00	12,761.48	-11,761.48	1,276.15
4121	9FW	COMPUTER EQUIPMENT LESS THAN $500	50.00	.00	.00	.00	.00	440.00	.00	440.00	.00	.00	.00	.00	.00	880.00	-830.00	1,760.00
4123	9FW	EQUIPMENT LESS THAN $1000	1,000.00	.00	.00	630.88	.00	.00	.00	.00	.00	.00	.00	109.99	.00	740.87	259.13	74.09
4139	9FW	MEDICINESandDRUGS	100.00	.00	.00	.00	.00	87.00	.00	.00	.00	.00	.00	.00	.00	87.00	13.00	87.00
4143	9FW	MEDandSURG SUPPLIES	15,000.00	.00	.00	.00	.00	.00	.00	1,317.65	.00	.00	.00	1,372.40	.00	2,690.05	12,309.95	17.93
4418	9FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4450	9FW	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
			280,663.00	**12,123.47**	**16,604.08**	**16,478.02**	**15,630.51**	**12,373.64**	**10,220.77**	**13,928.04**	**16,217.86**	**21,743.01**	**16,679.26**	**33,402.34**	**14,426.56**	**185,401.00**	**80,835.44**	**71.20**

7528 - PARENT FAMILY COMMUNITY ENGAGEMENT

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	9FX	REGULAR SALARIES and WAGES	1,051,129.00	57,326.60	80,122.28	82,112.49	119,406.07	80,067.81	77,344.89	79,184.53	79,594.25	77,684.00	74,370.62	107,766.29	914,979.83	136,149.17	87.05
1130	9FX	OTHER SALARIES and WAGES	.00	.00	.00	2,241.28	2,364.88	3,085.12	2,689.60	2,689.60	2,521.50	2,319.78	1,344.80	.00	19,256.56	-19,256.56	.00
1140	9FX	OVERTIME	.00	709.34	666.76	312.81	1,670.48	.00	.00	77.94	623.07	144.59	369.50	4,719.52	9,294.01	-9,294.01	.00
2110	9FX	FICA TAXES	80,410.00	4,171.07	5,809.22	6,119.18	8,911.83	6,019.31	5,746.78	5,916.05	5,976.14	5,787.67	5,482.95	8,130.29	68,070.49	12,339.51	84.65
2120	9FX	RETIREMENT CONTRIBUTION	71,697.00	4,596.46	6,209.60	6,528.12	9,589.32	6,341.41	6,125.74	6,277.63	6,329.28	6,164.06	6,123.55	9,216.60	73,501.77	-1,804.77	102.52
2130	9FX	LIFE and HEALTH INSURANCE	297,000.00	12,639.43	16,854.72	16,854.86	29,050.00	19,368.78	18,994.08	19,031.06	19,031.06	18,534.86	18,032.60	26,117.07	214,508.52	82,491.48	72.23
2131	9FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	9FX	PAYMENTS TO OPEB TRUST	11,450.00	.00	.00	.00	.00	.00	11,427.00	.00	.00	.00	.00	.00	11,427.00	23.00	99.80
3410	9FY	LOCAL TRAVEL	2,500.00	.00	.00	263.17	137.10	.00	371.29	147.98	134.13	36.06	.00	451.45	1,541.18	958.82	61.65
3530	9FY	TOLL CHARGES	100.00	.00	.00	.00	.00	.00	13.24	1.91	1.91	.00	.00	15.28	32.34	67.66	32.34
3720	9FY	COMMUNICATIONS	14,000.00	.00	.00	447.02	223.51	190.56	190.56	190.56	192.33	192.33	195.45	195.23	2,017.55	11,982.45	14.41
4020	9FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	9FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	7,000.00	.00	.00	.00	.00	2,231.36	83.94	.00	.00	.00	.00	403.53	2,718.83	4,281.17	38.84
4115	9FY	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	28.88	.00	682.98	711.86	288.14	71.19
4116	9FY	EVENT/MEAL REIMBURSEMENTS	4,000.00	.00	.00	.00	228.42	21.24	54.31	371.49	.00	.00	.00	.00	675.46	3,324.54	16.89
4121	9FY	COMPUTER EQUIPMENT LESS THAN $500	5,050.00	.00	.00	.00	.00	201.20	4,495.00	.00	.00	.00	5,940.00	.00	10,636.20	-5,586.20	210.62
4123	9FY	EQUIPMENT LESS THAN $1000	1,200.00	.00	.00	.00	.00	366.71	.00	.00	.00	.00	.00	137.28	503.99	696.01	42.00
4412	9FY	PROMOTIONAL EXPENSES	5,000.00	.00	.00	.00	.00	1,479.13	.00	.00	.00	1,437.49	.00	1,496.86	4,413.48	586.52	88.27
4418	9FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4450	9FY	PARENT ACTIVITY FUND	5,216.00	.00	.00	.00	.00	.00	.00	.00	50.76	878.14	593.17	.00	1,522.07	3,693.93	29.18
			1,558,252.00	**79,442.90**	**109,662.58**	**114,878.93**	**171,581.61**	**119,372.63**	**127,536.43**	**113,888.75**	**114,454.43**	**113,207.86**	**112,452.64**	**159,332.38**	**1,335,811.14**	**222,440.86**	**85.72**

Fund	B.S.Account		Type	Ind.	Obj.	Rev.Src	Begin Balance	Total Debits	Total Credits	Ending Balance
7008	1000	DISBUR CLEAR	1				0.00	417,497.17	417,497.17	0.00
7008	1001	EFT DISB CLRG	1				0.00	21,338.24	21,338.24	0.00
7008	1003	PAYROLL CLRG	1				0.00	790,440.58	790,440.58	0.00
7008	1010	POOLED CASH	1				38,466.40	1,249,572.37	1,304,847.79	16,809.02-
7008	1460	ACCOUNT RECV	1				1,856.42	0.00	0.00	1,856.42
7008	1900	ALLOW FOR DO	1				1,856.42-	0.00	0.00	1,856.42-
Total Assets							**38,466.40**	**2,478,848.36**	**2,534,123.78**	**16,809.02-**
7008	4010	ACCOUNTS PAY	2				0.00	88,613.77	95,314.17	6,700.40-
7008	4011	CXL VCHR PAY	2				0.00	18.07	18.07	0.00
7008	4015	UNCLAIM OUTS	2				10.15-	0.00	0.00	10.15-
7008	4016	ABANDONED PR	2				72.63-	0.00	18.07	90.70-
7008	4017	GARNISHMNTS	2				0.00	4,270.93	4,270.93	0.00
7008	4251	RETMT PAY EMPYE	2				14,322.61-	14,322.61	23,700.13	23,700.13-
7008	4252	HSA EMPLOYEE	2				0.00	5,169.14	5,169.14	0.00
7008	4253	HSA EMPLOYER	2				0.00	562.50	562.50	0.00
7008	4254	TOBAC PAYBL	2				0.00	125.00	125.00	0.00
7008	4256	MED BENFLX	2				0.00	292,638.38	292,638.38	0.00
7008	4257	FLEX SPDG AC	2				0.00	2,887.84	2,887.84	0.00
7008	4258	NON-MED BNFLX	2				0.00	23,464.70	23,464.70	0.00
7008	4263	RETMT PAY EMPYR	2				41,279.35-	41,279.35	68,136.83	68,136.83-
7008	4265	DEF COMP	2				0.00	9,286.94	9,286.94	0.00
7008	4267	CHAR CONT	2				0.00	3,765.66	3,765.66	0.00
7008	4268	SUP INSUR	2				0.00	1,410.76	1,410.76	0.00
7008	4269	MISC DEDUC	2				0.00	223.40	223.40	0.00
7008	4271	ROTH DEF COMP	2				0.00	2,135.19	2,135.19	0.00
Total Liabilities							**55,684.74-**	**490,174.24**	**533,127.71**	**98,638.21-**
7008					1120	REG SALARIES	6,601,041.73	809,421.94	87,993.66	7,322,470.01
7008					1130	OTHER SALARI	113,043.38	13,412.79	0.00	126,456.17
7008					1140	OVERTIME	26,256.12	8,441.59	0.00	34,697.71
7008					2110	FICA TAXES	488,433.58	59,424.44	6,376.62	541,481.40

Fund	B.S.Account	Type	Ind.	Obj.	Rev.Src		Begin Balance	Total Debits	Total Credits	Ending Balance
7008				2120		RETIREMENT C	532,355.66	67,859.61	7,154.10	593,061.17
7008				2130		LIFE HLTH IN	1,700,172.87	263,066.27	23,159.05	1,940,080.09
7008				2131		HSA/FSA CONTNB	0.00	562.50	562.50	0.00
7008				2150		UNEMPL COMP	1,925.00	1,770.73	0.00	3,695.73
7008				2200		PAYMTS-OPEB TR	103,610.00	0.00	0.00	103,610.00
7008				3125		INDIRECT COS	106,329.00	0.00	0.00	106,329.00
7008				3167		PYMTS TO OTH	5,149.74	352.00	176.00	5,325.74
7008				3170		JANITORIAL S	11,965.54	2,011.40	1,005.70	12,971.24
7008				3179		CONTR SV-EMP	8,368.39	691.60	345.80	8,714.19
7008				3185		CONTR SV-TRN	41,290.89	47,420.00	23,710.00	65,000.89
7008				3192		SFTWR LICENS	40,960.94	0.00	0.00	40,960.94
7008				3195		CONTR-MEDICA	30,427.00	15,692.00	7,846.00	38,273.00
7008				3197		CONTR SV NOS	9,851.70	625.70	312.85	10,164.55
7008				3350		OTH INSURANC	12,119.00	0.00	0.00	12,119.00
7008				3410		LOCAL TRAVEL	12,633.04	3,601.07	1,741.84	14,492.27
7008				3420		OUT CNTY TRV	23,529.86	7,810.31	629.24	30,710.93
7008				3510		POSTAGE and ME	10.75	0.00	0.00	10.75
7008				3520		MOVE CO ASST	8,240.00	6,816.00	3,408.00	11,648.00
7008				3530		TOLL CHARGES	1,262.25	386.25	190.26	1,458.24
7008				3610		RENTAL EQUIP	44,614.65	14,492.27	4,858.18	54,248.74
7008				3620		LEASES-BUILDING	306,589.79	20,553.40	10,276.70	316,866.49
7008				3710		UTILITIES	19,487.98	5,150.29	2,429.75	22,208.52
7008				3720		COMMUNICATIO	30,181.76	4,377.42	1,083.79	33,475.39
7008				3810		MAINTENANCE OF	18,812.32	677.50	338.75	19,151.07
7008				3820		MT OF EQUIP	19,779.86	6,591.56	3,182.42	23,189.00
7008				3825		INTERNAL FLEET	8,475.18	0.00	0.00	8,475.18
7008				3910		GRAPHIC REPR	434.00	0.00	0.00	434.00
7008				4010		DUESandMEMBERS	9,219.00	139.00	0.00	9,358.00
7008				4020		BOOKS, COMPACT	4,243.66	1,431.74	0.00	5,675.40
7008				4030		TRAINING AND ED	17,529.00	5,556.00	0.00	23,085.00
7008				4040		LICENSE and CE	4,754.88	705.00	0.00	5,459.88
7008				4110		OFFICE SUPPLIES	19,012.15	4,310.41	0.00	23,322.56
7008				4115		MISCELLANEOUS O	20,454.50	27,416.60	9,147.03	38,724.07
7008				4116		EVENT/MEAL REIM	3,197.24	0.00	0.00	3,197.24

Fund	B.S.Account	Type	Ind.	Obj.	Rev.Src		Begin Balance	Total Debits	Total Credits	Ending Balance
7008				4121		COMPU EQ <$500	15,273.84	0.00	0.00	15,273.84
7008				4123		EQUIPMT < $1000	20,576.33	426.05	0.00	21,002.38
7008				4135		FOODandDIETARY	103,654.66	13,275.64	6,388.62	110,541.68
7008				4139		MEDICINESandDR	87.00	0.00	0.00	87.00
7008				4143		MEDandSURG SUP	1,317.65	1,372.40	0.00	2,690.05
7008				4195		MISC SUPPLIE	548.00	0.00	0.00	548.00
7008				4412		PROMO EXPEN	5,412.20	2,013.86	0.00	7,426.06
7008				4418		ED ASSIST PR	11,085.16	0.00	0.00	11,085.16
7008				4422		SCHOLARSHIPS	214.90	580.35	0.00	795.25
7008				4450		PARENT ACTIV	1,522.07	0.00	0.00	1,522.07
7008				4452		FIELD TRIPS HS	873.00	360.00	0.00	1,233.00
7008				4482		SELF INS-PRO	285,499.00	0.00	0.00	285,499.00
7008				6410		EQUIPMENT	6,675.65	0.00	0.00	6,675.65
7008				6438		CMPUTER EQ>$500	1,650.00	0.00	0.00	1,650.00
7008				6440		SOFTWARE	0.00	7,008.00	3,504.00	3,504.00
7008				8610		AID TO PRIVATE	0.00	4,020.00	2,010.00	2,010.00
Total Expenditure							10,860,151.87	1,429,823.69	207,830.86	12,082,144.70
7008					3140	HLTH & HUMAN	10,429,616.10-	0.00	1,123,763.94	11,553,380.04-
7008					6440	SALE SUR FUR	3.00-	0.00	0.00	3.00-
7008					6855	REF PY OPER	81.68-	0.00	0.00	81.68-
7008					8130	GEN FD-INTRF	413,232.75-	0.00	0.00	413,232.75-
Total Revenue							10,842,933.53-	0.00	1,123,763.94	11,966,697.47-
Total for fund 7008							0.00-	4,398,846.29	4,398,846.29	0.00

P-CARD EXPS. REPORT

FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
Bast, Anne Marie	SCHOOL NURSE SUPPLY INC	8/7/2018	8/8/2018	$18.55	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	WALGREENS #5658	8/15/2018	8/16/2018	$9.37	7008	062	7527	4115	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICEMAX/OFFICEDEPT#6876	8/27/2018	8/29/2018	$274.56	7008	062	7528	4123	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICEMAX/OFFICEDEPT#6876	8/28/2018	8/30/2018	$34.76	7008	062	7526	4115	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICEMAX/OFFICEDEPT#6876	8/29/2018	8/31/2018	$3.80	7008	062	7526	4110	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICEMAX/OFFICEDEPT#6876	8/29/2018	8/31/2018	$335.67	7008	062	7526	4110	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICEMAX/OFFICEDEPT#6876	8/29/2018	8/31/2018	$1,441.20	7008	062	7527	4110	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICE DEPOT	8/29/2018	8/31/2018	$208.14	7008	062	7526	4110	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICEMAX/OFFICEDEPT#6876	8/29/2018	8/31/2018	$1,441.20	7008	062	7526	4110	ORANGE COUNTY BOCC- PCard
Bast, Anne Marie	OFFICE DEPOT	8/29/2018	8/31/2018	$1.85	7008	062	7526	4110	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	SCHOOL OUTFITTERS	8/9/2018	8/10/2018	$1,297.59	7008	062	7526	4123	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	IP-MS ADV DEPOSIT	8/18/2018	8/20/2018	$114.23	0001	062	7521		ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	7/31/2018	8/1/2018	$149.97	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	7/31/2018	8/1/2018	$49.99	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	7/31/2018	8/1/2018	$60.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	7/31/2018	8/1/2018	$149.99	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	7/31/2018	8/1/2018	$49.99	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/1/2018	8/2/2018	$1,052.06	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/1/2018	8/3/2018	$414.84	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/1/2018	8/3/2018	$219.10	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$6.26	7008	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$20.97	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$13.98	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$63.93	7008	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$63.93	7008	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$63.93	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$56.92	7008	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$56.92	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	8/2/2018	8/2/2018	$56.92	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/2/2018	8/6/2018	$177.54	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	USPS PO 1169260806	8/3/2018	8/6/2018	$2.47	7008	062	7522	3510	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICE DEPOT	8/3/2018	8/6/2018	$646.98	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	8/6/2018	8/7/2018	$12.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	8/6/2018	8/7/2018	$0.39	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	8/6/2018	8/7/2018	$49.99	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	8/6/2018	8/7/2018	$0.39	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	8/6/2018	8/7/2018	$0.39	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	8/6/2018	8/7/2018	$58.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	8/6/2018	8/7/2018	$12.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	8/6/2018	8/7/2018	$0.39	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	8/6/2018	8/7/2018	$12.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	8/6/2018	8/7/2018	$49.99	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	8/6/2018	8/7/2018	$12.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard

P-CARD EXPS. REPORT

FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
DUCK, CORTINA	UNITS MOV & PORTABLE STG	8/6/2018	8/7/2018	$49.99	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	8/9/2018	8/10/2018	$199.98	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	UNITS MOV & PORTABLE STG	8/9/2018	8/10/2018	$199.98	7008	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	8/14/2018	8/15/2018	$12.00	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	8/14/2018	8/15/2018	$0.39	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	8/14/2018	8/15/2018	$234.20	7008	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/14/2018	8/16/2018	$239.98	7008	062	7522	4123	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/14/2018	8/16/2018	$239.98	7008	062	7522	4123	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	8/29/2018	8/31/2018	$1,441.20	7008	062	7522		ORANGE COUNTY BOCC- PCard
FLORES, DAISY	THE WEBSTAURANT STORE	8/1/2018	8/2/2018	$97.96	7408	062	7524	4115	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	QUANTUM DISTRIBUTORS	8/20/2018	8/22/2018	$1,358.24	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	MERA BAZAR	8/22/2018	8/24/2018	$23.95	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	SQ HORIZONS MEDICA	8/23/2018	8/24/2018	$269.70	7008	062	7526	4115	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	WINN-DIXIE	8/23/2018	8/24/2018	$33.04	7008	062	7522	4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICE DEPOT	8/27/2018	8/29/2018	$5.10	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICEMAX/OFFICEDEPT#6876	8/27/2018	8/29/2018	$136.80	7008	062	7522	4110	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	IP-MS ADV DEPOSIT	8/18/2018	8/20/2018	$114.23	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	SOUTHWES 5261480619932	8/22/2018	8/24/2018	$504.10	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	INCREDIBLE YEARS,	8/24/2018	8/24/2018	$598.00	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	INCREDIBLE YEARS,	8/25/2018	8/27/2018	$182.00	7007	062	7525		ORANGE COUNTY BOCC- TCard
GRULLON, JULIO	THE HOME DEPOT	8/13/2018	8/15/2018	$127.51	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	THE HOME DEPOT	8/22/2018	8/24/2018	$134.82	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	THE HOME DEPOT	8/22/2018	8/24/2018	$129.00	7008	062	7522	4123	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	THE HOME DEPOT	8/22/2018	8/24/2018	$627.93	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	THE HOME DEPOT	8/22/2018	8/24/2018	$359.00	7008	062	7522	4123	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	ULINE SHIP SUPPLIES	8/24/2018	8/24/2018	$205.16	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	IN GOTCHA GRAPHICS,	8/28/2018	8/29/2018	$115.00	7008	062	7522	3810	ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	TEACHSTONE TRAINING	7/31/2018	8/1/2018	$100.00	7008	062	7522	4040	ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	SCHOOL OUTFITTERS	8/10/2018	8/13/2018	$729.13	7008	062	7522	6410	ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	TEACHSTONE TRAINING	8/15/2018	8/16/2018	$100.00	7008	062	7522	4040	ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	SUPERSHUTTLE EXECUCARKCI	8/8/2018	8/9/2018	$44.00	7008	062	7525	3420	ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	KCM TAXI K0203	8/11/2018	8/13/2018	$63.15	7008	062	7525	3420	ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	MARRIOTT KC CC PLAZA	8/12/2018	8/13/2018	$568.92	7008	062	7525	3420	ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	TEACHSTONE TRAINING	8/22/2018	8/23/2018	$100.00	7008	062	7522	4040	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	BRAVO OAK RIDGE	8/9/2018	8/10/2018	$81.93	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1122	8/9/2018	8/10/2018	$68.97	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #4160	8/9/2018	8/10/2018	$34.23	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	8/9/2018	8/10/2018	$156.56	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1387	8/10/2018	8/13/2018	$76.91	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	8/10/2018	8/13/2018	$284.35	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	8/13/2018	8/14/2018	$50.11	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	8/14/2018	8/15/2018	$37.82	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/14/2018	8/15/2018	$105.12	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard

P-CARD EXPS. REPORT

FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
SHEIKH, SHAMIN	WAL-MART #0890	8/14/2018	8/15/2018	$33.95	7008	062	7521	4115	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	MERA BAZAR	8/14/2018	8/16/2018	$41.94	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	8/17/2018	8/20/2018	($29.84)	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/17/2018	8/20/2018	$61.38	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/17/2018	8/20/2018	$254.96	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	8/17/2018	8/20/2018	$10.77	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #3782	8/17/2018	8/20/2018	$5.71	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/20/2018	8/21/2018	$25.38	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/20/2018	8/21/2018	$177.86	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/20/2018	8/21/2018	$10.92	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	8/21/2018	8/22/2018	$11.64	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	8/22/2018	8/23/2018	$118.76	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1440	8/23/2018	8/24/2018	$118.83	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #897	8/23/2018	8/24/2018	$63.91	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1387	8/24/2018	8/27/2018	$46.76	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	MERA BAZAR	8/28/2018	8/30/2018	$16.98	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1501	8/29/2018	8/30/2018	$4.29	7408	062	7524	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	8/9/2018	8/10/2018	$29.91	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	8/10/2018	8/13/2018	$88.36	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #3162	8/10/2018	8/13/2018	$47.57	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	8/10/2018	8/13/2018	$84.59	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4425	8/13/2018	8/14/2018	$24.74	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	8/13/2018	8/14/2018	$6.96	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4160	8/14/2018	8/15/2018	$20.45	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	ORDER NEOCATE	8/14/2018	8/15/2018	$322.00	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4197	8/15/2018	8/16/2018	$11.64	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	8/16/2018	8/17/2018	$9.96	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	8/16/2018	8/17/2018	$10.76	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	8/20/2018	8/21/2018	$10.28	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #3162	8/20/2018	8/21/2018	$31.04	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	8/20/2018	8/21/2018	$69.46	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #761	8/21/2018	8/22/2018	$19.63	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #3162	8/27/2018	8/28/2018	$55.18	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard

Head Start Policy Council

Human Resources Committee

August 2018 Actions

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Center Supervisor	Conflict with Supervisor or Coworker	Dina Mathews
Teacher	Retirement	Charlene Register
Teacher	Another Job	Aya Ghani
Teacher	Another Job	Cheryl Conley
Teacher Assistant	Another Job	Marsha Walls Randle
Teacher Assistant	Another Job	Vivian Nieves Arias
Teacher Assistant	Relocation	Tina Rager

IV. Current Head Start Openings – As of 09/04/18

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	2	
Food Service Assistant	1	
Family Services Worker	3	
Sr. Program Manager	1	
Teacher Assistant	20	
Teacher	3	

Policy Council Meeting

Monday, September 10, 2018

Board Agenda Items Report

By: Khadija Pirzadeh, Contract Administrator

The following agenda items were submitted for approval to the Orange County Board of County Commissions meetings scheduled on **August 7, 2018:**

1. Filing of HS Policy Council Program Information and Updates (July 2018)
2. OCPS Meal Agreements (10 sites)
3. OCPS Meal Agreement (Dillard Street Head Start –new site)
4. Renewal Child Care Facility License (YMCA-South Orlando Head Start)

I. CONSENT AGENDA
FAMILY SERVICES
DEPARTMENT
3

Interoffice Memorandum

July 16, 2018

AGENDA ITEM

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – August 7, 2018**
Filing of Head Start Policy Council Program Information and Updates for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	July 2018
Head Start Policy Council Meeting Minutes	June 21, 2018

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates July 2018 and Head Start Policy Council Meeting Minutes June 21, 2018 for the official county record.

SH/kp:jam

Attachment(s)

c: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Grants Coordinator, Office of Management and Budget

I. CONSENT AGENDA
FAMILY SERVICES
DEPARTMENT
5

Interoffice Memorandum

July 16, 2018

AGENDA ITEM

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – August 7, 2018**
Meal Service Agreement between the School Board and Orange County, Florida

The Head Start Division requests Board approval of 10 Meal Service Agreements between the School Board and Orange County, Florida. These agreements will allow the School Food Service to provide Head Start children with two-thirds of the daily nutritional requirements. Meals will be furnished by the School Board Food Service at the following 10 Head Start sites: Aloma, Dillard, Dover Shores, Engelwood, Evans, McCoy, Three Points, Ventura, Washington Shores Early Learning Center, and Washington Shores Elementary.

The Florida Childcare Food Program funds in the amount of $315,002.20 will be used to cover the cost of meals. The term of these agreements is from October 1, 2018 through September 30, 2019. The County Attorney's Office and Risk Management Division have reviewed this agreement for legality and compliance with County policy guidelines.

ACTION REQUESTED: **Approval and execution of: 1) Meal Service Agreements between Orange County, Florida and School Board of Orange County, Florida regarding School Food Service at Aloma, Dillard, Dover Shores, Engelwood, Evans, McCoy, Three Points, Ventura, Washington Shores Early Learning Center, and Washington Shores Elementary Head Start sites and 2) Orange County, Florida and The School Board of Orange County, Florida Addendums to Meal Service Agreements related to Business Associate Assurance of compliance with the Health Insurance Portability and Accountability Act (HIPPA) Privacy, Breach and Security Rules and the Florida Information Protection Act (FIPA).**

SH/kp:jam

Attachment(s)

c: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Grants Coordinator, Office of Management and Budget

I. CONSENT AGENDA
FAMILY SERVICES
DEPARTMENT
4

Interoffice Memorandum

July 16, 2018

AGENDA ITEM

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – August 7, 2018**
Meal Service Agreement between the School Board and Orange County, Florida

The Head Start Division requests Board approval of Meal Service Agreement between the School Board and Orange County, Florida. The agreement will allow the School Food Service to provide Head Start children with two-thirds of the daily nutritional requirements. Meals will be furnished by the School Board Food Service at Dillard Head Start.

The Florida Childcare Food Program funds in the amount of $5,013.20 will be used to cover the cost of meals. The term of these agreements is from August 13, 2018 through September 30, 2018. The County Attorney's Office and Risk Management Division have reviewed this agreement for legality and compliance with County policy guidelines.

ACTION REQUESTED: **Approval and execution of: 1) Meal Service Agreement between Orange County, Florida and School Board of Orange County, Florida regarding School Food Service at Dillard Head Start and 2) Orange County, Florida and The School Board of Orange County, Florida Addendum to Meal Service Agreement related to Business Associate Assurance of compliance with the Health Insurance Portability and Accountability Act (HIPPA) Privacy, Breach and Security Rules and the Florida Information Protection Act (FIPA).**

SH/kp:jam

Attachment(s)

c: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Grants Coordinator, Office of Management and Budget

I. CONSENT AGENDA
FAMILY SERVICES
DEPARTMENT
2

ORANGE COUNTY GOVERNMENT FLORIDA

Interoffice Memorandum

July 16, 2018

AGENDA ITEM

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – August 7, 2018**
Florida Department of Children and Families
Application for a License to Operate a Child Care Facility

The Head Start Division requests Board approval of a renewal license application between the Florida Department of Children and Families and Orange County. This license will allow the County to provide comprehensive early childhood development for preschool children and support to their families at South Orlando YMCA Head Start. The term of this license is from October 20, 2018 through October 20, 2019. The license fee of $60 will be paid with Head Start funds. Childcare facility licensing is a requirement of state laws and Head Start performance standards.

This is a standard application for a license that is required by Florida Department of Children and Families for all licensed child care facilities. The County Attorney's Office and Risk Management Division have reviewed this application in the past for Head Start Centers currently in operation.

ACTION REQUESTED: Approval and execution of Florida Department of Children and Families Application for a License to operate a Child Care Facility at South Orlando YMCA Head Start. This application is only executed by Orange County. (Head Start Division)

SH/kp:jam

Attachment(s)

c: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Grants Coordinator, Office of Management and Budget

Orange County Head Start
Policy Council
Meeting: September 20, 2018
Director's Program Information Update

Orange County Head Start Division Administration Updates

- The Office of Head Start introduced the Emergency Preparedness Manual for Early Childhood Programs. The tool can be used to help programs develop emergency plans to keep children, families, and staff safe if disaster strikes. The Quality Assurance unit will take the lead, and host a webinar to review our current emergency plans and other tools with the information provided from the Office of Head Start.
- The Office of Head Start introduced the Dual Language Learners Program Assessment (DLLPA) during the month of August. The DLLPA self-assessment tool helps programs take a look at their implementation of a coordinated approach for children and to determine what children are DLL. It also ensures culturally and linguistically responsive practices for all children. The DLLPA allows Head Start programs to assess both the systems and services in the program.
- Orange County Head Start submitted awards to the Florida Head Start Association for the Aubrey Puckett Head Start Alumni Scholarship and Edward Ziegler Innovative Award.
- Orange County Head Start hosted the annual Professional Development Days at the Orange County Convention Center for all Head Start permanent, casual and on-call staff. The employees were separated in small groups of 35-40, and received training in various job related topics. The program contracted with three outside trainers on the subject of CLASS, Family Engagement in the Classroom and Relationship Based Competencies.
- Orange County Head Start & Office of Procurement met with Senior Staff to discuss concerns on Contract Y19-128, and plans for moving forward with termination of contract. Orange County Head Start followed all regulations of the state and county regarding reporting deficiencies and attempting to correct issues. Orange County Head Start, after meeting with the Policy Council, requested permission to end the contract based on the various consistent deficiencies.
- Orange County Head Start worked with Early Childhood leaders and advocates across the state for continued efforts to develop strategies and plans toward the planning of the State Children's week at the capital.
- East Orange Modular relocation project was completed. The school received a license from the Department of Children & Families to serve a total of 174 children. The modular was relocated to higher ground due to moisture issues in the classroom.
- Orange County Head Start completed the trainings and information sessions for the School Messenger program. The School Messenger will allow the program to make contact with parents via telephone, email and text messages regarding important information. This software was purchased to help the program to be more effective in communicating with parents during emergencies.

Early Childhood Development & Education

- Orange County Head Start Teachers and Teacher Assistants are completing the first home visits with Head Start families. Teaching staff are meeting with parents and reviewing the Head Start 101 Parent Informational Booklet "Enjoy Your Transition into Head Start".

- Orange County teaching staff completed training on the High Scope curriculum during the professional development days to ensure the program adheres to Head Start Program Performance Standard **1302.32(a)(2)**. Teaching staff has implemented new strategies in the classrooms based on the training to ensure curriculum fidelity. The Curriculum Specialist will now observe the teachers with implementation in the classroom.
- Orange County Head Start Education service area started the Onboarding process with advertising for the vacant positions of Center Supervisor, Teacher and Teacher Assistants.

Parent, Family and Community Engagement (PFCE)

- The Office of Head Start revised the Parent, Family, and Community Engagement (PFCE) Framework. It has been aligned with the updated Head Start Program Performance Standards (HSPPS) and now includes expanded definitions and additional research information. The Head Start PFCE Framework is intended to inspire a renewed spirit of engagement and collaboration with families and community partners.
- The Office of Head Start provided the relationship based competencies to support family engagement. The Relationship-Based Competencies (RBCs) are founded on research and recommended practices around working with families from pregnancy through the early childhood years. Research and practice fields include; early care and education, early intervention, infant mental health, child welfare, maternal and child health, pediatrics, social work, and psychology. The RBC's will ensure staff acquires the knowledge, skills, and individual practices that early childhood professionals need to effectively engage families in positive, goal-oriented relationships.
- Orange County Head Start Family Service Workers received two-day training on Relationship Based Competencies during professional development week, and this information will be used to continue the staff expansion on the knowledge in this area.

Childhood Health and Developmental Services (CHDS)

- The medical/dental unit continued to work with Orange Blossom Health Clinic to develop the schedule for the dental mobile bus at all schools to ensure all children will have a dental exam at the 90 day mark.
- The medical/dental unit worked aggressively to review all 1536 files to develop health action plans, review physician medication orders, physicals and immunizations. The unit has dealt with several very serious health issues and completed health action plans to work with parents to ensure Head Start provides a safe environment for all children by addressing these health concerns.
- The nutrition unit continued to work with Head Start Fiscal, and Office of Procurement to report deficiencies dealing with contract Y19-128. The nutrition unit has completed multiple reports to ensure effective documentation is readily available for the program. The nutrition unit is ensuring the program adheres to Childcare Food Program.

Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)

- The ERSEA unit continues to complete screening to ensure the full enrollment. The ERSEA unit reported enrollment for the month of August of 1516. The program will be fully enrolled by the 30th day.

Fiscal Infrastructure

- Fiscal Program completed budget amendments for Head Start, USDA, and VPK. As well as projections and balancing for end of year processing. All purchase orders were submitted for end of year purchasing for the FY 17-18.
- The Fiscal Program Manager worked collaboratively with the Sr. Nutrition Coordinator and Office of Procurement regarding contract Y19-128 Head Start Child Care Food

Program. Research was completed on current vendors as well as budgeting and strategic planning to ensure the cost to move forward with Second Harvest Food.

Meetings and Events for June

- Policy Council General Meeting
- Weekly Reflective meetings with Sr. Program Manager & Fiscal Program Manager
- Florida Early Childhood Education Advisory Council meeting
- Florida Head Start Association Conference call for planning the 20th Anniversary of the FHSA conference
- Board of Directors Meeting with Early Learning Coalition of Orange County
- Division Manager & Family Service Director One on One meeting
- Early Head Start/Head Start Collaborative Nemours meeting
- Director's monthly call with Head Start State Collaboration Director

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-18-05	2. Issuance Date: 09/10/2018
	3. Originating Office: Office of Head Start	
	4. Key Words: Consolidated Appropriations Act; Appropriations; Fiscal Year (FY) 2018; Funding Increase; Increased Program Hours; Duration	

PROGRAM INSTRUCTION

TO: Head Start and Early Head Start Grantees and Delegate Agencies

SUBJECT: Supplemental Funds Available to Increase Program Hours in Head Start and Early Head Start

INSTRUCTION:

The Office of Head Start (OHS) announces the availability of approximately $295 million to be awarded for increasing the total annual hours of high-quality early education services offered to children enrolled in Head Start and Early Head Start center-based, family child care, and locally-designed programs. Of the $295 million that may be available for award, $257.4 million is available under Consolidated Appropriations Act of 2018 (Pub. L. 115-141), and additional funding may be available under fiscal year (FY) 2019 appropriations. Awards made under this Program Instruction (PI) are subject to the availability of federal funds.

This funding is not available to grants funded under the Early Head Start Expansion and Child Care Partnership appropriations.

OHS will award funds to grantees eligible under this PI. Funding is noncompetitive. OHS expects to award funds to eligible grantees in each of the 50 states, the District of Columbia, U.S. territories, and the Republic of Palau, pending fundable applications. Subject to appropriations, funds awarded would become part of a grantee's base funding in future years.

Eligibility

Eligibility criteria for Head Start and Early Head Start (EHS) grantees, including American Indian and Alaska Native (AIAN) and Migrant and Seasonal Head Start (MSHS) grantees, are described in this section.

Funds will be awarded in priority order by condition listed below. In the event fundable requests exceed available funding, conditions with lower priority will not be funded.

Grantees will not be awarded funding under this opportunity to extend program hours beyond 1,020 hours for Head Start center-based slots nor to extend program hours beyond 1,380 hours for family child care and EHS center-based slots.

For all grantees, eligibility will be determined using the data from the Program Schedule Verification Amendment in the Head Start Enterprise System (HSES), including grantees that have successfully competed and received awards since July 1, 2018.

Grantees meeting one or more of the conditions below are eligible to receive funds for the program(s) where the condition applies. Conditions are listed in priority order.

Conditions of Eligibility

- **Condition 1:** EHS programs operating less than 100 percent of family child care and/or center-based slots at 1,380 hours
  - Eligible grantees may apply for funding to increase up to 100 percent of their Early Head Start center-based or family child care slots to operate for 1,380 hours.
- **Condition 2:** Head Start programs operating less than 100 percent of family child care slots at 1,380 hours
  - Eligible grantees may apply for funding to increase up to 100 percent of their Head Start family child care slots to operate for 1,380 hours.
- **Condition 3:** MSHS programs serving predominantly infants and toddlers and operating less than 45 percent center-based slots at 1,380 hours
  - Eligible grantees may apply for funding to increase up to 45 percent of their infant and toddler center-based slots to operate for 1,380 hours.
- **Condition 4:** Head Start programs operating double session variations with less than 45 percent of total center-based slots at 1,020 hours, and proposing to convert part-day, double session variations to single sessions
  - Eligible grantees may apply for funding to increase their percentage of Head Start center-based slots that operate for 1,020 hours up to 45 percent or, for very small programs, one classroom (which may exceed 45 percent in total).
- **Condition 5:** Head Start programs operating less than 45 percent of center-based slots at 1,020 hours
  - Eligible grantees may apply for funding to increase their percentage of Head Start center-based slots that operate for 1,020 hours up to 45 percent or, for very small programs, one classroom (which may exceed 45 percent in total).
- **Condition 6:** EHS programs operating a locally-designed option (LDO) with a combination model of classroom hours and home visits
  - Eligible grantees may apply for funding to increase their hours of service.
- **Condition 7:** Head Start programs operating an LDO with a combination model of classroom hours and home visits
  - Eligible grantees may apply for funding to increase their hours of service.

Ineligible

- Requests proposed to supplant existing subsidies or other funding. For example, grantees using other funding sources, such as State or private funding, to operate slots for longer annual hours cannot apply to use this Head Start funding in lieu of existing streams of funding. OHS will use current program schedule data to determine eligibility for this funding.
- Grantees not meeting any of the seven conditions outlined above
- Requests to increase enrollment
- Requests proposed to increase other program costs not associated with extending service hours for applicable slots

Applying for Funds

Applicants must submit all required materials, as explained below, by December 1, 2018.

Eligible applicants must submit an **Amendment to Increase Program Hours** in HSES. Application for these funds is voluntary. Further instructions are available in HSES.

Content of Applications

Applicants must address the following requirements in their application. The Application and Budget Justification Narrative should begin with a Table of Contents, use 12-point font, and should not exceed 20 pages.

Application and Budget Justification Narrative

Applicants must base their approach on the most recent community assessment and the program's priorities for selection of children with the highest need for services.

For each condition of eligibility for which the applicant is requesting funding, specify the following:

- Identify the condition(s) by number (e.g., Condition 1, Condition 2, etc.).
- Indicate the number of children proposed to receive increased hours of service under each applicable condition.
- Explain the rationale for increased program hours and discuss how the proposed changes will meet the identified needs of children and families for each applicable condition.
- Explain staffing increases for each applicable condition.
- Identify the sites at which the services are proposed, why these sites were selected, the proposed number of classrooms, and the proposed number of children to be served for each applicable condition.
- Specify the timetable and dates, by site, when services will be fully implemented for each applicable condition.

OHS expects applicants will be fully operational at the increased service hours not later than the 2019–20 school year.

Applicants must ensure the proposed program schedule accurately reflects the total funded enrollment and includes the total annual fully increased hours of service for children. **Incomplete schedules may not be considered for funding.**

Budget Requirements

Grantees may have varying start dates by group based on their program model, available facilities, training, and supplies. OHS is requesting an initial budget that will consist of funding for start-up and operations that will occur prior to each grantee's FY 2020 funding date. OHS reserves the right to issue initial funding in one or multiple awards based on available funding, grantee annual funding months, and the intended timeline for implementation of services. Additionally, OHS requires a Standard Form (SF)-424A object class category breakdown of ongoing annual costs to accurately plan future national funding and to determine the cost of ongoing services by grant.

Grantee training and technical assistance (T/TA) set-asides will not increase under this appropriation. However, consistent with current budgeting authority, grantees may elect to use a portion of operational funding, both in start-up and ongoing costs, for T/TA purposes.

Budget for Initial Award

All initial awards will be effective **March 1, 2019**.

Applicants will enter the detailed budget for the initial award that includes pro-rated operations and start-up requests in the budget data fields that populate to the SF-424A of the **Amendment to Increase Program Hours** in HSES.

The initial award amount requested should indicate funding needed from March 1, 2019 (FY 2019) to your FY 2020 annual funding date. Applicants should consider the funds needed to scale up and provide services until the start of their FY 2020 annual funding, based on the timelines indicated in the narrative. The maximum number of months to include is displayed in the table below.

Annual Funding Month												
Maximum no. of months to include in initial budget request based on scale-up, services to be provided, and requested start-up	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.
	7	8	9	10	11	12	13	14	15	16	17	18

When proposing the initial budget, consider the implementation date of services by group/condition and the funds needed to scale up and provide such services. Identify requested start-up as a separate line item.

Start-up costs must be identified as a separate line item in the SF-424A. Itemize and explain requests in the Narrative. Approval of start-up costs is not guaranteed. Start-up funds are negotiated at the time of award and are based on reasonableness, necessity, and the availability of funds.

Examples of start-up activities include classroom supplies, licensing, training, background checks for additional staff, busses, and space costs.

Facilities

Requests for funds to purchase, construct, or complete major renovations are subject to **Facilities, 45 CFR § 1303 Subpart E** of the Head Start Program Performance Standards. Applicants are encouraged to submit 45 CFR § 1303 materials with the application for funds to ensure timely review prior to award.

Budget for 12-Month (Annual) Operations

Applicants will provide a budget that includes the ongoing annual cost to increase program hours. The budget should be broken out by object class category on the SF-424A as "12-Month Budget" in the **Amendment to Increase Program Hours.** Further instructions are available in HSES.

In future budgets, these amounts may be added to the base CANs for Head Start and Early Head Start. Applicants must provide a narrative that describes the intended use of annual supplemental funds necessary to support the ongoing operating costs for the increased hours of service.

Deadline

All applications (Amendment to Increase Program Hours) must be submitted in HSES not later than December 1, 2018.

Please direct any questions regarding this PI to your Regional Office.

Thank you for the work you do on behalf of children and families.

/ Deborah Bergeron /

Deborah Bergeron
Director
Office of Head Start

Office of Head Start (OHS) | 330 C Street, SW | 4th Floor Mary E. Switzer Building | Washington, DC 20201
https://eclkc.ohs.acf.hhs.gov | 1-866-763-6481 | Contact Us

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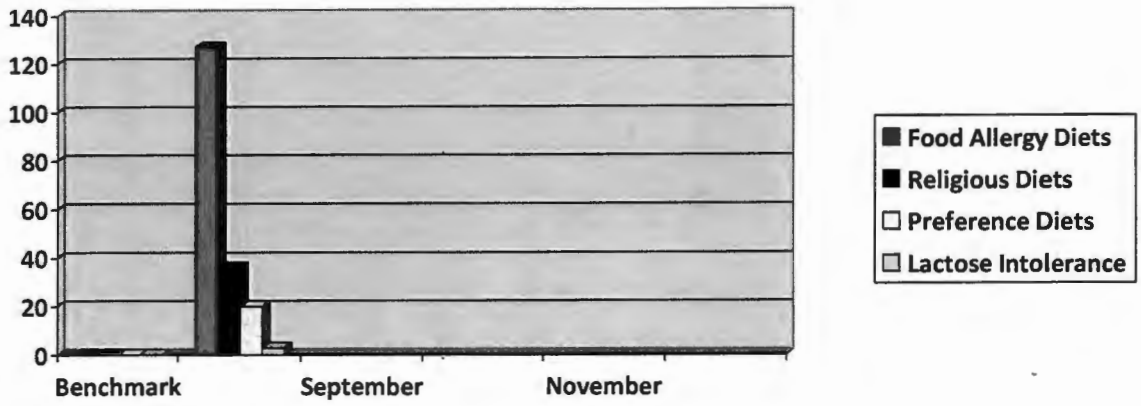
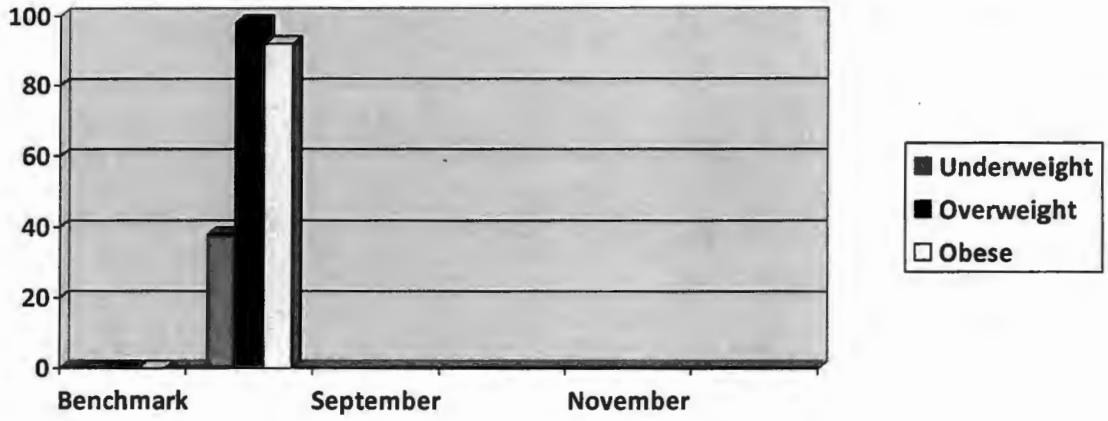
2018-19 Number of Children with Special Diets Served by OCHS



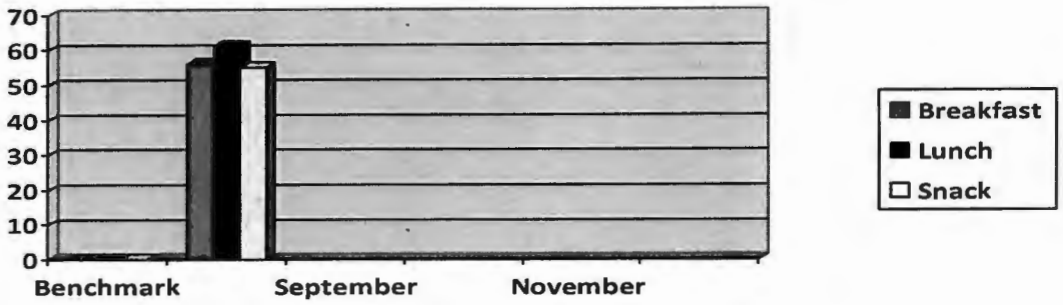
Special Diet	Benchmark	Aug 2018 Results	% of Funded Enrollment
Food Allergies	0%	127 children	8.2%
Religious	0%	36 children	2.3%
Preference	0%	20 children	1.3%
Lactose Intolerance	0%	3 children	0.1%

Results of Growth Assessments Before Completion of OHS 45-days Health Screenings



Criteria	Benchmark	Aug 2018 Results	% of Funded Enrollment
Underweight	0%	38 children	2.4%
Overweight	0%	98 children	6.3%
Obese	0%	92 children	5.9%

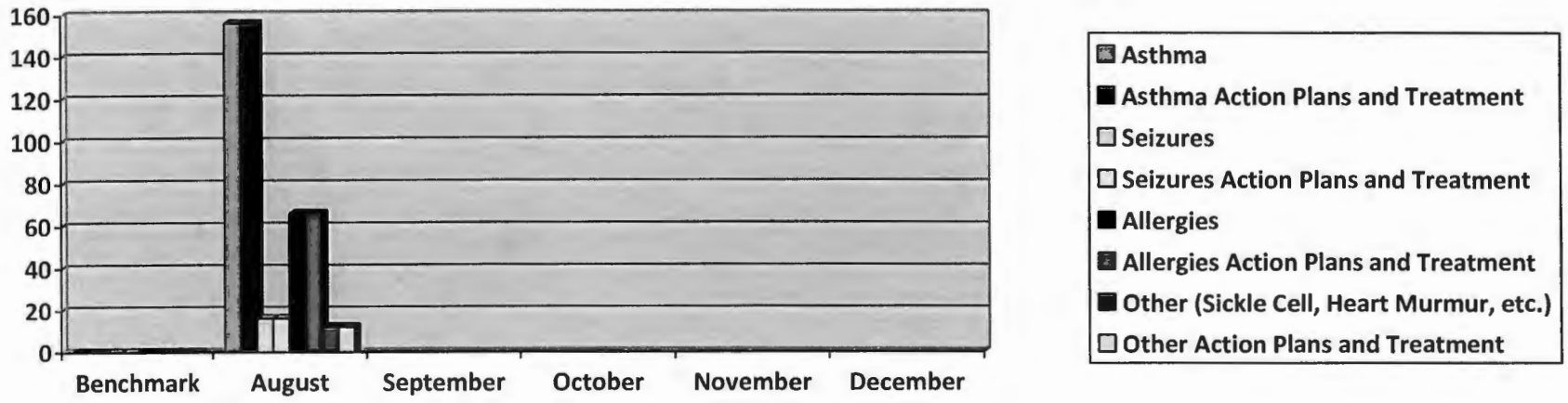
2018-19 Meal Disallowances Not Reimbursed By Child Care Food Program (CCFP)



Meal	Benchmark	Aug 2018 Disallowance	% of Children
Breakfast	0	56	3.6%
Lunch	0	61	3.9%
Snack	0	55	3.5%

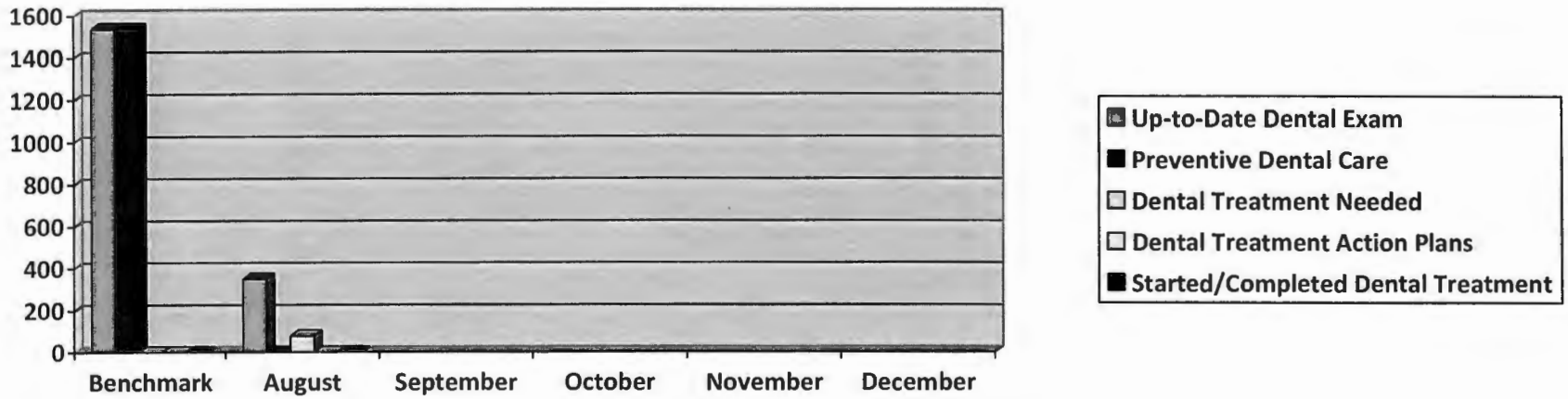
Meal	# Meals Expected for Aug 2018	# Meals Actual for Aug 2018	% of Meals Claimed to CCFP
Breakfast	23,040	19,517	84.7%
Lunch	23,040	19,962	86.6%
Snack	23,040	16,697	72.4%

2018-19 Head Start Children's Health Chronic Conditions and Treatment Compliance



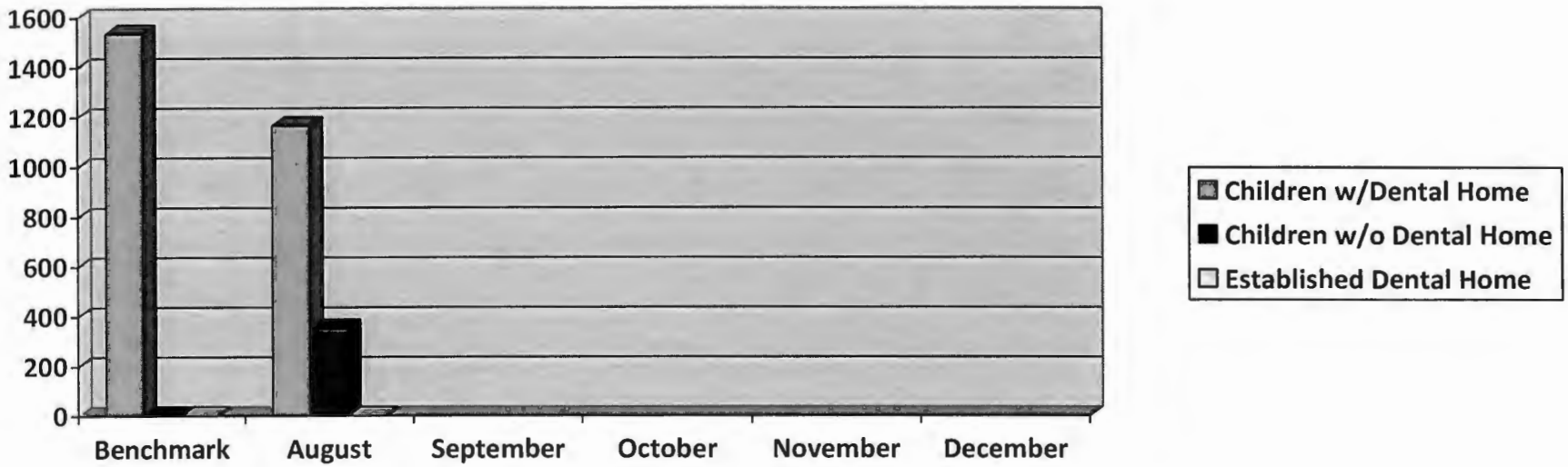
Chronic Conditions	Benchmark	August 2018 * (missing 1 LPN data)	% HS Compliance
Asthma	0	156	10.1%
Asthma Action Plans/Treatment	0	156	100.0%
Seizures	0	16	1.0%
Seizures Action Plans/Treatment	0	16	100.0%
Allergies	0	66	4.2%
Allergies Action Plans/Treatment	0	66	100.0%
Other (Sickle Cell, Heart Murmur)	0	12	0.7%
Other Action Plans/Treatment	0	12	100.0%

2018-19 Head Start Children's Dental and Dental Treatment Compliance



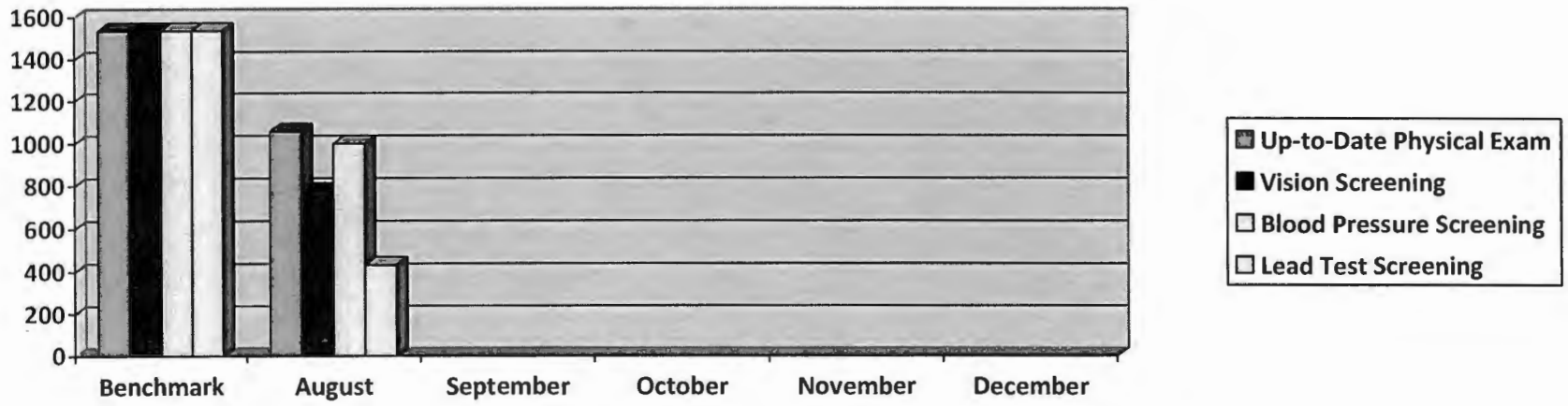
EPSDT	Benchmark	August 2018 * (missing 2 LPNs data)	% HS Compliance
Up-to-Date Dental Exam	1536	349	22.7%
Preventive Dental Care	1536	0	0%
Dental Treatment Needed	0	77	5.0%
Dental Treatment Action Plans	0	0	0%
Started/Completed Dental T.	0	0	0%

2018-2019 Children with Established Dental Home Compliance



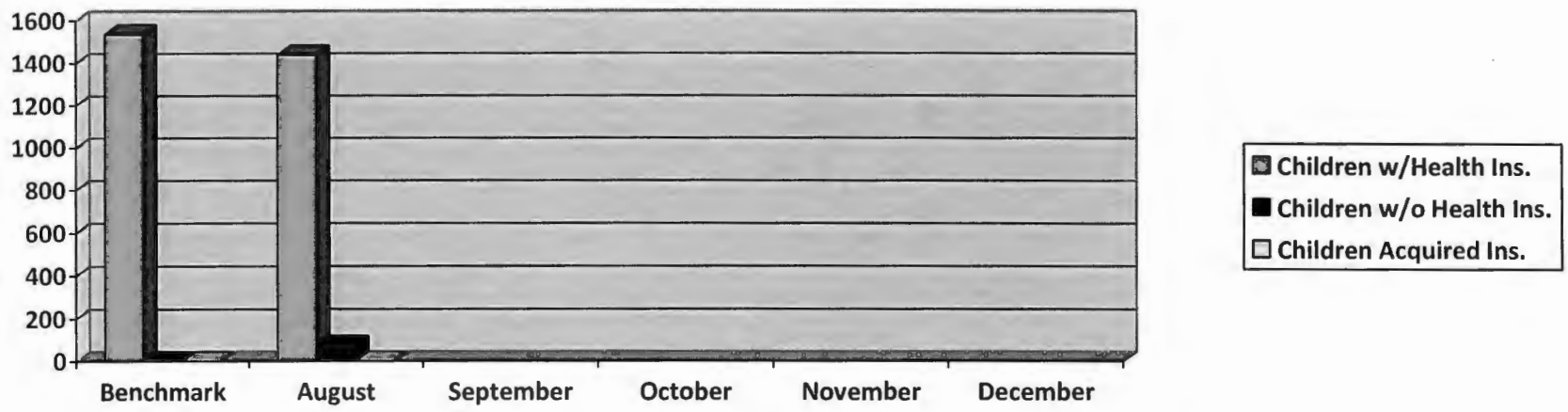
Medical Home	Benchmark	August 2018 * (4 LPN data)	% HS Compliance
Children w/Medical Home	1536	1164	75.7%
Children w/o Medical Home	0	352	22.9%
Established Medical Home	0	0	0%

2018-19 Head Start Children's EPSDT Compliance



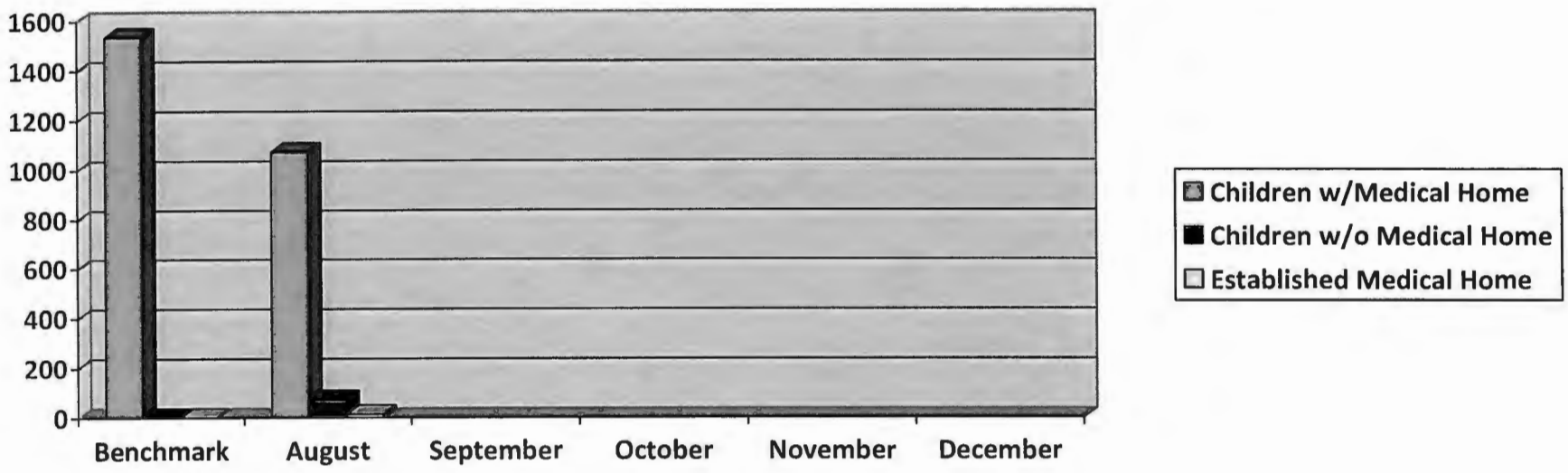
EPSDT	Benchmark	August 2018 * (4 LPN data)	% HS Compliance
Up-to-Date Physical Exam	1536	1056	68.7%
Vision Screening	1536	776	50.5%
Blood Pressure Screening	1536	998	64.9%
Lead Test Screening	1536	431	28.0%

2018-19 Head Start Children's Health Insurance Compliance



Health Insurance	Benchmark	August 2018 * (4 LPN data)	% HS Compliance
Children w/Insurance	1536	1437	93.5%
Children w/o Insurance	0	74	4.8%
Children Acquired Insurance	0	0	0%

2018-2019 Children with Established Medical Home Compliance



Medical Home	Benchmark	August 2018 * (missing 1 LPN data)	% HS Compliance
Children w/Medical Home	1536	1073	69.8%
Children w/o Medical Home	0	73	4.7%
Established Medical Home	0	15	0.9%

Orange County Head Start

Parent Family and Community Engagement 2018-2019

Monthly Report: August 2018

- Nine (9) home visits for attendance.
- Zero (0) family received Crisis/Emergency Assistance.
- Zero (0) parents received Educational Services.
- Nine hundred and Ninety five (995) Health Services Follow ups were done by Family Service Worker.
- Thirty two (32) families were referred for family services.
- One thousand two hundred and twelve (1212) were provided families services
- Zero (0) Parent Meetings were held this month. Zero (0) parents attended parents meetings. Zero (0) males attended.
- Zero (0) Fatherhood Activities was held this month. Zero (0) fathers attended fatherhood initiatives.
- Zero (0) Parents Trainings were held this month. Zero (0) parents attended Parents Trainings.

Trainings:

- Parent Orientations

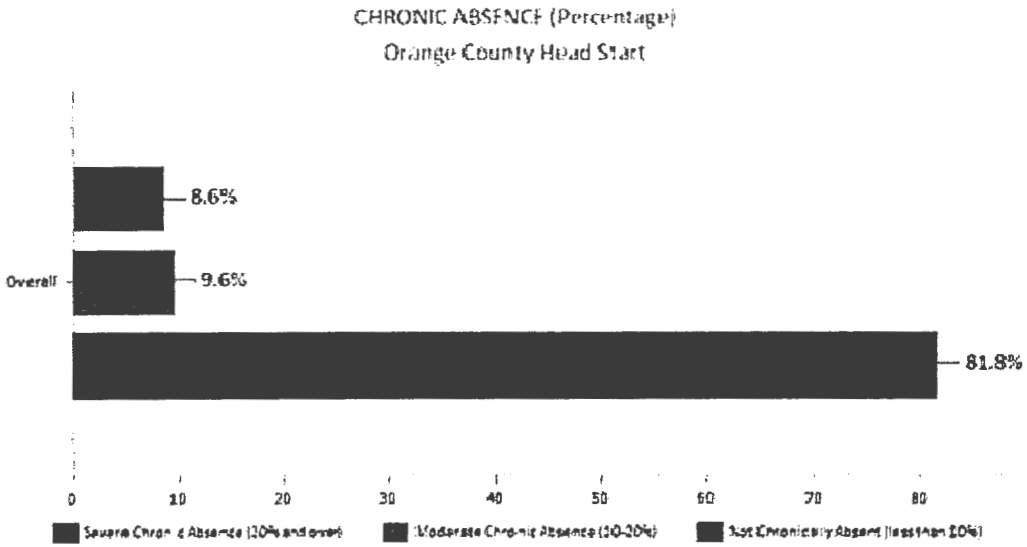
ORANGE COUNTY HEAD START 2018-2019

ERSEA REPORT MONTH: AUGUST YEAR: 2018

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications	Monthly Attendance 15 Days	Chronic Absenteeism
Aloma	37	36	5.4%	1	0	6	96%	8%
Bithlo	34	33	2.9 %	1	0	1	92%	12%
Callahan	49	48	2%	1	1	9	92%	28%
Denton Johnson	34	31	2.9%	2	8	2	93%	12%
Dillard	34	30	5.9%	0	1	0	95%	6%
Dover Shores	40	40	10%	1	8	3	89%	35%
East Orange	120	109	10%	1	32	3	94%	17%
Engelwood	60	60	26.7%	0	13	1	93%	23%
Evans	13	13	7.7%	0	6	2	93%	23%
Frontline	77	75	6.5%	2	7	1	95%	14%
Hal P Marston	103	101	4.9%	0	18	7	94%	17%
John Bridges	120	115	5%	4	23	4	94%	13%
Lila Mitchell	71	71	8.5%	0	29	2	95%	15%
McCoy	40	40	20%	3	6	7	92%	14%
Pine Hills	200	198	7.5%	5	48	3	94%	14%
SO YMCA	60	60	0	0	14	0	94%	18%
Southwood	120	119	8.3%	2	32	10	92%	20%
Taft	120	120	5.8%	0	8	4	92%	24%
Three Points	57	54	8.8%	1	11	7	90%	38%
Ventura	34	34	17.6%	0	5	5	93%	20%
WS ELC	79	73	6.3%	0	17	5	94%	14%
WS Elementary	34	33	11.8%	1	4	0	96%	3%
Total	**1536**	**1492 (97%)**	**122 (7.9%)**	**25**	**219(14%)**	**82**	**93%**	**18%**
Goal	**1536**	**1536**	**+ 154 (10%)**	**-191**	**+ 154 (10%)**	**48**	**90%**	**30%**
Previous Month	**0**	**0**	**0**	**0**	**310 (20%)**	**32**	**0%**	**0%**

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	8.6%	***10%(154)***	0	Sick or Dr's Appointment	48%
Moderate Chronic Absences (10-20% Over)	9.6%	***20%(307)***	0	Unexcused/No Show	20%
Not Chronically Absent (Less than 10%)	81%	***70% (1075)***	0	Transportation	8%

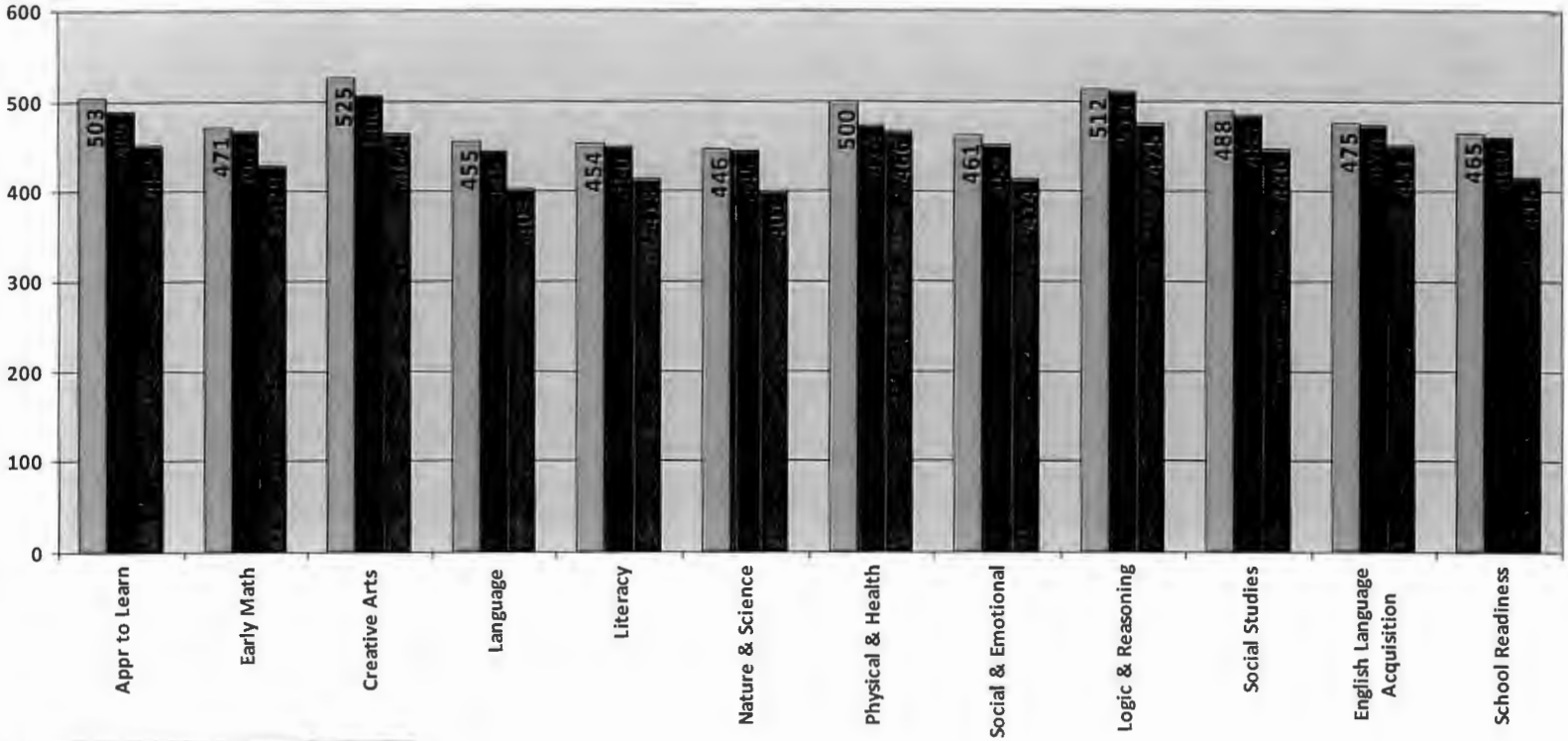
ORANGE COUNTY HEAD START 2018-2019
ERSEA REPORT



AUGUST 2018 Updates:

- Recruitment at various Events:
  - Back to School Event at Holden Heights Community Center
  - Back to School Event at East Orange Community Center
  - Back to School Event at Taft Community Center
  - Health and Family Expo for Families Affected by Hurricane Maria at OC Convention Center
  - Back to School Event at John Bridges Community Center
  - Commissioner Rod Love Recruitment Event at VFW Hall in Apopka

Orange County Head Start
Early Childhood Assessment Scores
August 13, 2018- August 31, 2018



Orange County 4 yrs	
Nation 4yrs	
Orange County 3 yrs	

*The benchmark indicates a child's position on a developmental path and is the estimated m
what a child has learned in the form of a Developmental Level (DL) scale score.

* Benchmark		
Domain	3yrs	4yrs
APL	480	530
EM	500	550
CA	550	600
LG	480	530
LT	490	550
NS	500	550
PHD	490	540
SE	490	540
LR	500	550
SS	500	550
ELA	500	550
SR	500	550

ORANGE COUNTY GOVERNMENT
HEAD START

POLICY COUNCIL MEETING MINUTES

1718 E. Michigan Street
Orlando, FL 32806
August 22, 2018

Call to Order by: Dexter Nelson, Chairperson at 6:45 p.m.

Roll Call by: Sonya Hill, Manager

Attended By:

Roxanne Williams	Callahan	Parliamentarian
Maritza Vasquez	Engelwood	Representative
Darline Demosthene	Frontline	Representative
Stacey Vincent	Hal P. Marston	Alternate
Tequila Henderson	Lila Mitchell	Representative
Lara Urdaneta	Maxey	Representative
Leah Ackerman	McCoy	Representative
Samona Heard	South Orlando YMCA	Representative
Cathy Chandler	Southwood	Representative
Johanna Nieves	Taft	Representative
Margartia Rodriguez	Ventura	Representative
Dexter Nelson	Past Parent	Community Rep
Jeneka Lloyd	Past Parent	Community Rep
AnnMarie Alvarado	CHS	Community Rep
Vanessa Lewis	Commissioner Rep	OCBCC

Guest

Faith Lowe	Community Attorney
Charmaine White	WS Elementary

Quorum Established

Staff:

Polly Bouler	Hal Marston	Teacher Assistant
Diana Gamble	Hal Marston	Teacher Assistant
Sonya Hill	Main Office	Manager
Yvette Meade	Main Office	Admin Specialist
Milagros Font	Main Office	Sr. Program Manager
Pedro Berrios	Warehouse	Warehouse Tech
Toinett Stenson	Callahan	Center Supervisor
Vivian Jones	Southwood	Center Supervisor
Felicia Williams	Frontline	Teacher Assistant
Khadija Pirzadeh	Main Office	Contract Administrator

Karen Dunne	Aloma	Center Supervisor
Nicole Davis	W/S Elementary	Center Supervisor
Sandra Ruff	Main Office	Fiscal Manager
John Holmes	Lila Mitchell	Center Manager
Tonya Hale	Denton / Dillard	Center Supervisor
Khrislee Garcia	Main Office	Monitor & Eval Coor
Dwayne Horne	Main Office	Sr. FSW
Bernice Mendez	Main Office	Sr. FSW
Teresa Williams	Main Office	Field Ops Supervisor

Chairperson Nelson requested a motion to adopt the Agenda with changes to reflect review minutes from July 19, 2019, and Changing of the Guard under New Business

Motion: Jeneka Lloyd, Community Rep
Second: Leah Ackerman, McCoy, Representative
Status: The motion was carried with no objections

Secretary Report reviewed minutes from July 19, 2018 by Sonya Hill, Manager

Chairperson Nelson requested a motion to accept the Secretary Report

Motion: Lara Urdaneta, Maxey, Representative
Second: Cathy Chandler, Southwood, Representative
Status: The motion was carried with no objections

Budget Report by Sandra Ruff

Amendments for awarded budget was done to reflect a new USDA contract and number of children in VPK. Budget closes out in October.

HR Report by Sonya Hill

Ms. Hill reported on terminations and vacancies and introduced new staff and promotions.

Chairperson Nelson requested a motion to accept the HR Report

Motion: Leah Ackerman, McCoy, Representative
Second: Darline Demosthene, Frontline, Representative
Status: The motion was carried with no objections

Report of BCC Vote by Khadija Pirzadeh

5 items were submitted on June 5th and 2 items on June 19th

Division Manager's Report by Sonya Hill

- OCHS presented at the OCPS Early Learning Summit for Kindergarten Teachers along with Avis McWhite
- Will upload the PIR tomorrow (National requirement)
- Mental Health & Disabilities team has moved under the Education Unit.
- Working with Orange Blossom Family Health to develop procedures for the dental mobile unit to treat children.
- Working towards terminating the food service contract with GA and start using Second Harvest Food at non OCPS Head Start sites.

Commissioner Liaison report by Vanessa Lewis
Orange County will be hosting an event on September 15th - "Don't Pitch it Fix it" at Barnett Park providing free minor repairs. Bring; jewelry, clothing, household items. It could be fixed for free.

Service Area Reports

Nutrition Report by Milagros Font, Sr. Program Manager
Staff focused on addressing children with special dietary needs to start school this month.

PFCE report by Dwayne Horne, Sr. Family Service Worker

ERSEA report by Bernice Mendez, Sr. Family Service Worker
Goals have been set to meet the total funded enrollment. Working on strategies to cut down on absenteeism this year. Busy with recruitment events in July.

New Business:
Changing of the Guard – will be held on September 20, 2018, 6:30 p.m. at the Hal Marston Community Center. This is a mandatory event for the outgoing representatives and the new incoming representatives. Turn in any Community Representative applications to Sandra Moore before that date. Voting will be held on that day. There are nine slots available for Community Rep. One guest may attend with each representative. October 6th at Hal Marston tentative date for training for new members.

Chairperson Nelson introduced Faith Lowe, Attorney. Ms. Lowe gave a brief bio on herself. Ms. Hill invited her to submit an application for Community Rep.

NHSA Conference will be in Orlando in December. There will be staff attending and five to six parents.

One parent had a concern that she is not able to reach the center where her child attends (Engelwood). Ms. Hills stated Head Start may be able to provide cell phones at that location. Perhaps the neighborhood is older and cannot accommodate too many phone lines.

Chairperson Nelson requested a motion to adjourn the meeting

Motion: Roxanne Williams, Callahan, Parliamentarian
Second: Johanna Nieves, Taft, Representative
Status: The motion was carried with no objections

Meeting Adjourned at 7:49 p.m.

Next Policy Council Meeting is September 20, 2018