



OFFICE OF THE COMPTROLLER

**ORANGE
COUNTY
FLORIDA**

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COUNTY COMMISSION AGENDA **Tuesday, November 13, 2018**

COUNTY COMPTROLLER

Items Requiring Consent Approval

1. Approval of the minutes of the October 16, 2018 meeting of the Board of County Commissioners. Official Meeting Minutes are available in the Clerk's Office and on the Comptroller's Insite page located at occompt.legistar.com.
2. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. Signature authorization and accompanying detail of most recently disbursed County funds are available in the Clerk's Office and on the Comptroller's web site under Financial Reports at www.occompt.com
3. Disposition of Tangible Personal Property

Approval is requested of the following:

- a. Scrap assets.
- b. Trade-in asset toward the purchase of new equipment.
- c. Dispose of asset totaled by our Third Party Administrator for its salvage value.
- d. Remove lost assets from inventory.
- e. Remove stolen asset from inventory.

| Department/Office last using equipment | Asset Number | Asset Description | Purchase Date | Original Cost | Depreciated Value | Disposition Requested | Justification |
|--|--------------|--------------------------|---------------|---------------|-------------------|---|---|
| Convention Center | 009323 | BUS, FORD | 1/9/1989 | 34,815.00 | 0.00 | Scrap asset for a salvage value of \$350 | Asset has been declared a total loss |
| | 510202 | 3 WHEEL SCOOTER, GO PET | 9/11/2012 | 1,150.00 | 0.00 | Scrap Asset | Asset is damaged beyond repair |
| Corrections | 726944 | FORKLIFT, E-PIC | 11/4/2004 | 14,650.00 | 0.00 | Trade-in for a \$1,000 allowance toward the purchase of new equipment | Asset has exceeded its life expectancy |
| Fire Rescue | 754667 | HIGH BACK CHAIR | 12/16/2014 | 1,284.23 | 782.16 | Scrap Assets | Assets are damaged beyond repair |
| | 754671 | HIGH BACK CHAIR | 12/16/2014 | 1,284.22 | 782.15 | | |
| | 754674 | HIGH BACK CHAIR | 12/16/2014 | 1,284.22 | 782.15 | | |
| | 754675 | HIGH BACK CHAIR | 12/16/2014 | 1,284.22 | 782.15 | | |
| Risk Management | 005120 | CAR, CHEVEROLET | 5/28/2008 | 17,466.00 | 0.00 | Asset was totaled by a Third Party Administrator for its \$3,607.65 salvage value | Asset received significant damage and was deemed a total loss |
| Utilities - Field Services | 503445 | PORTABLE RADIO, MOTOROLA | 3/23/2007 | 2,557.00 | 0.00 | Lost Assets | Assets were lost during the course of business |
| | 506286 | PORTABLE RADIO, MOTOROLA | 10/18/2010 | 2,087.52 | 0.00 | | |
| | 506339 | PORTABLE RADIO, MOTOROLA | 10/18/2010 | 2,087.52 | 0.00 | | |
| | 507069 | PORTABLE RADIO, MOTOROLA | 4/14/2011 | 2,069.00 | 0.00 | | |
| | 753807 | LAPTOP, DELL | 10/2/2014 | 821.73 | 145.43 | Stolen Asset | Lake County Sheriff's Office: Police Report #170160436 |
| | 916463 | AIR PUMP, ALLEGRO | 4/16/1990 | 1,073.51 | 0.00 | After-the-fact:Scrap Asset | Asset was damaged and disposed of prior to obtaining BCC approval |