




Interoffice Memorandum

October 23, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Bryce Edwards, Environmental Specialist II, Environmental Protection
Division
407-836-1483

SUBJECT: Award of Invitation for Bids Y19-133-MV, Street Sweeping Services for
EPD Lake Management

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-133-MV, Street Sweeping Services for EPD Lake Management, to the low responsive and responsible bidder, USA Services of Florida, Inc., in the estimated annual contract amount of \$358,800. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

Street sweeping removes sediment and debris from roadways in order to minimize stormwater pollution in local surface waters.

FUNDING:

Funds will be cited on individual delivery orders.

APPROVALS:

The Environmental Protection Division and the Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to Invitation for Bids Y19-133-MV and were evaluated for responsiveness, responsibility, and price. USA Services of Florida, Inc. was determined to be responsive and responsible. The bid submitted by USA Services of Florida, Inc. is considered reasonable based on comparison to the current contract.

The bid tabulation is as follows.

USA Services of Florida, Inc.	\$358,800
Pete's Land Clearing, Inc.	\$456,000




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 23, 2018

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-133-MV, Street Sweeping for EPD Lake Management**

The Business Development Division evaluated the **2 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

