



October 24, 2018

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Rich Steiger, Manager, Facilities Management Division  
407-836-7473

Subject: Approval of Amendment No. 7, Contract Y16-171, Operation and Service of  
Small Water and Waste Water Plants

**ACTION REQUESTED:**

Approval of Amendment No. 7, Contract Y16-171, Operation and Service of Small Water and Waste Water Plants, with US Water Services Corporation, in the amount of \$44,400, for a revised estimated contract amount of \$180,170.70 and to extend the contract for a six month term.

**PROCUREMENT:**

Additional funding is needed to meet projected needs based on the County's usage.

**FUNDING:**

Funding is available in account number 0001 043 1715 3810.

**APPROVALS:**

The Facilities Management Division concurs with this recommendation.

**REMARKS:**

The Procurement Division awarded Contract Y16-171 to US Water Services Corporation on January 8, 2016, in the estimated amount of \$96,655.80 for an initial one-year term.

Amendment No. 7, Operation and Service of Small Water and Waste Water Plants

- Amendment No. 1 changed the service requirements at Bithlo Highway Maintenance. This resulted in an increase of \$3,566.16, for a revised estimated annual contract amount of \$100,221.96.
- Amendment No. 2 renewed the contract for the period of January 28, 2017 through January 27, 2018.
- Amendment No. 3 changed the service requirements at Zellwood Highway Maintenance. This resulted in an increase of \$6,806.66, for a revised estimated annual contract amount of \$107,028.62.
- Amendment No. 4 increased the estimated annual contract amount by \$25,000 for a revised estimated annual contract amount of \$132,028.62 for required parts and materials.
- Amendment No. 5 renewed the contract for the period of January 28, 2018 through January 27, 2019.
- Amendment No. 6 added the Back to Nature Wildlife Refuge Center to be serviced. This resulted in an increase of \$3,742.08, for a revised estimated annual contract award amount of \$135,770.70.

Facilities Management is requesting to extend the contract term for six months to obtain guidance from an expert engineer to ensure all specifications are Florida Department of Environmental Protection compliant.